

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL
12 ALBION STREET**

Monday, November 4, 2024 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, November 1, 2024.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes of October 21, 2024 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider event packet for Edgerton Home for the Holidays Celebration.
 3. Consider City of Edgerton Resolution 26-24: Amend General Engineering fees for 2025.
 - B. Fire District:
 1. Report on discussion and action taken at previous meeting.
 - C. Plan Commission:
 1. Report on discussion and action taken at previous meeting.
 2. Consider extraterritorial land division for Oren to combine lots on N Watts Springs Park Road in Section 11 of the Town of Fulton.
 3. Consider extraterritorial land division for Zych to create one lot on Cnty Hwy N in Section 32 of the Town of Albion.
 - D. Personnel Committee:
 1. Report on discussion and action taken at previous meeting.
 2. Consider amending Personnel Policy regarding PTO use.
8. 2025 Budget and ARPA Funds
9. Mayor, alderperson and staff reports.

10. Closed Session Pursuant to Wis. Stat. 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider development agreement for 407 N Main St.

11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator’s office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**OCTOBER 21, 2024 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Shawn Prebil, Michelle Crisanti, Candy Davis, Tim Shaw, Jim Burdick and Paul Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, City Treasurer Maddie Deegan, Library Director Beth Krebs-Smith, Aquatics Director Anne Gohlke, Police Chief Bob Kowalski, and City Attorney Bill Morgan.

Loveland confirmed the meeting agendas were properly posted on Friday, September 18, 2024 at the City Hall, Library, Post Office and the City's website.

ACCEPT THE AGENDA: A Candy Davis/Paul Davis motion accept the agenda as printed passed, all voted in favor.

MINUTES: A Shawn Prebil/Jim Burdick motion to approve the September 16, 2024 Council meeting minutes as corrected passed, all voted in favor.

COMMITTEES:

Finance Committee: A Tim Shaw/Shawn Prebil motion to approve the bills and payroll in the amount of \$256,493.09 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve City of Edgerton Resolution 25-24: Resolution regarding Northward Development LLC Letter of Credit passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to approve Change Order #2 from Arch Solar for the water building modification for an increase of \$6,028 passed on a 6/0 roll call vote.

DEVELOPER AGREEMENT TIMELINE EXTENTION FOR FLORENTINE: The current agreement requires construction to begin at 116 Swift St by October 31st. The developer is still working on securing financing and has requested an extension.

A Candy Davis/Michelle Crisanti motion to approve the Developer agreement timeline extension for Florentine for 116 Swift St to December 16, 2024 passed on a 6/0 roll call vote.

ORDINANCE 24-15: A Jim Burdick/Paul Davis motion to approve the second reading and adopt City of Edgerton Ordinance 24-15: Ordinance to amend Chapter 314 "Property Maintenance" in the Code of Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin passed on a 6/0 roll call vote.

ORDINANCE 24-16: A Paul Davis/Jim Burdick motion to approve the second reading and adopt City of Edgerton Ordinance 24-16: Ordinance to Amend Section 450-20 "Official Zoning Map" of the Edgerton Code of Zoning Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin for 1.4 Acres Located West of Diane Drive passed on a 6/0 roll call vote.

BUDGET & ARPA FUNDS: The allowable levy limit increase for 2025 will be just over \$23,000. The Fire District reported their budget will comply with the CPI +2%. However, the budget plan approved does include a separate agreement to fund three additional EMS staff positions for the west side. The cost to the city for a partial year of 2025 will be \$75,946, however the cost will be greater in 2026 when the entire year of funding is required.

The current draft budget requires the removal of \$152,602 to meet the levy limit. Tim Shaw stated he did not want to see the road budget reduced.

