

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, May 20, 2024 at 6:30 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, May 17, 2024.
3. Minutes:
 - a. Consider approval of minutes of May 6, 2024 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider Temporary Class "B" Beer/Wine License for Brown Paws Rescue for the Edgerton Night Market.
6. Consider bids for hauling soil.
7. Consider transfer of 2023 General Fund surplus to the Capital Projects Fund.
8. Consider City of Edgerton Resolution 15-24: Fee Schedule to add fees for sign permits.
9. Consider commercial broker for the business park land.
10. Consider Revive Edgerton Program policy.
11. Finance Directors Report.
12. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**MAY 6, 2024 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:30 p.m.

Present: Shawn Prebil, Candy Davis, and Tim Shaw

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Police Chief Bob Kowalski, Mayor Christopher Lund, Alderpersons Jim Burdick and Michelle Crisanti and a few citizens.

Flanigan confirmed the meeting agendas were properly posted on Friday, May 3, 2024 at the City Hall, Library, Post Office and the City's website.

ELECT CHAIR: A Candy Davis/Shawn Prebil motion to nominate Tim Shaw as Chairperson passed on a 3/0 roll call vote.

MINUTES: A Shawn Prebil/Candy Davis motion to approve the minutes from the April 15, 2024 Finance meeting passed, all voted in favor.

BILLS AND PAYROLL: A Tim Shaw/Shawn Prebil motion to approve the bills and payroll in the amount of \$424,102.28 passed on a 3/0 roll call vote.

"CLASS B" COMBINATION LIQUOR /BEER LICENSE FOR ATRIA HALL: Karla Storlid, owner of Atria Hall is requesting a liquor license for her event space. Both levels of the building will be used as a venue for events. The upstairs of the property will also be rented out as a VRBO. The committee questioned how the liquor will be secured after hours when there is a renter in the upper unit. Ms. Storlid was not able to attend the meeting therefore, she could not answer the question of the Committee.

A Tim Shaw/Shawn Prebil motion to postpone approval of the license passed on a 3/0 roll call vote.

EVENT PACKET FOR FISHING DERBY: A Candy Davis/Shawn Prebil motion to approve the Event Packet for the Fishing Derby on May 19th with the organization paying for the extra port-a-potty passed on a 3/0 roll call vote.

EVENT PACKET FOR ILIR'S CELEBRATION OF LIFE BLOCK PARTY: The event organizers stated set up will begin at noon and the event will end at 10:00pm so tear down will be between 10:00 and 12:00. The organizers stated they would like to block off the sidewalk with fencing to prevent alcohol from being brought in and out of the businesses. Instead of using fencing, the organizers agreed to have staff members at the entrance of the other licensed establishments to make sure no alcohol will be brought in or out. Council suggested the organizers contact all the businesses in the area near the event to notify them of the street closure on that day.

The tables and spools will need to be off the state highway by 12:00 am. The event organizers will need to determine where the tables be placed until city staff can pick them up.

A Tim Shaw/Candy Davis motion to approve the event packet for Ilir's Celebration of Life Block Party and waive all fees passed on a 3/0 roll call vote.

TEMPORARY CLASS "B" BEER/WINE LICENSE FOR CHILIMANIA, INC FOR ILIR'S CELEBRATION OF LIFE BLOCK PARTY: A Tim Shaw/Candy Davis motion to approve a Temporary Class "B" Beer/Wine License for Chilimania for the Ilir Celebration of Life Block Party passed on a 3/0 roll call vote.

BIDS FOR COMPOST AND BRUSH GRINDING: A Tim Shaw/Candy Davis motion to approve the bid from Urban Forest Service for the compost/brush grinding not to exceed \$7,600 passed on a 3/0 roll call vote.

QUOTES FOR HEAT PUMP AT PD: A Tim Shaw/Shawn Prebil motion to approve the quote from Al Beyer in the amount of \$10,589 for a heat pump at the police department passed on a 3/0 roll call vote.

AMENDMENT TO CEDAR CORP CONTRACT FOR ALBION ST CONSTRUCTION: A Tim Shaw/Shawn Prebil motion to approve the amendment to the Cedar Corporation contract for construction services for the Albion St Street & Improvement Project passed on a 3/0 roll call vote.

AMENDMENT TO CEDAR CORP CONTRACT FOR LEAD LATERAL REPLACEMENT PROJECT: A Tim Shaw/Shawn Prebil motion to approve the amendment to the Cedar Corporation contract for construction services for the Lead Lateral Replacement Project passed on a 3/0 roll call vote.

REVIVE EDGERTON POLICY REGARDING WORK DONE BEFORE APPLICATION: The Committee discussed the current Revive Edgerton program policies. At a future meeting the Committee would like to revisit the policies and discuss the need for changes. The Committee was in agreement there should be no change to the policy regarding payment on work completed before the submission of an application.

