

**CITY OF EDGERTON**  
**UTILITIES COMMISSION**  
**EDGERTON CITY HALL**  
**12 ALBION STREET**

**Monday, May 13, 2024 at 5:45 p.m.**

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, May 10, 2024.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Consider April 8, 2024 Utility Commission Minutes.
5. Consider Vouchers Payable.
6. Consider Billing Adjustment for 2 Lord Street.
7. Consider Leak Credits.
  - a. 216 W Rollin Street
  - b. 416 S Main Street
8. Consider Quotes for SCADA System Upgrade.
9. Operator's Reports.
10. Director's Report.
11. Administrative Report.
12. Adjourn.

Cc:           All Commission Members           All Council Members  
              Department Heads               Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 608-884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**APRIL 8, 2024 UTILITY COMMISSION MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:45 p.m.

Present: Paul Davis, Jim Kapellen, Rick Petersen, and Todd Wescott

Excused: Shawn Prebil

Absent: Denise Langan

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Moser confirmed the meeting agenda was properly posted on Friday, April 5, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

**MINUTES:** A Paul Davis/Rick Petersen motion to approve the March 11, 2024 Utility Commission meeting minutes passed, all voted in favor.

**VOUCHERS PAYABLE:** A Jim Kapellen/Paul Davis motion to approve vouchers payable in the amount of \$103,099.02 passed on a 4/0 roll call vote.

Being no other business before the Commission, a Paul Davis/Rick Petersen motion to adjourn passed, all voted in favor.

Howard Moser/mjd  
Municipal Services Director

Report Criteria:

