

**HISTORICAL PRESERVATION COMMISSION  
EDGERTON CITY HALL  
12 ALBION STREET**

Wednesday, May 29, 2024 at 5:30 p.m.

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice Posted on Friday, May 24, 2024.
3. Approve May 6, 2024 Historical Preservation Commission Meeting Minutes.
4. Consider Certificate of Appropriateness for a sign at 2-4 Burdick St.
5. Public Comment.
6. Adjourn

cc: All Committee Members      City Administrator  
All Council Members  
Department Heads              Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

**MAY 6, 2024 HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Shawn Prebil called the meeting to order at 6:00 p.m.

Present: Carrie Larson, Patti Gullickson, Andrew Nelson, Leanne Cantwell, and Shawn Prebil.

Excused: Mona Reiersen

Also present: City Administrator Ramona Flanigan, Mayor Christopher Lund and citizens.

Flanigan confirmed the meeting agenda was properly posted Friday, May 3, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

**APPROVAL OF MINUTES:** A Prebil/Cantwell motion to approve the April 22, 2024 Historic Preservation Commission meeting minutes passed, all voted in favor.

**CERTIFICATE OF APPROPRIATENESS FOR 2-4 BURDICK ST:** The tenant of 2-4 Burdick St, Edgerton Hospital and Health Services, is requesting a Certificate of Appropriateness for a plastic, internally lit projecting sign on W. Fulton St and two advertising signs on the two Burdick St entrances. The Commission discussed the option of external lighting for the projecting sign, rather than the purposed internally lit sign.

A Prebil/Cantwell motion to approve a Certificate of Appropriateness for 2-4 Burdick St for two advertising signs near the Burdick St entrances and the projecting sign with external lighting passed on a 4/1 roll call vote. Nelson voted against the motion.

Being no other business before the Commission, a Cantwell/Gullickson motion to adjourn passed, all voted in favor.

Ramona Flanigan/mjd  
City Administrator

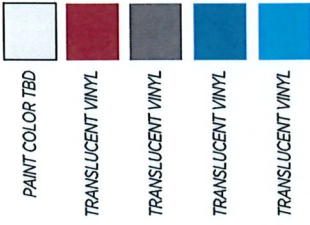
# Memo

**To:** Historic Commission  
**From:** Staff  
**Date:** 5/23/2024  
**Re:** May 29, 2023 Meeting

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**Application for a Certificate of Appropriateness at 2-4 Burdick St:** Please recall the Commission approved 3 proposed signs for 2-4 Burdick Street with the condition that the projecting sign on W Fulton Street not be internally lit. The applicant has reduced the size of the signs, but wishes to meet with the Commission to explain how an internally lit sign would appear.

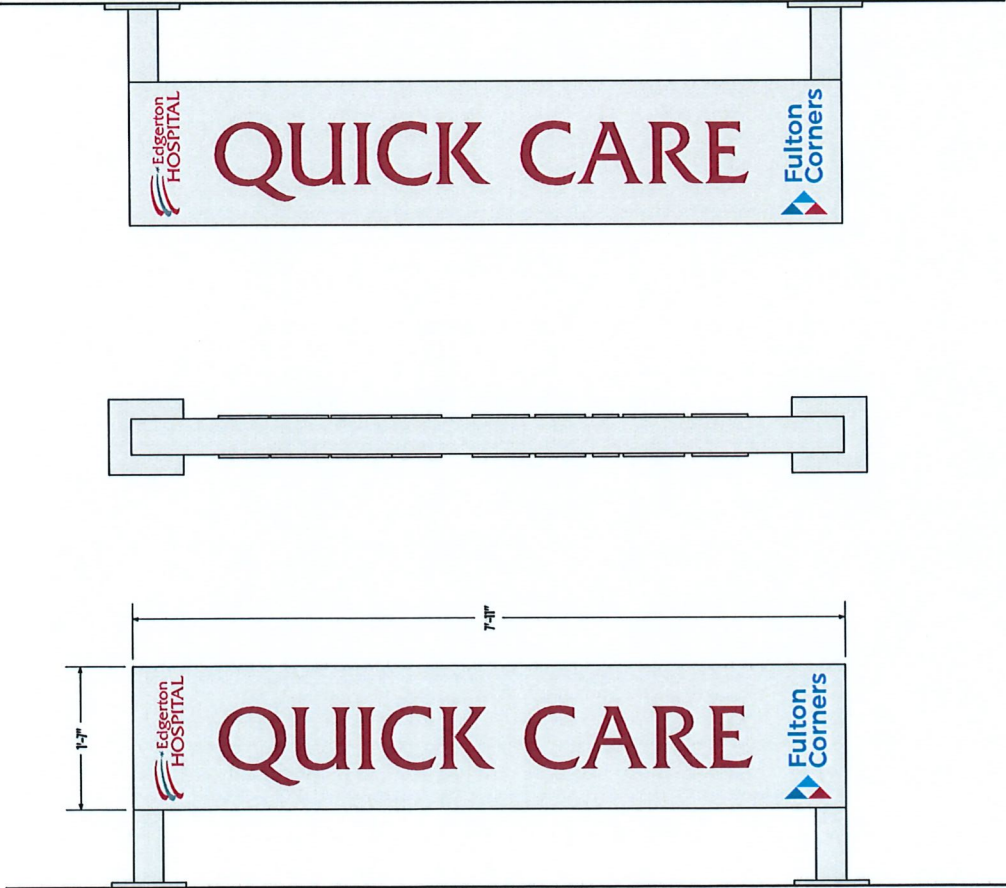
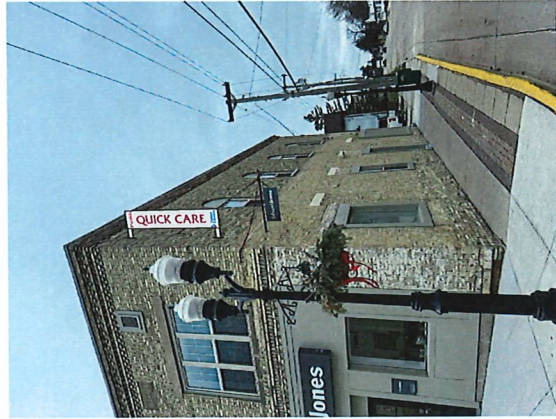
The design guidelines do not support, plastic internally lit signs, but instead recommend signs be lit by an external source. The Commission has permitted internally lit signs in the past, including the Edward Jones sign on the building.