Being no other business before the Committee, a Candy Davis/Shawn Prebil motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted May 20, 2024

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.Input Date = 05/17/2024
 Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10011803							
3845 c	BANK OF EDGERTON	MAY 2024	POOL START UP CASH	05/17/2024	600.00	.00	
Total 10011803:					600.00	.00	
10013100							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	103.09	.00	
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	5,586.71	.00	
Total 10013100:					5,689.80	.00	
10021520							
789 ch	WI RETIREMENT SYSTEM	APR 2024	APR 2024 RETIREMENT	05/17/2024	25,993.60	.00	
Total 10021520:					25,993.60	.00	
10021532							
13 ch	AFLAC	993150	AFLAC MONTHLY PREMIUM	05/17/2024	167.63	.00	
Total 10021532:					167.63	.00	
10023100							
281 ch	TOWN OF FULTON	APR 2024	FINES COLLECTED-MINUS \$5 PER CITATION	05/17/2024	5,161.80	.00	
604 ch	ROCK CO TREASURER	APR 2024	JAIL ASSESSMENTS	05/17/2024	1,009.99	.00	
604 ch	ROCK CO TREASURER	APR 2024	DRIVER IMPROVEMENT	05/17/2024	437.60	.00	
819 ch	STATE OF WI COURT FINES	APR 2024	COSTS & SURCHARGES COLLECTED	05/17/2024	4,182.58	.00	
5668 c	ANDREWS, TREVOR	MAY 2024	RESTITUTION	05/17/2024	160.00	.00	
5669 c	KOENIG (ELSEN), NICOLE	MAY 2024	OVERPAYMENT - TRIP	05/17/2024	49.75	.00	
5670 c	SPEARS, LESTER	MAY 2024	CITATION OVERPAYMENT	05/17/2024	37.80	.00	
5673 c	HENKEL, CHELCIE	MAY 2024	OVERPAYMENT- TRIP	05/17/2024	104.00	.00	
Total 10023100:					11,143.52	.00	
10024213							
2631 c	WI DEPT OF REVENUE	APR 2024	APR 2024 SALES TAX	05/17/2024	3.67	.00	
Total 10024213:					3.67	.00	
10046213							
2631 c	WI DEPT OF REVENUE	APR 2024	APR 2024 SALES TAX	05/17/2024	.10	.00	
Total 10046213:					.10	.00	
10046710							
2631 c	WI DEPT OF REVENUE	APR 2024	APR 2024 SALES TAX	05/17/2024	13.97	.00	
Total 10046710:					13.97	.00	
10046742							
2631 c	WI DEPT OF REVENUE	APR 2024	APR 2024 SALES TAX	05/17/2024	13.87	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10046742:					13.87	.00	
10046748							
2631 c	WI DEPT OF REVENUE	APR 2024	APR 2024 SALES TAX	05/17/2024	46.90	.00	
Total 10046748:					46.90	.00	
10051200210							
412 ch	IRMEN, LORI	APR 2024A	CLERK OF COURT	05/17/2024	712.16	.00	
Total 10051200210:					712.16	.00	
10051410154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	785.91	.00	
Total 10051410154:					785.91	.00	
10051410155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	23.39	.00	
Total 10051410155:					23.39	.00	
10051430154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	873.24	.00	
Total 10051430154:					873.24	.00	
10051430155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	7.13	.00	
Total 10051430155:					7.13	.00	
10051510154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	1,397.18	.00	
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	873.24	.00	
Total 10051510154:					2,270.42	.00	
10051510155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	3.02	.00	
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	1.32	.00	
Total 10051510155:					4.34	.00	
10051511210							
731 ch	BAKER TILLY US, LLP	BT2778472A	SERVICES THRU 4/30/24 FINANCIAL AUDIT	05/17/2024	1,399.30	.00	
Total 10051511210:					1,399.30	.00	
10051600221							
21 ch	ALLIANT ENERGY	APR 24 47020	APR 24 470202 ELECTRIC CHARGES	05/17/2024	145.35	.00	
Total 10051600221:					145.35	.00	
10051600225							
5214 c	GRANITE TELECOMMUNICATIO	645462413A	608-884-3341 CITY HALL	05/17/2024	144.02	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10051600225:					144.02	.00	
10051600311							
561 ch	PITNEY BOWES GLOBAL FINAN	3319103832	LEASE PERIOD 03/30/24-06/29/24	05/17/2024	34.82	.00	
Total 10051600311:					34.82	.00	
10051600340							
557 ch	PHOENIX CONSULTING INC	405035	EMAIL SUPPORT	05/17/2024	261.00	.00	
3534 c	CHARTER COMMUNICATIONS	219551801050	CITY HALL INTERNET	05/17/2024	99.99	.00	
3574 c	EDWARDSON, JAMES	5/15/2024	RECOVER CITY HALL OFFICE CHAIRS	05/17/2024	284.70	.00	