Detail report.  
 Invoices with totals above \$0 included.  
 Paid and unpaid invoices included.  
 Invoice Detail.Input Date = 05/10/2024  
 Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>60180821221</b>							
21 ch	ALLIANT ENERGY	APR 24 23641	APR 24 236416 ELECTRIC CHARGES	05/10/2024	34.01	.00	
21 ch	ALLIANT ENERGY	APR 24 42290	APR 24 422906 ELECTRIC CHARGES	05/10/2024	4,814.35	.00	
21 ch	ALLIANT ENERGY	APR 24 48150	APR 24 481500 ELECTRIC CHARGES	05/10/2024	125.48	.00	
21 ch	ALLIANT ENERGY	APR 24 88165	APR 24 881653 ELECTRIC CHARGES	05/10/2024	1,637.04	.00	
21 ch	ALLIANT ENERGY	MAR 24 23641	MAR 24 236416 ELECTRIC CHARGES	05/10/2024	30.03	.00	
21 ch	ALLIANT ENERGY	MAR 24 42290	MAR 24 422906 ELECTRIC CHARGES	05/10/2024	4,716.70	.00	
21 ch	ALLIANT ENERGY	MAR 24 48150	MAR 24 481500 ELECTRIC CHARGES	05/10/2024	144.42	.00	
Total 60180821221:					11,502.03	.00	
<b>60180821224</b>							
21 ch	ALLIANT ENERGY	APR 24 42290	APR 24 422906 GAS CHARGES	05/10/2024	143.30	.00	
21 ch	ALLIANT ENERGY	APR 24 88165	APR 24 881653 GAS CHARGES	05/10/2024	15.78	.00	
21 ch	ALLIANT ENERGY	MAR 24 42290	MAR 24 422906 GAS CHARGES	05/10/2024	251.10	.00	
Total 60180821224:					410.18	.00	
<b>60180827340</b>							
194 ch	DEEGAN'S HARDWARE INC	APR 2024A	DEEGAN'S APR 2024- SEWER	05/10/2024	172.81	.00	
521 ch	NORTH CENTRAL LABS OF WI I	502106	LAB SUPPLIES - WWTP	05/10/2024	378.73	.00	
2023 c	USA BLUEBOOK	INV00358073	VALVE- WWTP	05/10/2024	200.95	.00	
2433 c	AMAZON.COM LLC	114-8473188-6	WORK BOOTS- WWTP	05/10/2024	169.95	.00	
3557 c	DAVE'S MILTON ACE HARDWAR	E27343	PACKING TAPE	05/10/2024	9.99	.00	
3569 c	AUTUMN SUPPLY	O16542	SAFETY VESTS, FACE SHIELDS	05/10/2024	105.61	.00	
5020 c	UNITED LABORATORIES	INV404142	BACTERIAL TREATMENT, LINE MINER SEWE	05/10/2024	2,984.36	.00	
5020 c	UNITED LABORATORIES	INV407182	WWTP BACT POUCH, DRY FOG	05/10/2024	1,299.83	.00	
Total 60180827340:					5,322.23	.00	
<b>60180828514</b>							
2209 c	BAER INSURANCE SERVICES I	8297A	1 OF 4 QTRLY 24-25 AUTO	05/10/2024	402.02	.00	
Total 60180828514:					402.02	.00	
<b>60180831340</b>							
282 ch	G. FOX & SON INC	5724	CRESCENT ST MANHOLE REPLACEMENT	05/10/2024	7,950.00	.00	
282 ch	G. FOX & SON INC	5724	GARFIELD ST MANHOLE REPLACEMENT	05/10/2024	3,950.00	.00	
Total 60180831340:					11,900.00	.00	
<b>60180832340</b>							
2083 c	NEENAH FOUNDRY COMPANY	146548	FRAME, SOLID LID	05/10/2024	1,648.00	.00	
Total 60180832340:					1,648.00	.00	
<b>60180833340</b>							
406 ch	SJE, INC.	CD99520168	PUMP REPAIR	05/10/2024	5,528.01	.00	
2919 c	B & M TECHNICAL SERVICES IN	11661	BACK FLOW PREVENTER LABOR AND REGI	05/10/2024	1,130.00	.00	
4661 c	HADY ELECTRIC, INC	40448	REPAIR CALL- SCREEN GUARD WWTP	05/10/2024	735.95	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60180833340:					7,393.96	.00	
<b>60180834340</b>							
194 ch	DEEGAN'S HARDWARE INC	APR 2024A	DEEGAN'S APR 2024- WWTP	05/10/2024	14.97	.00	
