

**CITY OF EDGERTON  
REGULAR COMMON COUNCIL MEETING  
EDGERTON CITY HALL  
12 ALBION STREET**

**Monday, December 16, 2024 at 7:00 p.m.**

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, December 13, 2024.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
  - A. Consider approval of minutes of December 2, 2024 Council meeting.
7. Committee Reports:
  - A. Finance Committee:
    1. Consider pay request #5 for the Albion St, Street & Utility Improvement Project.
    2. Consider approval of bills and payroll vouchers.
    3. Consider bids for lighting at city facilities.
    4. Consider City of Edgerton Resolution 30-24: Resolution Approving the Write-Off of 2022 Delinquent Personal Property Taxes.
    5. Consider City of Edgerton Resolution 29-24: Resolution Approving Edgerton Fire Protection District 2025 Budget.
    6. Consider declaring police squad surplus and setting minimum bid.
    7. Consider bids for insulated blinds at Police Department.
  - B. Library Board:
    1. Report on discussion and action taken at previous meeting.
  - C. Plan Commission:
    1. Report on discussion and action taken at previous meeting.
  - D. Utility Commission:
    1. Report on discussion and action taken at previous meeting.
  - E. Personnel Committee:
    1. Report on discussion and action taken at previous meeting.
    2. Consider appointment of Municipal Services Director.
  - F. Historic Commission:
    1. Report on discussion and action take at previous meeting.

8. Appointment of Municipal Judge.
9. Mayor, alderperson and staff reports.
10. Closed Session Pursuant to Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider development agreement for 407 N Main St.
11. Return to open session and consider taking action on items discussed in closed session.
12. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**DECEMBER 2, 2024 COMMON COUNCIL MEETING MINUTES  
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Shawn Prebil, Michelle Crisanti, Candy Davis, Tim Shaw, Jim Burdick and Paul Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Library Director Beth Krebs-Smith, Police Chief Bob Kowalski, Fire Chief Randy Pickering, City Attorney Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Wednesday, November 27, 2024 at the City Hall, Library, Post Office and the City's website.

**ACCEPT THE AGENDA:** A Candy Davis/Paul Davis motion to accept the agenda without closed session passed, all voted in favor.

**MINUTES:** A Tim Shaw/Michelle Crisanti motion to approve the November 18, 2024 Council meeting minutes as amended for auctioned items passed, all voted in favor.

**COMMITTEES:**

**Finance Committee:** A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$225,236.39 passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to approve the bid from Olson Solar Energy for the WWTP Solar Project approving option #1 or #2, as determined by the contractor, using ARPA funds passed on a 6/0 roll call vote.

**Plan Commission:** A Paul Davis/Jim Burdick motion to approve the contract with Vandewalle & Associates for the Comprehensive Plan to include Focus Group meetings, and an on-line version of Community Visioning Workshop using ARPA funds passed on a 6/0 roll call vote.

Being no other business before the Council, a Shawn Prebil/Tim Shaw motion to adjourn passed. All voted in favor.

Wendy Loveland  
City Clerk  
Adopted December 16, 2024

# Memo

**To:** Common Council  
**From:** Staff  
**Date:** 12/13/2024  
**Re:** December 16, 2024 Meeting

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**Lighting bids:** The City received six bids to replace lighting in municipal facilities with LED technology. (See bid tab.) The low bidder proposes to install mostly retrofit lights. Once a contractor is selected and has started the more detailed analysis of the current fixtures, it may be determined that some fixtures are better replaced than retrofitted. New fixtures would increase the cost. Therefore, the actual final cost of the project cannot be determined at this point and the Council should consider this when awarding the contract. Staff recommends the city award the bid to the low bidder, Energy Performance Lighting.

**Blinds at Police Station:** During the energy audit, the auditor mentioned the energy inefficiency of the windows at the Police Station. Cellular blinds are a cost-effective means of reducing energy loss of metal framed windows. Jim Edwardson, who installed the insulative blinds at City Hall, provided a quote of \$2,770 to install 13 cellular blinds in the offices and lobby. Funding for the project could come from 2024 contingency.

**Declare squad surplus:** The 2024 patrol vehicle will arrive soon to replace one of the older squads. Staff recommends the Council declare the oldest hybrid squad surplus and set the minimum bid at \$10,000.

**Appoint Municipal Judge:** All three municipalities who are part of Edgerton's Joint Municipal Court nominated Jenna Gresens to serve as judge. The Council should appoint Jenna to the position of Municipal Judge.