5470 c	GORDON FLESCH CO.	IN14688555	CITY HALL COPIER-METERED IMAGES	05/17/2024	106.91	.00	
Total 10051600340:					752.60	.00	
10052100154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	1,746.47	.00	
Total 10052100154:					1,746.47	.00	
10052100155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	60.19	.00	
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	4.61	.00	
Total 10052100155:					64.80	.00	
10052100240							
433 ch	AVAYA INC	44684100	PHONE MAINTENANCE - POLICE DEPARTM	05/17/2024	99.16	.00	
Total 10052100240:					99.16	.00	
10052100311							
561 ch	PITNEY BOWES GLOBAL FINAN	3319103832	LEASE PERIOD 03/30/24-06/29/24	05/17/2024	7.74	.00	
Total 10052100311:					7.74	.00	
10052120154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	11,902.24	.00	
Total 10052120154:					11,902.24	.00	
10052120155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	81.89	.00	
Total 10052120155:					81.89	.00	
10052120225							
130 ch	US CELLULAR	0651723579	POLICE CELL PHONES	05/17/2024	276.76	.00	
Total 10052120225:					276.76	.00	
10052120340							
288 ch	GENERAL COMMUNICATIONS I	332173	SPEAKER MIC- PD	05/17/2024	227.00	.00	
5248 c	TOP PACK DEFENSE	13237	SHIRTS- DONSTAD	05/17/2024	129.98	.00	
5248 c	TOP PACK DEFENSE	13273	GEAR- BAKKEN	05/17/2024	436.12	.00	
5248 c	TOP PACK DEFENSE	13288	HILITE CARRIER- BAKKEN	05/17/2024	954.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10052120340:					1,747.10	.00	
10052120380							
866 ch	STEVE'S 51 REPAIR	645768	OIL CHANGES AND REPAIR WORK- PD	05/17/2024	870.00	.00	
3404 c	BURNS FULL SERVICE LLC	175183	TIRES - PD	05/17/2024	104.00	.00	
Total 10052120380:					974.00	.00	
10052120385							
923 ch	KWIK TRIP	APR 2024	APR 2024 FUEL CHARGES - POLICE DEPT	05/17/2024	1,670.24	.00	
Total 10052120385:					1,670.24	.00	
10052150221							
21 ch	ALLIANT ENERGY	APR 24 53589	APR 24 535891 ELECTRIC CHARGES	05/17/2024	442.88	.00	
Total 10052150221:					442.88	.00	
10052150224							
21 ch	ALLIANT ENERGY	APR 24 93902	APR 24 939021 GAS CHARGES	05/17/2024	24.79	.00	
Total 10052150224:					24.79	.00	
10052150225							
3534 c	CHARTER COMMUNICATIONS	170827201050	POLICE DEPT INTERNET/PHONE CHARGES	05/17/2024	296.88	.00	
Total 10052150225:					296.88	.00	
10052150340							
485 ch	MIDWEST RADAR & EQUIPMEN	174773	RADARS	05/17/2024	246.00	.00	
1015 c	ABENDROTH WATER COND INC	06672TN	PD WATER	05/17/2024	48.00	.00	
1015 c	ABENDROTH WATER COND INC	DL86731	WATER COOLER - PD	05/17/2024	302.99	.00	
3215 c	DIMAX OFFICE SOLUTIONS INC	51666	METER BILLING FOR 4/1/24 TO 4/30/24 - POL	05/17/2024	19.96	.00	
5671 c	NATIONAL CHILD ID PROGRAM	4427	NATIONAL CHILD ID PROGRAM BAGS	05/17/2024	24.50	.00	
Total 10052150340:					641.45	.00	
10052150820							
2552 c	AL BEYERS INC	Q38732	HEAT PUMP- POLICE STATION	05/17/2024	10,589.00	.00	
Total 10052150820:					10,589.00	.00	
10052400210							
2584 c	GENERAL ENGINEERING COMP	APR 2024	APR 2024 BUILDING INSPECTIONS	05/17/2024	3,574.92	.00	
5667 c	MUNICIPAL CODE ENFORCEME	1225	CODE ENFORCEMENT	05/17/2024	269.50	.00	
Total 10052400210:					3,844.42	.00	
10053100154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	873.20	.00	
Total 10053100154:					873.20	.00	
10053100155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	12.42	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10053100155:					12.42	.00	
10053100311							
561 ch	PITNEY BOWES GLOBAL FINAN	3319103832	LEASE PERIOD 03/30/24-06/29/24	05/17/2024	7.74	.00	
Total 10053100311:					7.74	.00	
10053230154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	4,270.26	.00	
Total 10053230154:					4,270.26	.00	
10053230155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	49.79	.00	
Total 10053230155:					49.79	.00	
10053230221							
21 ch	ALLIANT ENERGY	APR 24 12937	APR 24 129372 ELECTRIC CHARGES	05/17/2024	319.29	.00	
21 ch	ALLIANT ENERGY	APR 24 37005	APR 24 370054 ELECTRIC CHARGES	05/17/2024	101.59	.00	
Total 10053230221:					420.88	.00	
10053230224							
21 ch	ALLIANT ENERGY	APR 24 12937	APR 24 129372 GAS CHARGES	05/17/2024	226.90	.00	