The Council gave the following direction to staff:

- Use ARPA funds for the Comprehensive Master Plan in the amount of \$50,000
- Use funds from the Capital Surplus fund for the loader bucket in the amount of \$25,000.
- Use funds from the Capital Surplus fund to the two sidewalk projects in the amount of \$36,000
- Use funds from the Capital Surplus fund for the cemetery truck in the amount of \$60,000

Being no other business before the Council, a Jim Burdick/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted November 4, 2024

Memo

To: Common Council
From: Staff
Date: 11/1/2024
Re: Nov 4, 2024 Meeting

Building inspection fee schedule change: General Engineering proposes to amend their fee schedule for 2025 (see attached). The current and proposed fees are attached. The fees were last adjusted in 2019.

PTO balance policy: Staff recommends removing the language prohibiting the use of PTO or sick leave in the last week of employment.

2025 Budget: The legal notice for the budget has been published. Copies of the notice and the budget pages for funds other than the General Fund are attached. Minor changes could be made to the budget at this point but any major changes would require a reposting of the legal notice.

TO: Edgerton Plan Commission

FROM: Ramona Flanigan

MEETING DATE: October 28, 2024

GENERAL DESCRIPTION

Address: N Watts Springs Watts Road

Applicant: Oren

Parcel Size: 1.18 acres

Description of Request: Approval of an extraterritorial certified survey map to combine existing lots.

STAFF REVIEW COMMENTS

Staff has reviewed the petition for planning issues in accordance with the Edgerton Master Plan and has the following comments:

1. The proposed land division is within the City of Edgerton's extraterritorial zone. Therefore, the City has land division review authority.

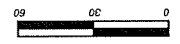
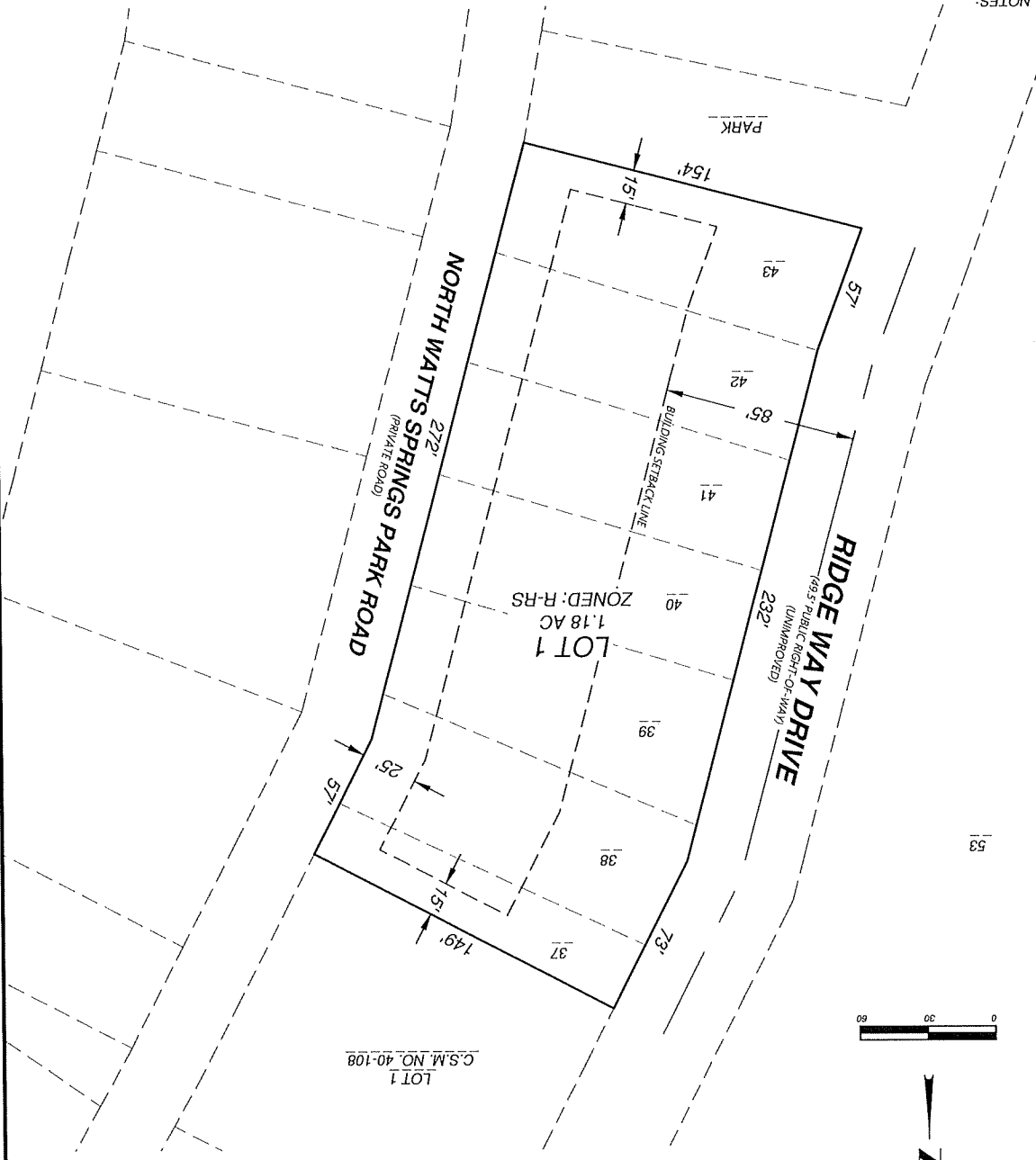
STAFF RECOMMENDATION

