

**AUGUST 15, 2022 PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 6:00 p.m.

Committee members present were Jim Burdick, Casey Langan and Sarah Braun.

Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Moser confirmed the agendas were properly posted on Friday, August 12, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVE MINUTES: A Burdick/Braun motion to approve the July 18, 2022 Public Works Committee minutes passed on a 3/0 roll call vote.

SIDEWALK UTILITY CREATION AND ORDINANCE: Staff presented key definitions for the following terms related to the sidewalk utility ordinance: developed parcels, undeveloped parcels, and equivalent unit (EU). Developed parcels: The sidewalk utility applies to all properties that have public sidewalk; almost all properties that are improved; and vacant developable lots that are not part of a recent subdivision. Undeveloped parcels such as parcels too small to be developed, wetlands, buildings built over lot lines, steep slopes, land that is not platted, large farm parcels and/or platted subdivisions before building permits are issued are not subject to sidewalk utility charges. The average frontage of residential lots is an Equivalent Unit (EU) of 100 ft.

The Committee went on to discuss changes to the proposed ordinance. Line "D" in section 366-65 Rates and Changes was updated to state, "The Sidewalk Utility shall pay 50% of the costs of the installation of new sidewalk in existing neighborhoods". In regards to line "E", number 5 in section 366-68 Customer Classifications it was clarified that 0-100 linear feet equals 1 EU, 101-200 linear feet equals 2 EU, 201-300 linear feet equals 3 EU and so forth.

The following policies were discussed and approved: City parcels should not be included in the sidewalk utility so costs are spread to all properties, not just tax payers; the Equivalent Unit (EU) will be \$11 per year; a cap will not be established on nonresidential parcels; and utility funds will not be used in private developments and along private roads.

A Burdick/Langan motion to recommend the Sidewalk Utility Ordinance to the Council passed on a 3/0 roll call vote.

Being no other business before the Committee, a Braun/Langan motion to adjourn passed, all voted in favor.

Howard Moser/mjf
Municipal Services Director