2433 c	AMAZON.COM LLC	111-1002549-2	GEAR LUBRICANT, CARBURETOR	05/10/2024	74.00	.00	
5184 c	BUMPER TO BUMPER EDGERT	625-377220	AIR COMPRESSOR BELT	05/10/2024	19.39	.00	
Total 60180834340:					108.36	.00	
<b>60180840311</b>							
3557 c	DAVE'S MILTON ACE HARDWAR	E23592	SHIPMENT OF SAMPLES	05/10/2024	41.38	.00	
3557 c	DAVE'S MILTON ACE HARDWAR	E27343	SHIPMENT OF SAMPLES	05/10/2024	41.38	.00	
4880 c	BAYSIDE PRINTING, LLC	144156A	1ST QTR 24 BILLING - UTILITY BILL POSTAG	05/10/2024	501.66	.00	
Total 60180840311:					584.42	.00	
<b>60180840340</b>							
575 ch	QUILL CORPORATION	110574564A	PAPER	05/10/2024	23.39	.00	
934 ch	STAPLES CREDIT PLAN	7905859446A	COLOR COPY PAPER	05/10/2024	2.83	.00	
4880 c	BAYSIDE PRINTING, LLC	144156A	1ST QTR 24 BILLING - UTILITY BILL	05/10/2024	186.29	.00	
Total 60180840340:					212.51	.00	
<b>60180850225</b>							
130 ch	US CELLULAR	0648764305A	WWTP IPAD MONTHLY SERVICE COST & DA	05/10/2024	28.75	.00	
311 ch	FRONTIER COMMUNICATIONS	APRIL 2024A	608-884-6531 TELEPHONE CHARGES	05/10/2024	275.01	275.01	04/22/2024
311 ch	FRONTIER COMMUNICATIONS	APRIL 2024A	608-884-1968 TELEPHONE CHARGES	05/10/2024	56.66	56.66	04/22/2024
311 ch	FRONTIER COMMUNICATIONS	APRIL 2024A	262-002-7247 TELEPHONE CHARGES	05/10/2024	30.60	30.60	04/22/2024
4659 c	CENTURYLINK	684267139A	APR 2024 LONG DISTANCE CHARGES	05/10/2024	.08	.00	
4659 c	CENTURYLINK	688272274	MAY 2024 LONG DISTANCE CHARGES	05/10/2024	.08	.00	
5214 c	GRANITE TELECOMMUNICATIO	642814977A	WWTP LINE CHARGES	05/10/2024	172.83	172.83	04/16/2024
5214 c	GRANITE TELECOMMUNICATIO	642814977A	608-884-3341 SEWER	05/10/2024	143.68	143.68	04/16/2024
5214 c	GRANITE TELECOMMUNICATIO	645462413	WWTP LINE CHARGES	05/10/2024	172.83	.00	
5214 c	GRANITE TELECOMMUNICATIO	645462413	608-884-3341 SEWER	05/10/2024	144.01	.00	
Total 60180850225:					1,024.53	678.78	
<b>60180852210</b>							
206 ch	DIGGERS HOTLINE INC	240 3 52801	MAR 2024 LOCATE TICKETS	05/10/2024	57.42	.00	
206 ch	DIGGERS HOTLINE INC	240 4 52801	APR 2024 LOCATE TICKETS	05/10/2024	70.47	.00	
731 ch	BAKER TILLY US, LLP	BT2778472	SERVICES THRU 4/30/24 FINANCIAL AUDIT U	05/10/2024	234.50	.00	
812 ch	EUROFINS ENVIRONMENT TES	5000132721	WASTEWATER ANALYSIS	05/10/2024	336.00	.00	
3883 c	ABSOLUTE MOBILE TESTING L	123-400	DRUG AND ALCOHOL TESTING - SEWER	05/10/2024	80.50	.00	
4845 c	CERTASITE, LLC	12620643	INSPECTION OF CLEAN AGENT FIRE SUPPR	05/10/2024	750.00	.00	
Total 60180852210:					1,528.89	.00	
<b>60180853510</b>							
2209 c	BAER INSURANCE SERVICES I	8297A	1 OF 4 QTRLY 24-25 LIABILITY	05/10/2024	3,558.90	.00	
Total 60180853510:					3,558.90	.00	
<b>60180854153</b>							
2887 c	DELTA DENTAL OF WISCONSIN	2128242A	MAY 2024 DENTAL INSURANCE	05/10/2024	204.18	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60180854153:					204.18	.00	
<b>60180854154</b>							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024	JUN 2024 HEALTH INSURNACE	05/10/2024	4,494.89	.00	
