

**JULY 18, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun, Candy Davis and Tim Shaw

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Police Chief Robert Kowalski, Municipal Services Director Howard Moser, Mayor Christopher Lund, Alderperson Jim Burdick and Casey Langan, Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, July 15, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

MINUTES: A Sarah Braun/Tim Shaw motion to approve the minutes from the July 5, 2022 Finance meeting passed on a 3/0 roll call vote.

CHANGE ORDER #1 FOR JB JOHNSON BROS FOR THE E FULTON ST RETAINING WALL PROJECT: A Candy Davis/Tim Shaw motion to approve change order #1 for JB Johnson Bros for the E Fulton St retaining wall project for an increase of \$8,184.50 passed on a 3/0 roll call vote.

FINAL PAY REQUEST FOR JB JOHNSON BROS FOR THE E FULTON ST RETAINING WALL PROJECT: A Candy Davis/Sarah Braun motion to approve the final pay request for JB Johnson Bros for the E Fulton St retaining wall project in the amount of \$167,354.50 passed on a 3/0 roll call vote.

PAY REQUEST #1 FOR KS ENERGY FOR THE 2022 PRIVATE LEAD LATERAL REPLACEMENT PROJECT: A Candy Davis/Sarah Braun motion to approve pay request #1 for KS Energy for the 2022 private side lead lateral replacement project in the amount of \$177,237.45 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$590,801.27 passed on a 3/0 roll call vote.

CONTRACT WITH SLIPSTREAM FOR ENERGY PLANNING: A Candy Davis/Sarah Braun motion to approve the contract with Slipstream for Energy Planning passed on a 3/0 roll call vote.

CONTRACT WITH ACCURATE APPRAISAL FOR ASSESSMENT SERVICES: The Committee instructed staff to negotiate a contract with the city's current vendor, Accurate Appraisal. Accurate presented the following options for consideration:

Option A: This is the city's current process in which the only properties that are inspected are those that have sold, have pulled a building permit, are new, or have had some other activity that caused the inspector to flag a parcel for inspection. This option could be a three-year or a five-year option.

Option B: This option would include the inspection of the interior and the exterior of all properties. Due to recent statute changes however, the homeowner is not required to allow the assessor to inspect. This would mean that many properties would not get inspected.

Option C: This would include the exterior inspection only of all properties.

A Tim Shaw/Candy Davis motion to approve a five-year, option A contract with Accurate Appraisal passed on a 3/0 roll call vote.

2022 BUDGET AMENDMENT FOR FIRE DEPARTMENT: The amendment is to rectify the discrepancy in the Fire District Budget that related to the CPI+2% exemption. Staff discussed the discrepancy with financial advisors and it was recommended a budget amendment transferring \$9,628 of the General Fund fund balance to the debt service would be the best option. This would prevent the city from having to pay any penalty fees. The General Fund would be repaid in 2023.

A Sarah Braun/Tim Shaw motion to approve a budget amendment to transfer \$9,628 of the General Fund fund balance to the Debt Service Fund for the Fire Department budget discrepancy passed on a 3/0 roll call vote.

QUOTES FOR 5 ALBION ST SURVEY: The city intends to divide 5 Albion St to allow the back half to be sold and the front half to be used for parking for the 210 W Fulton St project. Staff obtained 2 quotes and the low quote was from Cedar Corp.

A Candy Davis/Tim Shaw motion to approve the quote from Cedar Corp for the 5 Albion St survey in the amount of \$3,000 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk

Adopted August 1, 2022