Because the petitioner proposes to combine lots with this land division, staff recommends the Plan Commission recommend the City Council approve the proposed land division.

PRELIMINARY CERTIFIED SURVEY MAP

THE SOUTH 1/2 OF LOT 37 AND ALL OF LOTS 38-43 IN WATTS SPRING PARK ADDITION SITUATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER SECTION 11, T.4N, R.13E, OF THE 4TH PM, TOWN OF FULTON, ROCK COUNTY, WISCONSIN.

LOT 1
C.S.M. NO. 40-108



53

NOTES:

THIS SURVEY IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.
THE BASIS OF BEARINGS IS ASSUMED.

Project No. 124-423 For: OREN

Combs & Associates
109 W. MILWAUKEE ST
JANESVILLE, WI 53548
www.combsurvey.com
tel: 608-752-0575
fax: 608-752-0534

- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

TO: Edgerton Plan Commission

FROM: Ramona Flanigan

MEETING DATE: October 28, 2024

GENERAL DESCRIPTION

Address: Cnty Hwy N

Applicant: Zych

Parcel Size: 5 acres

Description of Request: create one lot

STAFF REVIEW COMMENTS

Staff has reviewed the petition for planning issues in accordance with the Edgerton Master Plan and has the following comments:

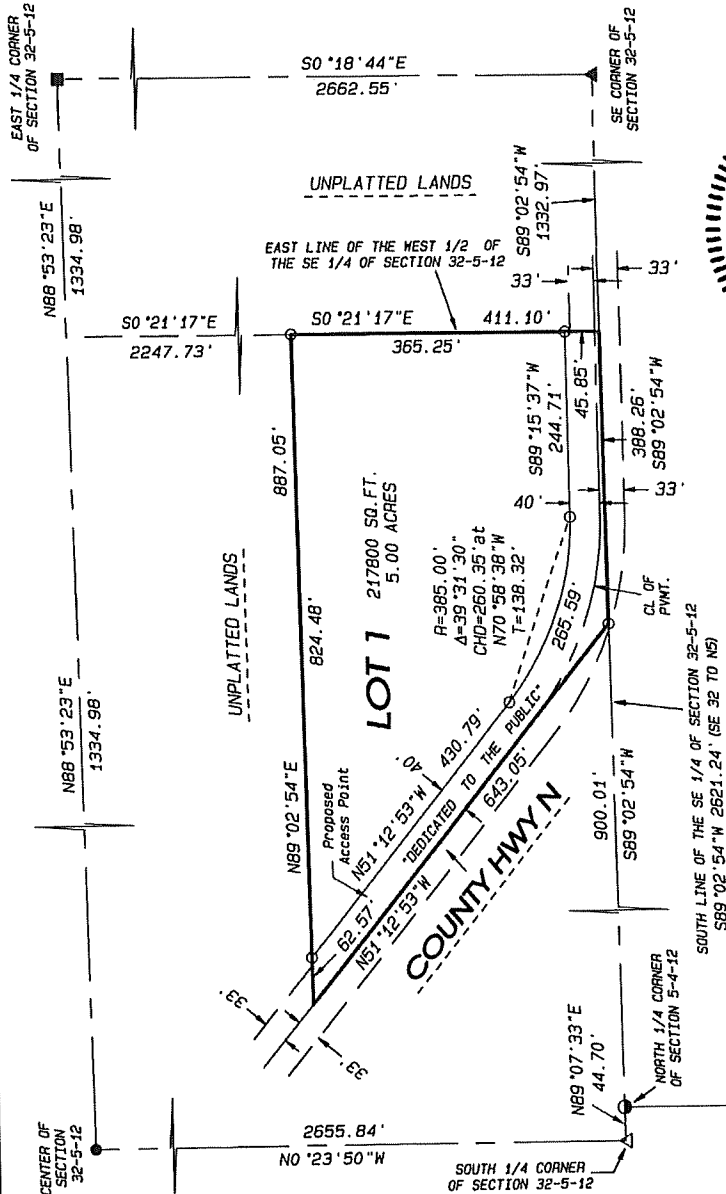
1. The proposed land division is within the City of Edgerton's extraterritorial zone. Therefore, the City has land division review authority.
