

**CITY OF EDGERTON
PERSONNEL COMMITTEE MEETING**

**EDGERTON CITY HALL
12 ALBION ST**

Monday, December 16, 2024 at 6:15 pm

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call
2. Confirmation of appropriate meeting notice posted on Friday, December 13, 2024.
3. Personnel Minutes:
 - A. Consider approval of minutes from November 18, 2024.
 - B. Consider approval of minutes from November 25, 2024.
 - C. Consider approval of minutes from December 2, 2024.
4. Consider recommendation for Municipal Services Director hiring.
5. Consider appointment of Public Works Operator.
6. Adjourn.

CC: City Administrator All Council Members
Department Heads Posted

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone (608) 884-3341

**NOVEMBER 18, 2024 PERSONNEL COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Candy Davis called the meeting to order at 6:00 p.m.

Present: Candy Davis, and Tim Shaw.

Excused: Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Police Chief Robert Kowalski, Library Director Beth Krebs-Smith, Alderperson Shawn Prebil, Mayor Christopher Lund, citizens, and staff.

Flanigan confirmed the meeting agenda was properly posted on Friday, November 15, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Tim Shaw/Candy Davis motion to approve the November 4, 2024 Personnel Committee meeting minutes passed, all voted in favor.

DISCUSS MOU WITH THE WPPA REGARDING WAGE AND BENEFITS FOR POLICE ACADEMY EMPLOYEES:

Chief Kowalski stated that the department is currently in the process of hiring a new patrol officer. They had two potential candidates back out once they found out they wouldn't be compensated to attend the academy. In order to become more competitive, a MOU with the WPPA was drafted. The main points of the MOU are that the academy candidate would be paid 75% of the starting wage while in the academy; the employee would receive benefits in accordance with the ETF rules; and probation would start after the academy is complete.

A Davis/Shaw motion to approve the MOU with the WPPA regarding wage and benefits for Police Academy employees passed on a 2/0 roll call vote.

CONSIDER WAGE FOR POLICE PATROL LATERAL TRANSFER EMPLOYEE:

Chief Kowalski stated that the Police Commission appointed Eyan Anderson to patrol officer. He is currently working for a different department and comes with experience. Kowalski stated that he recommends starting Eyan Anderson at the one-year wage step.

A Shaw/Davis motion to approve the wage for the police patrol lateral employee, passed on a 2/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn passed, all voted in favor.

Ramona Flanigan/Ino
City Administrator

**NOVEMBER 25, 2024 PERSONNEL COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Candy Davis called the meeting to order at 5:00 p.m.

Present: Candy Davis, Jim Burdick, and Tim Shaw.

Others Present: City Administrator Ramona Flanigan, Human Resources Lacey Ozga, Utility Commission Chairperson Jim Kapellen, Bill Betzig Cedar Corporation, and Brett Hebert City of Stoughton Public Works Director.

Flanigan confirmed the meeting agenda was properly posted on Friday, November 22, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

A Davis/Shaw motion to go into Closed Session Pursuant to Wisconsin Statute 19.85(1)(c): "Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the governmental Body has Jurisdiction of Exercises Responsibility". Conduct Interviews and discuss candidates for Municipal Services Director position, passed on a 3/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn from closed session passed, all voted in favor.

Ramona Flanigan/Ino
City Administrator

**DECEMBER 2, 2024 PERSONNEL COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Candy Davis called the meeting to order at 6:15 p.m.

Present: Candy Davis, Jim Burdick, and Tim Shaw.

Others Present: City Administrator Ramona Flanigan.

Flanigan confirmed the meeting agenda was properly posted on, November 27, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

A Davis/Shaw motion to go into Closed Session Pursuant to Wisconsin Statute 19.85(1)(c):
"Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the governmental Body has Jurisdiction of Exercises Responsibility". Discuss candidates for Municipal Services Director position, passed on a 3/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn from closed session passed, all voted in favor.

Ramona Flanigan/Ino
City Administrator