Total 60180854154:					4,494.89	.00	
<b>60180854155</b>							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024	JUN 2024 LIFE INSURANCE	05/10/2024	28.97	.00	
Total 60180854155:					28.97	.00	
<b>60180855211</b>							
784 ch	WI DEPT OF NATURAL RESOUR	154002090-20	2024 ENVIRONMENTAL FEES	05/10/2024	2,810.70	.00	
Total 60180855211:					2,810.70	.00	
<b>60236700</b>							
3690 c	CEDAR CORPORATION	119640	DNR LOAN APPLICATIONS	05/10/2024	320.00	.00	
3690 c	CEDAR CORPORATION	119641	2024 LSL REPLACEMENT	05/10/2024	1,050.00	.00	
3690 c	CEDAR CORPORATION	119643	WATER UTILITY SCADA UPGRADES	05/10/2024	2,250.00	.00	
Total 60236700:					3,620.00	.00	
<b>60280602340</b>							
21 ch	ALLIANT ENERGY	APR 24 37005	APR 24 370054 GAS AND ELECTRIC CHARG	05/10/2024	169.02	.00	
194 ch	DEEGAN'S HARDWARE INC	APR 2024A	DEEGAN'S APR 2024- WATER (WELL OPER.)	05/10/2024	23.99	.00	
Total 60280602340:					193.01	.00	
<b>60280622221</b>							
21 ch	ALLIANT ENERGY	APR 24 21330	APR 24 213303 ELECTRIC CHARGES	05/10/2024	43.97	.00	
21 ch	ALLIANT ENERGY	APR 24 22700	APR 24 227005 ELECTRIC CHARGES	05/10/2024	27.99	.00	
21 ch	ALLIANT ENERGY	APR 24 35777	APR 24 357770 ELECTRIC CHARGES	05/10/2024	1,813.34	.00	
21 ch	ALLIANT ENERGY	APR 24 36096	APR 24 360963 ELECTRIC CHARGES	05/10/2024	1,004.10	.00	
21 ch	ALLIANT ENERGY	APR 24 71524	APR 24 715243 ELECTRIC CHARGES	05/10/2024	1,084.90	.00	
21 ch	ALLIANT ENERGY	MAR 24 21330	MAR 24 213303 ELECTRIC CHARGES	05/10/2024	42.94	.00	
21 ch	ALLIANT ENERGY	MAR 24 35777	MAR 24 357770 ELECTRIC CHARGES	05/10/2024	1,720.02	.00	
21 ch	ALLIANT ENERGY	MAR 24 71524	MAR 24 715243 ELECTRIC CHARGES	05/10/2024	880.38	.00	
600 ch	ROCK ENERGY COOPERATIVE	APR 24 90363	90363001 WATER TOWER LIGHT CHARGE	05/10/2024	30.11	30.11	04/16/2024
Total 60280622221:					6,647.75	30.11	
<b>60280622224</b>							
21 ch	ALLIANT ENERGY	APR 24 22700	APR 24 227005 GAS CHARGES	05/10/2024	30.81	.00	
21 ch	ALLIANT ENERGY	APR 24 35777	APR 24 357770 GAS CHARGES	05/10/2024	33.22	.00	
21 ch	ALLIANT ENERGY	MAR 24 35777	MAR 24 357770 GAS CHARGES	05/10/2024	52.65	.00	
Total 60280622224:					116.68	.00	
<b>60280630210</b>							
660 ch	WI STATE LABORATORY OF HY	773521	FLUORIDE SAMPLE	05/10/2024	29.00	.00	
Total 60280630210:					29.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>60280631340</b>							
5473 c	HAWKINS INC	6727404	PHOSPHATE	05/10/2024	1,635.10	.00	
5473 c	HAWKINS INC	6751569	PHOSPHATE	05/10/2024	1,845.92	.00	
Total 60280631340:					3,481.02	.00	
<b>60280651340</b>							
194 ch	DEEGAN'S HARDWARE INC	APR 2024A	DEEGAN'S APR 2024- WATER (MAINS)	05/10/2024	45.99	.00	
Total 60280651340:					45.99	.00	
<b>60280652340</b>							
96 ch	BJOIN LIMESTONE INC	99999	LIMESTONE	05/10/2024	236.25	.00	
Total 60280652340:					236.25	.00	
<b>60280903311</b>							
4880 c	BAYSIDE PRINTING, LLC	144156A	1ST QTR 24 BILLING - UTILITY BILL POSTAG	05/10/2024	501.66	.00	
Total 60280903311:					501.66	.00	
<b>60280903340</b>							
