

**MAY 23, 2022 PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 5:30 p.m.

Committee members present were Jim Burdick, Casey Langan and Sarah Braun.

Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Flanigan confirmed the agendas were properly posted on Friday, May 20, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

ELECT CHAIR: A Langan/Braun motion to nominate Jim Burdick as chair passed, all voted in favor.

APPROVE MINUTES: A Burdick/Langan motion to approve the January 10, 2022 Public Works Committee minutes passed, all voted in favor.

SIDEWALK UTILITY: A sidewalk or transportation utility generates revenue from a regular fee to make improvements and fund operations. A sidewalk utility would be used for only sidewalk purposes, whereas a transportation utility could encompass broader transportation-related improvements such as street repairs and capital projects while also including sidewalks. Implementing a sidewalk only utility would replace the current special assessment process and allow the City to make sidewalk repairs on a more fair and consistent basis. Staff supports the creation of a sidewalk utility to fund sidewalk maintenance. Staff does not recommend the creation of a transportation utility to fund street repair at this time.

In order to calculate costs for the sidewalk utility, Staff recommends using street frontage to establish an "equivalent unit" (EU) for the average frontage and then using a tier system based on the amount of frontage to determine the number of EUs for each property. Exceptions to this calculation process could include no frontage lots, undeveloped lots, and corner lots. Staff's preliminary estimate for the annual charge per EU is about \$10, or \$2.50 per quarter.

The Committee considered Staff recommendations and agreed to further discuss the sidewalk only utility. Staff will investigate and come back to the committee with additional information.

YARD WASTE PROCESSING: The Committee discussed how to efficiently handle City produced yard waste (compost and woodchips). Committee members suggested that a small amount of self-serve compost and woodchips should be available to residents to gauge interest and then the available yard waste can be evaluated moving forward.

STREET MAINTENANCE PROJECTS FOR 2022: Payne and Dolan had the lowest responsible bid for the milling and overlay project on Robert Street, Walker Way and Head Street with a total of \$108,739.72. The City has been awarded grant funds for Robert Street in the amount of 17,876.53, bringing the total project cost to 90,863.19.

Being no other business before the Committee, a Langan/Braun motion to adjourn passed, all voted in favor.

Howard Moser/mjf
Municipal Services Director