21 ch	ALLIANT ENERGY	APR 24 37005	APR 24 370054 GAS CHARGES	05/17/2024	67.44	.00	
Total 10053230224:					294.34	.00	
10053230225							
4659 c	CENTURYLINK	688272274A	MAY 2024 LONG DISTANCE CHARGES	05/17/2024	.08	.00	
4659 c	CENTURYLINK	688272274A	MAY 2024 LONG DISTANCE CHARGES	05/17/2024	.08	.00	
5214 c	GRANITE TELECOMMUNICATIO	645462413A	608-884-3341 MUNI GARAGE	05/17/2024	144.01	.00	
Total 10053230225:					144.17	.00	
10053230340							
14 ch	AIRGAS	5507943642	LEASE CYLINDER RENEWALS (5) - MUNI GA	05/17/2024	502.70	.00	
Total 10053230340:					502.70	.00	
10053240340							
2858 c	BOBCAT OF JANESVILLE	02-276514	BOBCAT PARTS	05/17/2024	224.95	.00	
5184 c	BUMPER TO BUMPER EDGERT	625-377394	AIR HAMMER	05/17/2024	22.79	.00	
5184 c	BUMPER TO BUMPER EDGERT	625-378473	RELAY	05/17/2024	40.78	.00	
Total 10053240340:					288.52	.00	
10053310370							
4587 c	PAYNE & DOLAN, INC	10-00006262	COLD MIX	05/17/2024	3,815.00	.00	
4924 c	W.N. YOSS CONSTRUCTION, IN	0504241T	RTP ASPHALT WORK	05/17/2024	5,650.00	.00	
Total 10053310370:					9,465.00	.00	
10053310380							
5020 c	UNITED LABORATORIES	INV407182A	CAR SHAMPOO	05/17/2024	291.61	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10053310380:					291.61	.00	
10053400221							
21 ch	ALLIANT ENERGY	APR 24 86206	APR 24 862065 ELECTRIC CHARGES	05/17/2024	63.00	.00	
21 ch	ALLIANT ENERGY	APR 24 93096	APR 24 930961 ELECTRIC CHARGES	05/17/2024	10.38	.00	
Total 10053400221:					73.38	.00	
10053400340							
193 ch	DECKER SUPPLY CO INC	927928	STREET SIGNS	05/17/2024	1,039.65	.00	
193 ch	DECKER SUPPLY CO INC	927929	STREET SIGNS	05/17/2024	59.85	.00	
2433 c	AMAZON.COM LLC	114-7598067-9	BAND-IT VALU-STRAP BAND	05/17/2024	99.95	.00	
Total 10053400340:					1,199.45	.00	
10053420221							
21 ch	ALLIANT ENERGY	APR 24 10670	APR 24 106703 ELECTRIC CHARGES	05/17/2024	13.29	.00	
21 ch	ALLIANT ENERGY	APR 24 19259	APR 24 192591 ELECTRIC CHARGES	05/17/2024	5.42	.00	
21 ch	ALLIANT ENERGY	APR 24 20990	APR 24 209901 ELECTRIC CHARGES	05/17/2024	52.52	.00	
21 ch	ALLIANT ENERGY	APR 24 27883	APR 24 278834 ELECTRIC CHARGES	05/17/2024	4.18	.00	
21 ch	ALLIANT ENERGY	APR 24 44088	APR 24 440880 ELECTRIC CHARGES	05/17/2024	25.64	.00	
21 ch	ALLIANT ENERGY	APR 24 47020	APR 24 470202 ELECTRIC CHARGES	05/17/2024	100.77	.00	
21 ch	ALLIANT ENERGY	APR 24 52473	APR 24 524734 ELECTRIC CHARGES	05/17/2024	4.50	.00	
21 ch	ALLIANT ENERGY	APR 24 555211	APR 24 555211 ELECTRIC CHARGES	05/17/2024	20.91	.00	
21 ch	ALLIANT ENERGY	APR 24 76042	APR 24 760421 ELECTRIC CHARGES	05/17/2024	26.18	.00	
21 ch	ALLIANT ENERGY	APR 24 95185	APR 24 9518562273 ELECTRIC CHARGES	05/17/2024	49.07	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 80833	808337000 STREET LIGHT CHARGE	05/17/2024	15.27	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 80833	808338000 STREET LIGHT CHARGE	05/17/2024	15.27	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 80833	808339000 STREET LIGHT CHARGE	05/17/2024	15.27	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 80834	808340000 STREET LIGHT CHARGE	05/17/2024	15.27	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 80834	808341000 STREET LIGHT CHARGE	05/17/2024	15.27	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 80834	808342000 STREET LIGHT CHARGE	05/17/2024	15.27	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 91237	91237000 STREET LIGHT CHARGE	05/17/2024	20.89	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 91238	91238000 STREET LIGHT CHARGE	05/17/2024	20.89	.00	
600 ch	ROCK ENERGY COOPERATIVE	MAY 24 91240	91240000 STREET LIGHT CHARGE	05/17/2024	20.89	.00	
Total 10053420221:					456.77	.00	
10054910221							
21 ch	ALLIANT ENERGY	APR 24 17756	APR 24 177564 ELECTRIC CHARGES	05/17/2024	21.07	.00	
Total 10054910221:					21.07	.00	
10054910810							
4012 c	ST. LAWRENCE EQUIP, INC	5687	EXMARK MOWER- CEMETERY	05/17/2024	11,245.00	.00	
Total 10054910810:					11,245.00	.00	
10055110154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	2,239.87	.00	
Total 10055110154:					2,239.87	.00	