575 ch	QUILL CORPORATION	110574564A	PAPER	05/10/2024	23.39	.00	
934 ch	STAPLES CREDIT PLAN	7905859446A	COLOR COPY PAPER	05/10/2024	2.83	.00	
4880 c	BAYSIDE PRINTING, LLC	144156A	1ST QTR 24 BILLING - UTILITY BILL	05/10/2024	186.29	.00	
Total 60280903340:					212.51	.00	
<b>60280904740</b>							
5578 c	ADJ2 HOLDINGS LLC	MAY 2024	OVERPAYMENT REFUND 1107 BLAINE ST	05/10/2024	132.08	.00	
Total 60280904740:					132.08	.00	
<b>60280920225</b>							
130 ch	US CELLULAR	0648764305A	WATER DEPARTMENT CELL PHONE	05/10/2024	16.41	.00	
311 ch	FRONTIER COMMUNICATIONS	APRIL 2024A	262-002-7243 TELEPHONE CHARGES	05/10/2024	62.90	62.90	04/22/2024
311 ch	FRONTIER COMMUNICATIONS	APRIL 2024A	608-884-8331 TELEPHONE CHARGES	05/10/2024	94.77	94.77	04/22/2024
3534 c	CHARTER COMMUNICATIONS	010138404192	WATER DEPARTMENT INTERNET CHARGE	05/10/2024	45.00	.00	
4659 c	CENTURYLINK	684267139A	APR 2024 LONG DISTANCE CHARGES	05/10/2024	.08	.00	
4659 c	CENTURYLINK	688272274	MAY 2024 LONG DISTANCE CHARGES	05/10/2024	.08	.00	
5214 c	GRANITE TELECOMMUNICATIO	642814977A	608-884-3341 WATER	05/10/2024	143.68	143.68	04/16/2024
5214 c	GRANITE TELECOMMUNICATIO	645462413	608-884-3341 WATER	05/10/2024	144.01	.00	
Total 60280920225:					506.93	301.35	
<b>60280920330</b>							
771 ch	WI RURAL WATER ASSOCIATIO	MAR 2024-2	CONFERENCE CC FEE	05/10/2024	4.04	.00	
Total 60280920330:					4.04	.00	
<b>60280923210</b>							
206 ch	DIGGERS HOTLINE INC	240 3 52801	MAR 2024 LOCATE TICKETS	05/10/2024	57.42	.00	
206 ch	DIGGERS HOTLINE INC	240 4 52801	APR 2024 LOCATE TICKETS	05/10/2024	70.47	.00	
731 ch	BAKER TILLY US, LLP	BT2778472	SERVICES THRU 4/30/24 FINANCIAL AUDIT U	05/10/2024	234.50	.00	
3690 c	CEDAR CORPORATION	119637	WATER UTILITY CORROSION STUDY	05/10/2024	400.00	.00	
3883 c	ABSOLUTE MOBILE TESTING L	123-400	DRUG AND ALCOHOL TESTING - WATER	05/10/2024	80.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60280923210:					842.89	.00	
<b>60280924510</b>							
2209 c	BAER INSURANCE SERVICES I	8297A	1 OF 4 QTRLY 24-25 LIABILITY	05/10/2024	935.14	.00	
Total 60280924510:					935.14	.00	
<b>60280926153</b>							
2887 c	DELTA DENTAL OF WISCONSIN	2128242A	MAY 2024 DENTAL INSURANCE	05/10/2024	367.46	.00	
Total 60280926153:					367.46	.00	
<b>60280926154</b>							
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2024	JUN 2024 HEALTH INSURNACE	05/10/2024	5,503.75	.00	
Total 60280926154:					5,503.75	.00	
<b>60280926155</b>							
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2024	JUN 2024 LIFE INSURANCE	05/10/2024	94.97	.00	
Total 60280926155:					94.97	.00	
<b>60280933385</b>							
3404 c	BURNS FULL SERVICE LLC	APR 2024A	APR 2024 GAS/DIESEL CHARGES - WATER	05/10/2024	320.68	.00	
Total 60280933385:					320.68	.00	
<b>60280933514</b>							
2209 c	BAER INSURANCE SERVICES I	8297A	1 OF 4 QTRLY 24-25 AUTO	05/10/2024	402.02	.00	
Total 60280933514:					402.02	.00	
Grand Totals:					77,328.60	1,010.24	

