

**JUNE 3, 2024 PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 5:49 p.m.

Present: Jim Burdick, Michelle Crisanti and Shawn Prebil.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Mayor Christopher Lund and citizens.

ELECT CHAIR: A Prebil/Crisanti motion to nominate Jim Burdick as chair passed on a 3/0 roll call vote.

Loveland confirmed the agendas were properly posted on Friday, May 31, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVE MINUTES: A Prebil/Crisanti motion to approve the April 15, 2024 Public Works Committee minutes passed, all voted in favor.

ALBION ST WIDTH NORTH OF CRESCENT ST: Flanigan stated a bus driver who drops children off at the child care center at 414 Albion St (Veteran Memorial Building) is concerned about the planned narrower pavement causing congestion. Busses use the extra lane to be out of the travel lane when dropping off children. A map illustrating a proposed modification to allow a drop area for busses was included in the packet.

The Committee suggested placing cones in the area to see if the proposed size of the bus drop off modification will suffice.

HONORARY STREET NAMING POLICY: Staff provided a draft Honorary Street Naming policy and the Committee discussed the proposed guidelines. The Committee agreed that honorary signs should be temporary and the signs could be displayed a maximum of 30 days. Staff will check with the Department of Transportation (DOT) to see if the temporary signs will be allowed on Fulton and/or Main St and adjust the policy if necessary. The Committee agreed that the \$25 application fee and \$100 sign fee is sufficient. Additionally, it was confirmed that the temporary street signs will be given to the nominator after being displayed.

A Prebil/Crisanti motion to approve the proposed honorary street naming policy with the clarification that the signs be displayed no more than 30 days passed on a 3/0 roll call vote.

HONORARY STREET DESIGNATION FOR ILIR BANUSHI: A Crisanti/Prebil motion to approve an honorary street designation for Ilir Banushi for the June 22nd event passed on a 3/0 roll call vote.

URBAN AREA BOUNDARY: The DOT updates the Urban Area Boundaries (UAB) for all urban areas after each census. The significance of the UAB is related to which grant programs the City would apply for, either Urban or Rural STP. Staff met with officials from the Towns of Albion and Fulton to review the UAB map. The draft map and list of proposed changes were included in the meeting packet.

A Prebil/Crisanti motion to approve the Urban Area Boundary as presented passed on a 3/0 roll call vote.

STOUGHTON ROAD, W ROLLIN STREET AND IKI DRIVE IMPROVEMENTS: For several years, the City has been seeking grant funding to assist with the reconstruction of the streets and utilities for three very expensive projects: IKI Drive, W Rollin St (from Albion to Head St) and Stoughton Rd. Thus far, the City has not been awarded grant funding for the projects. To be eligible for the CDBG PF grant program, the City has to undertake an income survey of the residents in the project area and the survey must determine that at least 51% of the residents are low to moderate income. The last income survey that included both Stoughton Rd and W Rollin St was just short of meeting the program requirements. Recent conversations with the Care Center on Stoughton Road indicated that they plan to construct a new senior housing development, however that project has not started yet. If the project were to happen, the income survey would more than likely be successful for the Stoughton Rd and W Rollin St area. If the area became eligible for the CDBG grant, the City would file an application each year for five years using the income survey data.

Without some grant funding for at least one of the three projects (IKI, W Rollin St and Stoughton Rd), it will not be possible to complete the projects within the next three years without an increase in borrowing. The Committee reviewed three project options that would not result in an increase in borrowing.

Option #1: Resurface Stoughton Road in 2024. This option could delay the second phase of Albion St until 2026 (the project is currently scheduled for 2025) and the City would have to spend a significant portion of the capital surplus funds/2024 road budget. It would also eliminate the possibility of getting a CDBG grant for Stoughton Rd and W Rollin St.

Option #2: Overlay Stoughton Rd in 2024. This option includes putting a temporary 1 ½" asphalt mat (may last 5-7 years) on Stoughton Rd in 2024 for \$80,000 with a reconstruction in 2029 (estimated). Funding would come from the 2024 streets budget. Option #2 would not delay the 2025 Albion St project and would leave an opportunity to apply for CDBG funding. This option would not be a permanent improvement to Stoughton Rd.

Option #3: Do nothing to Stoughton Rd in 2024. DPW crews would continue to patch the street until 2026, when the City would either receive a CDBG grant or have funds from the next borrowing.

Staff mentioned there is also an option for W Rollin St to be milled and overlaid with a 1 ½" mat for approximately \$40,000 in 2024.

A Prebil/Crisanti motion to approve option #2: the mill and overlay of Stoughton Rd, along with the mill and overlay of W Rollin St passed on a 3/0 roll call vote.

Being no other business before the Committee, a Prebil/Crisanti motion to adjourn passed, all voted in favor.

Howard Moser/mjd
Municipal Services Director