10055110155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	21.36	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10055110155:					21.36	.00	
10055110210							
3997 c	UNIQUE MANAGEMENT SERVI	6125427	04-22 PLACEMENTS	05/17/2024	23.30	.00	
Total 10055110210:					23.30	.00	
10055110221							
21 ch	ALLIANT ENERGY	APR 24 82722	APR 24 827226 ELECTRIC CHARGES	05/17/2024	1,454.71	.00	
Total 10055110221:					1,454.71	.00	
10055110224							
21 ch	ALLIANT ENERGY	APR 24 82722	APR 24 827226 GAS CHARGES	05/17/2024	478.10	.00	
Total 10055110224:					478.10	.00	
10055110225							
3534 c	CHARTER COMMUNICATIONS	170826901050	LIBRARY INTERNET/PHONE CHARGES	05/17/2024	269.01	.00	
Total 10055110225:					269.01	.00	
10055110240							
3087 c	KONE INC	871350441	MAINTENANCE COVERAGE 05/01/2024-07/31	05/17/2024	250.38	.00	
Total 10055110240:					250.38	.00	
10055110310							
3215 c	DIMAX OFFICE SOLUTIONS INC	51439	METER BILLING FOR 3/1/24 TO 3/31/24 - LIB	05/17/2024	45.98	.00	
3215 c	DIMAX OFFICE SOLUTIONS INC	51706	METER BILLING FOR 4/1/24 TO 4/30/24 - LIB	05/17/2024	15.59	.00	
Total 10055110310:					61.57	.00	
10055110311							
561 ch	PITNEY BOWES GLOBAL FINAN	3319103832	LEASE PERIOD 03/30/24-06/29/24	05/17/2024	3.85	.00	
Total 10055110311:					3.85	.00	
10055110320							
4997 c	MAILCHIMP	MC15377428	ESSENTIALS PLAN-LIBRARY	05/17/2024	75.00	.00	
Total 10055110320:					75.00	.00	
10055110323							
5379 c	KANOPY, INC.	399306	PLAY CREDITS	05/17/2024	14.40	.00	
5506 c	PRAIRIE LAKES LIBRARY SYST	2892	HOOPLA CREDIT	05/17/2024	7,800.00	.00	
Total 10055110323:					7,814.40	.00	
10055110324							
2504 c	MIDWEST TAPE LLC	504987140	DVD	05/17/2024	26.24	.00	
2504 c	MIDWEST TAPE LLC	505399394	DVD	05/17/2024	23.24	.00	
2504 c	MIDWEST TAPE LLC	505415017	DVDS	05/17/2024	48.73	.00	
Total 10055110324:					98.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10055110390							
130 ch	US CELLULAR	0650770416	HOT SPOTS - LIBRARY	05/17/2024	51.00	.00	
Total 10055110390:					51.00	.00	
10055142790							
2151 c	BROWN CAB SERVICE INC	4718	APR 2024 SHARED RIDE TAXI	05/17/2024	6,583.61	.00	
Total 10055142790:					6,583.61	.00	
10055200221							
21 ch	ALLIANT ENERGY	APR 24 06930	APR 24 069305 ELECTRIC CHARGES	05/17/2024	713.19	.00	
21 ch	ALLIANT ENERGY	APR 24 07849	APR 24 078495 ELECTRIC CHARGES	05/17/2024	28.26	.00	
21 ch	ALLIANT ENERGY	APR 24 41346	APR 24 413465 ELECTRIC CHARGES	05/17/2024	26.74	.00	
21 ch	ALLIANT ENERGY	APR 24 56315	APR 24 563154 ELECTRIC CHARGES	05/17/2024	154.65	.00	
21 ch	ALLIANT ENERGY	APR 24 64653	APR 24 646535 ELECTRIC CHARGES	05/17/2024	103.85	.00	
21 ch	ALLIANT ENERGY	APR 24 79371	APR 24 793712 ELECTRIC CHARGES	05/17/2024	18.42	.00	
21 ch	ALLIANT ENERGY	APR 24 92135	APR 24 9213591995 ELECTRC CHARGES	05/17/2024	20.41	.00	
Total 10055200221:					1,065.52	.00	
10055200340							
28 ch	AMERICAN AWARDS & PROMO	58638	MEMORIAL TREE PLAQUES	05/17/2024	49.86	.00	
4701 c	CW MOWERS	001070	MOWER PARTS	05/17/2024	47.75	.00	
4787 c	LEE RECREATION	16304-24	SWING SEATS, WOOD FIBER	05/17/2024	5,660.00	.00	
5020 c	UNITED LABORATORIES	INV407182A	WASP WHACKER, SMELL JEL	05/17/2024	576.86	.00	
5159 c	BADGERLAND DISPOSAL	0004932766	W LAWTON ST- HANDICAP PORTA POTTY	05/17/2024	106.70	.00	
Total 10055200340:					6,441.17	.00	
10055200820							
5566 c	FURAN, JUDY	MAY 2024	LANDSCAPING MATERIAL REIMBURSEMEN	05/17/2024	31.60	.00	
5566 c	FURAN, JUDY	MAY 2024	LANDSCAPING MATERIAL REIMBURSEMEN	05/17/2024	142.31	.00	
Total 10055200820:					173.91	.00	
10055415340							
297 ch	GOHLKE, ANN	MAY 2024-2	MICROWAVE FOR CONESSIONS- REIMBUR	05/17/2024	35.00	.00	
602 ch	ROCK CO HEALTH DEPT	202521112	2024 LICENSE RENEWAL - RACETRACK CO	05/17/2024	545.00	.00	
Total 10055415340:					580.00	.00	
10055415345							
153 ch	COCA-COLA DISTRIBUTION	41274928018	SODA CONCESSIONS - RTP	05/17/2024	517.60	.00	
326 ch	HOLIDAY WHOLESALE INC	1675136	CONCESSIONS - RTP	05/17/2024	686.41	.00	
326 ch	HOLIDAY WHOLESALE INC	1697319	CONCESSIONS - RTP	05/17/2024	264.10	.00	