GRAND TOTAL: \$77,328.60

May 13, 2024

Vouchers Payable submitted By: Maddie Deegan

James Kapellen (Chairperson)

Paul Davis (Aldersperson)

Shawn Prebil (Aldersperson)

**TO:** Utility Commission

**FROM:** Wendy

**MEETING DATE:** May 13, 2024

**Billing Adjustment**

**2 Lord St:**

Due to a meter malfunction, the account at 2 Lord St was charged for 26,000 gallons of usage they did not use. The amount to adjust the usage fee for this usage is \$304.46.



Credit 304.46

ACCOUNT NO: 1.8140.07

	04/16/2024	04/20/2024	468.90
HINTZ, ROBERT & SHERRY			
486 FAIRWAY CIR			
EDGERTON WI 53534			482.97

HINTZ, ROBERT & SHERRY  
 SERVICE ADDRESS 2 LORD ST  
 ACCOUNT NO: 1.8140.07

04/16/2024  
 PREVIOUS BALANCE:

WATER	12/13/2023	03/04/2024	83	57	26	27.16 <del>132.20</del>
SEWER					26	<del>241.39</del> 41.97
SIDEWALK UTILITY						8.25
STORM WATER						50.33
PUBLIC FIRE PROTECTION						36.73

PENALTY-WATER  
 PENALTY-SEWER  
 PENALTY-STORM WATER  
 PENALTY - SIDEWALK  
 RECONNECT - WATER  
 RECONNECT SEWER

TOTAL CURRENT CHARGES:

TOTAL AMOUNT DUE NOW:

\*\*AFTER DUE DATE\*\*

~~164.44~~  
 164.44  
 468.90  
 482.97

50

THE AMOUNT DUE WILL BE DEDUCTED FROM YOUR BANK ACCOUNT ON THE FRIDAY BEFORE THE DUE DATE.

Water - 105.04  
 Sewer - 199.42

# Memo

**To:** Utility Commission  
**From:** Wendy Loveland  
**Date:** 05/13/2024  
**Re:** Leak Credit at 216 W Rollin St

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The owner of 216 W Rollin St is requesting a credit for 20,000 gallons of additional usage. The owner has submitted a short letter along with the affidavit form for your review.

The average usage for the last four quarters was 10,000 gallons. The 1<sup>st</sup> quarter billing was for 30,000 gallons so the possible credit requested is on 20,000 gallons. The Commission is not obligated to award a credit at this time.

If the Commission agrees to award a credit, below is the maximum credit allowed:

Maximum water credit allowed: \$40.60

Maximum sewer credit allowed: \$115.00

Jill Reifsnider  
1515 Radhika Street  
Fort Atkinson, WI 53538

Re: 216 W Rollin St  
Edgerton, WI 53534

Dear Edgerton Utility Commission,

I am writing to request a water leak credit for my recent water bill. I am a loyal customer and have always ensured timely payment of my bills. However, I recently discovered a leak in my plumbing system that led to a significant increase in my water consumption and, subsequently, my water bill.

Upon receiving my water bill, I investigated the property to observe a water leak. I promptly contacted a licensed plumber for the repair. The plumber confirmed that the leak was substantial and had been ongoing for an extended period, resulting in excessive water usage during that time.

I understand that as a customer, it is my responsibility to maintain my property and promptly address any issues that may arise. However, this leak occurred suddenly and was not detectable until it had already caused a considerable increase in water consumption.

I kindly request that the Utility Commission consider providing me with a water leak credit to alleviate the financial burden caused by this unforeseen incident. I have attached documentation of the repair work performed by the licensed plumber, including the repair invoice outlining the location and problem.

I value the reliable service provided by the City of Edgerton Utilities and appreciate your understanding and consideration regarding this matter. If you require any further information or documentation, please do not hesitate to contact me at (920)210-1774 or [jillreifsnider1@gmail.com](mailto:jillreifsnider1@gmail.com)

Thank you for your attention to this request.