2. The proposal is to create one lot.

STAFF RECOMMENDATION

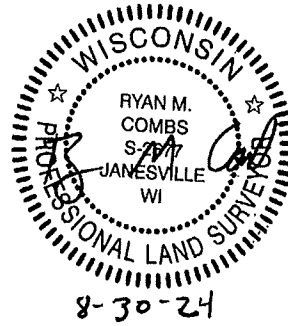
Staff recommends the Plan Commission recommend the City Council approve the 1 lot CSM for Zych on Cnty Hwy N in the Town of Albion Section 32.

CERTIFIED SURVEY MAP NO. _____

PART OF THE SW 1/4 OF THE SE 1/4 OF SECTION 32, T.5N.,
R. 12E. OF THE 4TH P.M., TOWN OF ALBION, DANE COUNTY,
WISCONSIN.



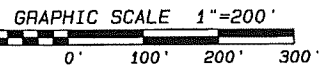
OWNER OF RECORD:
STEVEN D. ZYCH
VERA L. ZYCH
75 COUNTY HIGHWAY N
EDGERTON WI 53534



NOTE: SEE DOC. NO. 758756 FOR
BLANKET-TYPE GAS EASEMENT.

LEGEND:

- SET IRON PIN, 3/4" x 24", 1.5 LBS./LIN. FT.
- FOUND 1-1/4" IRON PIN
- △ FOUND SPIKE WITH WASHER
- ▲ FOUND MAG NAIL
- ⊕ FOUND CAST IRON MONUMENT
- FOUND CUT STONE



NOTE: FIELDWORK COMPLETED _____

NOTE: ASSUMED S89°02'54"W ALONG THAT PART OF THE
SOUTH LINE OF THE SE 1/4 OF SECTION 32-5-12.

NOTE: PLSS CORNERS AND TIES WERE LOCATED IN GOOD
CONDITION AND FIELD VERIFIED.

NOTE: REFER TO BUILDING SITE INFORMATION CONTAINED
IN THE DANE COUNTY SOIL SURVEY.

Project No. 124 - 115 For: ZYCH

SHEET 1 OF 5 SHEETS



- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

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