

**CITY OF EDGERTON
PERSONNEL COMMITTEE MEETING**

**EDGERTON CITY HALL
12 ALBION ST**

Monday, February 3, 2025 at 6:40 pm

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call
2. Confirmation of appropriate meeting notice posted on Friday, January 31, 2025.
3. Consider approval of minutes from January 6, 2025.
4. Consider appointment of Lead Wastewater Operator.
5. Adjourn.

CC: City Administrator All Council Members
 Department Heads Posted

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone (608) 884-3341

**JANUARY 6, 2025 PERSONNEL COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Candy Davis called the meeting to order at 6:15 p.m.

Present: Candy Davis, Tim Shaw, and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Mayor Christopher Lund, Library Director Beth Krebs-Smith, Aquatics Director Anne Gohlke, Municipal Services Director Zach Nelson, Fire Chief Randy Pickering, and citizens.

Flanigan confirmed the meeting agenda was properly posted on Friday, January 3, 2025 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Tim Shaw/Jim Burdick motion to approve the December 16, 2024 Personnel Committee meeting minutes passed, all voted in favor.

CONSIDER APPOINTMENT OF AQUATIC CO-DIRECTORS:

The Assistant Director that was hired for the past two seasons has decided not to accept the Director position. Anne Gohlke, who retired at the end of the 2024 season, has agreed to come back for the 2025 season as Co-director and recommends hiring McKenzie Patterson as a Co-director. Anne would help McKenzie get the pool season started and would work fewer hours as the season progresses. Previously Anne Gohlke was a salaried employee, but would convert to an hourly employee. This would make both Co-director positions hourly.

A Jim Burdick/Tim Shaw motion to create Pool Co-directors positions as written, passed on a 3/0 roll call vote.

A Jim Burdick/Tim Shaw motion to appoint Anne Gohlke and McKenzie Patterson as Co-directors as written in the Salary Resolution, passed on a 3/0 roll call vote.

CONSIDER CITY OF EDGERTON RESOLUTION 01-25: 2025 SALARY RESOLUTION:

Currently seasonal employees receive a \$0.25 per hour increase each year they return. There is a \$13.00/hour wage cap for lifeguards. Since the wage cap was established, WSI lifeguard starting wages were increased to \$12.50/hour meaning returning employees would hit the cap in two years.

A Jim Burdick/Tim Shaw motion to increase the seasonal return rate from \$0.25/hour to \$0.50/hour and increase the wage cap to \$16.00 for all seasonal returning employees.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn passed, all voted in favor.

Ramona Flanigan/Ino
City Administrator

Memo

To: Personnel Committee

From: Staff

Date: 1/30/25

Re: WWTP Lead Operator Promotion

Staff is recommending the promotion of Brad Oswald, current wastewater operator to the vacant Lead Operator position at the WWTP. Brad has been in the WI DNR operator certification program for 1 year and has previous WWTP operator experience from his time served in the Air Force. He will continue to operate under the license of Zach Nelson until he is able to obtain advanced operator certification.