560 ch	PIGGLY WIGGLY STORE	APR 2024	CONCESSION PURCHASES - RTP	05/17/2024	171.31	.00	
Total 10055415345:					1,639.42	.00	
10055420221							
21 ch	ALLIANT ENERGY	APR 24 35496	APR 24 354961 ELECTRIC CHARGE	05/17/2024	411.57	.00	
Total 10055420221:					411.57	.00	
10055420224							
21 ch	ALLIANT ENERGY	APR 24 12422	APR 24 124223 GAS CHARGES	05/17/2024	15.78	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
21 ch	ALLIANT ENERGY	APR 24 35496	APR 24 354961 GAS CHARGE	05/17/2024	49.46	.00	
Total 10055420224:					65.24	.00	
10055420225							
311 ch	FRONTIER COMMUNICATIONS	MAY 2024	608-884-3232 TELEPHONE CHARGES	05/17/2024	58.12	.00	
4659 c	CENTURYLINK	688272274A	MAY 2024 LONG DISTANCE CHARGES	05/17/2024	.08	.00	
Total 10055420225:					58.20	.00	
10055420340							
118 ch	C & M PRINTING INC	74078	POOL PASSES	05/17/2024	189.00	.00	
297 ch	GOHLKE, ANN	MAY 2024	MICROWAVE FOR CONESSIONS- REIMBUR	05/17/2024	25.00	.00	
602 ch	ROCK CO HEALTH DEPT	202521112	2024 LICENSE RENEWAL - AQUATIC CONCE	05/17/2024	545.00	.00	
602 ch	ROCK CO HEALTH DEPT	202521112	2024 LICENSE RENEWAL - LOWER DECK PO	05/17/2024	390.00	.00	
602 ch	ROCK CO HEALTH DEPT	202521112	2024 LICENSE RENEWAL - UPPER DECK PO	05/17/2024	390.00	.00	
715 ch	USI INC	W0296675	LAMINATE FOR SEASON PASSESS	05/17/2024	68.12	.00	
5672 c	SCHREMP, CHERYL	MAY 2024	REISSUE LOST POOL PAYCHECK	05/17/2024	50.45	.00	
Total 10055420340:					1,657.57	.00	
10055420345							
153 ch	COCA-COLA DISTRIBUTION	41274928012	SODA CONCESSIONS - POOL	05/17/2024	726.40	.00	
Total 10055420345:					726.40	.00	
10056300154							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024A	JUN 2024 HEALTH INSURNACE	05/17/2024	436.62	.00	
Total 10056300154:					436.62	.00	
10056300155							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024A	JUN 2024 LIFE INSURANCE	05/17/2024	12.99	.00	
Total 10056300155:					12.99	.00	
10056300210							
3690 c	CEDAR CORPORATION	119635	DENTIST OFFICE- TIF 12	05/17/2024	350.00	.00	
3690 c	CEDAR CORPORATION	119644	DENTIST OFFICE UTILITIES	05/17/2024	8,914.66	.00	
Total 10056300210:					9,264.66	.00	
20653630297							
5159 c	BADGERLAND DISPOSAL	0004905919	MAY GARBAGE/RECYCLING FEE	05/17/2024	20,899.61	.00	
Total 20653630297:					20,899.61	.00	
40057326820							
5611 c	PARKITECTURE & PLANNING	3-23.042A	VETS PARK SHELTER SCHEMATIC DESIGN	05/17/2024	776.60	.00	
Total 40057326820:					776.60	.00	
40057330820							
3690 c	CEDAR CORPORATION	119638	QUIGLEY STREET- STREET & UTLITY IMPRO	05/17/2024	2,380.00	.00	
3690 c	CEDAR CORPORATION	119639	ALBION STREET- UTLITY & STREET IMPROV	05/17/2024	5,060.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 40057330820:					7,440.00	.00	
40657120820							
731 ch	BAKER TILLY US, LLP	BT2778472A	SERVICES THRU 4/30/24 FINANCIAL AUDIT	05/17/2024	199.90	.00	
Total 40657120820:					199.90	.00	
40657125820							
2591 c	LAND TITLE & CLOSING SERVI	523082887-5	210 W FULTON ST- EDGERTON OUTREACH	05/17/2024	83,977.26	.00	
Total 40657125820:					83,977.26	.00	
40757120820							
731 ch	BAKER TILLY US, LLP	BT2778472A	SERVICES THRU 4/30/24 FINANCIAL AUDIT	05/17/2024	199.90	.00	
Total 40757120820:					199.90	.00	
40957120820							
731 ch	BAKER TILLY US, LLP	BT2778472A	SERVICES THRU 4/30/24 FINANCIAL AUDIT	05/17/2024	199.90	.00	
Total 40957120820:					199.90	.00	
41157726820							
3690 c	CEDAR CORPORATION	119636	SHOE FACTORY REDEVELOPMENT	05/17/2024	2,127.25	.00	
3690 c	CEDAR CORPORATION	119642	407 N MAIN ST	05/17/2024	7,532.25	.00	
Total 41157726820:					9,659.50	.00	
60380840340							
561 ch	PITNEY BOWES GLOBAL FINAN	3319103832	LEASE PERIOD 03/30/24-06/29/24	05/17/2024	3.87	.00	
Total 60380840340:					3.87	.00	
60480850340							
561 ch	PITNEY BOWES GLOBAL FINAN	3319103832	LEASE PERIOD 03/30/24-06/29/24	05/17/2024	3.87	.00	
Total 60480850340:					3.87	.00	
Grand Totals:					280,169.91	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Grand Total General Fund Vouchers: \$280,169.91
Total Payroll Check Date 5/17/2024: \$78,588.51
GRAND TOTAL OF GENERAL FUND: \$358,758.42