**JOB DESCRIPTION**

LED ILLUMINATED DOUBLE SIDED FLAG MOUNTED WALL SIGN  
 ALUMINUM FABRICATION, ROUTED ALUMINUM FACES. PAINT TO MATCH WALL COLOR. (2) LOGOS TO BE ROUTED FROM ALUMINUM FACE BACK WITH ACRYLIC WITH APPLIED TRANSLUCENT VINYL. "QUICK CARE" TO BE 3/4" ACRYLIC PUSH THRU WITH APPLIED TRANSLUCENT VINYL.  
 INSTALL SIGN FLUSH TO EXTERIOR BRICK WALL. CUSTOMER RESPONSIBLE FOR RUNNING ELECTRICAL TO SIGN LOCATION PRIOR TO INSTALLATION.

FILE NAME \_\_\_\_\_ DATE \_\_\_\_\_ SCALE \_\_\_\_\_  
 JOB NAME \_\_\_\_\_  
 LOCATION \_\_\_\_\_ SALESMAN \_\_\_\_\_  
 DRAWN BY \_\_\_\_\_  
 DESIGN APPROVED BY: \_\_\_\_\_ AUTHORIZED SIGNATURE \_\_\_\_\_  
 DATE \_\_\_\_\_



TOTAL SQ. FT. OF SIGNAGE: \_\_\_\_\_ VIEWING DISTANCE OF PRIMARY SIGN COPY: \_\_\_\_\_

UNLESS OTHERWISE SPECIFIED:  
 • ALL BALLASTS WILL BE COLD START ALL-WEATHER BALLASTS. • 120V PRIMARY POWER TO SIGNS WILL BE BY OTHERS. • ALL DATA LINES TO ELECTRONIC SIGNAGE WILL BE BY OTHERS. • ALL PAINT COLORS WILL BE SEMI-GLOSS FINISH.  
 THIS IS AN ORIGINAL COMPUTER GENERATED COLOR PRINT. COLORS REPRESENTED ON THIS PRINT MAY NOT MATCH THE PMS CHIP, VINYL OR PAINT COLORS EXACTLY. IT IS TO BE VIEWED AS A REPRESENTATION ONLY. ALL DESIGNS & SPECIFICATIONS ARE THE SOLE PROPERTY OF ALPHAGRAPHICS. THEY ARE ONLY FOR THE CUSTOMERS USE IN CONNECTION WITH A PROPOSED PROJECT. ARTWORK AND PRINTED MATERIAL ARE NOT TO BE USED BY ANYONE OUTSIDE OF YOUR ORGANIZATION. WORKS TO BE REPRODUCED, COPIED OR EXHIBITED IN ANY FORM WITHOUT THE CONSENT OF ALPHAGRAPHICS.

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