Finance Committee Members Signatures of Approval:

TIMOTHY SHAW

CANDY DAVIS

SHAWN PREBIL

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 05/17/2024
Invoice Detail.Voided = No

Memo

To: Common Council
From: Staff
Date: 5/17/2024
Re: May 20, 2024 Meeting

Soil purchase and hauling: The City has the opportunity to acquire approximately 500 yards of clay fill and 300 yards of topsoil from the property at 38 County HWY N. The clay material will be used as fill for the Shoe Factory site. The topsoil material will be used for city operations or at the Shoe Factory. There is no charge for the clay material and a \$5/yard cost for the topsoil.

The material needs to be removed from the property by May 31, 2024. Staff contacted several vendors and received three quotes for the loading and hauling of the clay to 407 N. Main Street (Shoe Factory) and the topsoil to 315 West High Street (City garage). Churchill Trucking provided the lowest responsible bid cost at \$625 per hour (4 trucks and 1 loader). The estimated total cost to haul the material ranges from \$7,500 to \$10,000. The cost to haul the clay would be paid for with TIF 11 funds and the estimated cost of the topsoil, \$1,500, and hauling of the topsoil would be paid for with the regular operating funds, or TIF if any of the topsoil is used at the Shoe Factory.

2023 General Fund surplus: The Council passed a policy in 2014 to consider the transfer of General Fund surplus generated each year to the Capital Projects Fund to be used for either capital equipment purchases or capital projects.

The \$162,169 that is recommended to be transferred this year is the surplus created in 2023 as per the audited financial statements, less any newly designated funds, plus projects that were completed in 2023 that used previously designated funds.

At this time, the Council should take action if you wish to transfer funds to the Capital Projects Fund. The actual use of these funds will be discussed at budget time. If the Council elects to make the transfer, the projected balance in the capital surplus fund as of today would be \$443,622.

Salary Resolution for Aquatic's Director: Please recall the Aquatic's Director requested a reduction in hours to $\frac{3}{4}$ time at the same time the City hired an Assistant Director in 2023. In practice, the Director has not been able to reduce hours as anticipated due to limited time the Assistant is available because of school coaching obligations. The Director estimates that she will be working 90% of full time and has requested an increase in salary. This change to 90% would increase the Aquatic Director salary by \$2,866.40. Initially, the additional costs of the Assistant Director were to be paid for using the reduction in the Director's salary. Some funds will now be available from the reduced hours of the Assistant Director.

Commercial Broker: The City received an offer from a commercial real estate broker to market the land in the Business Park. Does the City wish to solicit proposals for broker services to understand if having a broker will increase the development rate in the Business Park?

**CITY OF EDGERTON
RESOLUTION No. 15-24**

**FEES SCHEDULE RESOLUTION
COMMON COUNCIL OF THE CITY OF EDGERTON**

WHEREAS, the City of Edgerton assesses various fees for services, and

WHEREAS, it is necessary that the Common Council establish a fee schedule to insure the fair assessment of fees; and

WHEREAS, it is necessary that the Common Council amends the established fee schedule as they see fit, and

NOW, THEREFORE BE IT RESOLVED that the attached fee schedule is approved as amended.

Passed on this 20th day of May 2024

Motion by:

Seconded by:

Roll Call Yeas: Noes:

Dated: May 20, 2024

Christopher W Lund, Mayor

Wendy Loveland, City Clerk

Land Use Permits

Certificate of Occupancy	\$25
Text Amendment	\$160
Conditional Use Permit	\$165
Temporary uses	\$20
Variance Application	\$160
Zoning map amendment	\$160
Zoning Interpretation or Appeal of Zoning Interpretation	\$160
Site Plan	\$110
Filing or recording fee with clerk	\$10 plus actual recording fee
Uses permitted by right with special requirements	\$20
Wind Energy Conservation System Inspection Fee	\$10 Annual
Farm Stand Rental on City Property	\$200 per month
Stormwater Management Appeal	\$150
<u>Sign Permit</u>	<u>\$45.00</u>
<u>Temporary Sign Permit</u>	<u>\$20.00</u>

Memo

To: Finance
From: Staff
Date: 4/26/2024
Re: Revive Edgerton Review

Program statistics: Attached is a spreadsheet detailing program activity. Below is a summary:

- The program has dispersed a total of \$79,922 in funding since its creation in 2021 for 32 projects. 69% of the funds awarded were in grants and 31% have been for four loans. Please note that loan money will be repaid and can be used again by other applicants, thus extending the life of the program.
- The average size of the projects completed is \$14,539. The current policy allows for a **grant** of 25% of the project costs up to \$10,000. If the project exceeds \$10,000, the applicant can apply for a **loan** (2% interest with 10-year term) for 50% of the costs exceeding \$10,000. Given the average project size, the \$10,000 grant/loan policy seems appropriate.
- The current balance of available funding is \$426,103. The average amount of funds dispersed for 2022 and 2023 was \$35,707.

Current Main Policies:

- Home owners are eligible; rental properties are not
- Affordable is defined as properties having an assessed value of less than the average assessed value of all single-family homes and condominiums in the City.
- Eligible work includes investments that increase the area of the home or modernize the home; energy efficiency improvements; mechanical additions such as adding air conditioning, etc. Ineligible activities are those that relate to maintenance (replace furnace, replace roof, decks, appliances, etc.)
- Work completed prior to approval of the loan/grant agreement are ineligible.

Policy questions:

- Does the committee believe we should try to increase the rate at which we are funding projects?
- If so, should we increase the eligibility threshold to 110 or 120% of the average assessed value?
- Does the Committee want to modify policies to encourage more grants or loans?
- Should grants be a larger percentage of the project costs than the current 25%?
- Should more repair or replacement type work be allowed?

Revive Edgerton Program

	Project	Project cost	Grant amount	Maximum Loan amount	Actual Loan Amount	Property owner Investment	Pending	Pd as of 04/19/24
1	Insulation/windows	\$ 2,021.95	\$ 505.48			\$ 1,516.47		\$ 505.48
2	Windows	\$ 7,478.00	\$ 1,868.88			\$ 5,609.12		\$ 1,868.88
3	Windows	\$ 4,532.44	\$ 1,133.11			\$ 3,399.33		\$ 1,133.11
4	Windows	\$ 8,228.00	\$ 2,057.00			\$ 6,171.00		\$ 2,057.00
5	Electric/Windows/AC	\$ 44,674.00	\$ 2,500.00	\$ 17,337.00	\$ 685.00	\$ 24,837.00		\$ 3,185.00
6	Windows/Porch	\$ 32,549.18	\$ 2,500.00	\$ 14,391.09	\$ 10,621.86	\$ 15,658.09		\$ 13,121.86
7	Garage	\$ 14,963.06	\$ 2,500.00			\$ 12,463.06		\$ 2,500.00
8	Electric/remodel	\$ 13,869.54	\$ 2,500.00			\$ 11,369.54		\$ 2,500.00
9	Remodel	\$ 15,800.00	\$ 2,500.00			\$ 13,300.00		\$ 2,500.00
10	Mechanical upgrade	\$ 11,428.00	\$ 2,500.00			\$ 8,928.00		\$ 2,500.00
11	Remodel	\$ 50,000.00	\$ 2,500.00			\$ 47,500.00		\$ 2,500.00
12	Solar Panels	\$ 25,863.00	\$ 2,500.00	\$ 8,011.50	\$ 7,931.50	\$ 15,351.50		\$ 10,431.50
13	Replace water heater	\$ 2,570.00	\$ 642.50			\$ 1,927.50		\$ 642.50
14	Insulation upgrade	\$ 6,050.00	\$ 1,512.50			\$ 4,537.50		\$ 1,512.50
15	Asbestos removal	\$ 1,750.00	\$ 437.50			\$ 1,312.50		\$ 437.50
16	Mechanical upgrade	\$ 12,275.00	\$ 2,500.00			\$ 9,775.00	X	\$
17	Solar Panels	\$ 33,523.00	\$ 2,500.00			\$ 31,023.00	X	\$
18	Remodel	\$ 16,000.00	\$ 2,500.00			\$ 13,500.00	X	\$
19	Garage	\$ 17,000.00	\$ 2,500.00			\$ 14,500.00		\$ 2,500.00
20	Cistern	\$ 4,229.00	\$ 1,057.25			\$ 3,171.75		\$ 1,057.25
21	Bathroom remodel	\$ 18,824.68	\$ 2,500.00			\$ 16,324.68		\$ 2,500.00
22	Duct Work	\$ 5,000.00	\$ 1,250.00			\$ 3,750.00		\$ 1,250.00
23	Windows	\$ 16,375.00	\$ 2,500.00			\$ 13,875.00		\$ 2,500.00
24	Windows	\$ 8,881.00	\$ 2,220.25			\$ 6,660.75		\$ 2,220.25
25	Remodel	\$ 10,563.00	\$ 2,500.00			\$ 8,063.00		\$ 2,500.00
26	Windows	\$ 21,575.00	\$ 2,500.00	\$ 5,837.50	\$ 5,837.50	\$ 13,237.50		\$ 8,337.50
27	Remodel	\$ 5,625.01	\$ 1,406.25			\$ 4,218.76		\$ 1,406.25
28	Windows	\$ 4,722.64	\$ 1,180.66			\$ 3,541.98		\$ 1,180.66
29	Windows	\$ 12,150.00	\$ 2,500.00			\$ 9,650.00		\$ 2,500.00
30	Windows	\$ 8,301.00	\$ 2,075.25			\$ 6,225.75		\$ 2,075.25
31	Windows	\$ 13,900.00	\$ 2,500.00			\$ 11,400.00		\$ 2,500.00
32						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
	Total	\$ 450,721.50	\$ 62,346.63	\$ 45,577.09	\$ 25,075.86	\$ 331,397.78		\$ 79,922.49

Start	\$ 354,113.55	2021	2022	2023	4/19/2024
Adm costs	\$ 952.50	\$ 5,299.75	\$ 2,669.00	\$ 1,850.00	\$ 1,850.00
Funds dispersed	\$ 3,507.47	\$ 32,813.86	\$ 38,601.16	\$ 5,000.00	\$ 5,000.00
Loan Principal repaid			\$ 1,188.61	\$ 1,105.80	\$ 1,105.80
Interest on loans and investments	\$ 321.87	\$ 2,935.70	\$ 16,820.99	\$ 4,349.32	\$ 4,349.32
TID 8 Increment			\$ 135,961.31	\$ -	\$ -
Available funds	\$ 349,975.45	\$ 314,797.54	\$ 427,498.29	\$ 426,103.41	\$ 426,103.41