Sincerely,

A handwritten signature in black ink, appearing to be 'JR' with a stylized flourish extending to the right.

Jill Reifsnider

# LEAK CREDIT AFFIDAVIT

This form is required if your leak credit request is 20,000-50,000 gallons over your average usage

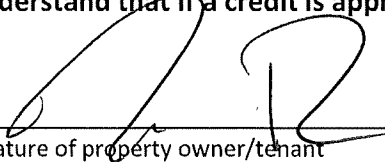
I, Jill Reifsnider, personally appeared before the undersigned notary public to affirm that either I or my contractor have made repairs to the plumbing or appliance that has caused the leak for which I seek a credit. I affirm the following statements:

Describe the location of the leak. Basement-Crawl space

Describe the probable cause of the leak. Worn-out valve

**\*Attach all receipts for materials or repairs related to the leak.**

I understand that if a credit is approved, I may not apply for another leak credit for 3 years.


 Date: 4-18-2024  
Signature of property owner/tenant

State of Wisconsin  
County of Rock

Signed and sworn to (or affirmed) before me on 4/18/2024  
Date

by Jill Reifsnider  
Printed name(s) of individual(s) making statement

who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

  
Notary Public

My commission expires on 6/8/2024

Liberty Plumbing  
 329 S Ringold Street  
 Janesville, WI 53545



# Invoice

<b>Bill To</b>
Jill Reifsnider 216 W. Rollin Edgerton, WI 53534

<b>Due Date</b>
04/17/24

Date	Invoice No.	P.O. Number	Terms	Project
04/17/24	1006	216	Due on receipt	

Item	Description	Quantity	Rate	Amount
1	Service charge to repair shut off in the crawl space and replace shut off at water heater	1.5	150.00	225.00
2	Material charges	1	25.00	25.00

Thank you for your business! Call 608-921-7625 with any questions.	Subtotal	\$250.00
	Sales Tax (5.5%)	\$0.00
	<b>Total</b>	<b>\$250.00</b>

# Memo

**To:** Utility Commission  
**From:** Wendy Loveland  
**Date:** 05/13/2024  
**Re:** Leak Credit at 416 S Main St

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The owner of 416 S Main St is requesting a credit for 51,000 gallons of additional usage. The owner has submitted a short letter along with the affidavit form for your review.

The average usage for the last four quarters was 11,000 gallons. The 1<sup>st</sup> quarter billing was for 62,000 gallons so the possible credit requested is on 51,000 gallons. The Commission is not obligated to award a credit at this time.

If the Commission agrees to award a credit, below is the maximum credit allowed:

Maximum water credit allowed: \$103.53

Maximum sewer credit allowed: \$293.25

In the space below, please provide a letter to the Utility Commission. The letter should provide a brief description of the cause of the leak, how the issue was addressed and what you are requesting. Thank you

started noticing my water softener  
regenerating more than I thought it should  
after calling E and D water works to  
confirm my suspicion of the unit being  
stuck on regenerate I got my water bill,  
and my bill is usually around \$230.00 and  
this one came to be \$837.67.  
I understand I still used both water and  
sewer services, but with that large of  
a surprise I'm forced to ask for some  
help/forgiveness on my bill.

thanks for your time,

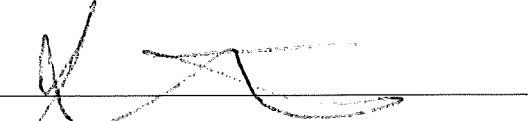
Elliot Hanson.

**CERTIFIED TECHNICIAN/CONTRACTOR VERIFICATION**  
**FORM**

This form is required if your leak credit request is 50,000 gallons or more over your average usage

Technician Name: Sam Drozdowicz License # 1492384  
Company Name: E+D WaterWorks  
Company Address: 915 N. Parker Dr.  
Janesville, WI  
Company Phone #: 608-752-4718


The above named Certified Technician/Contractor certifies that he/she made the following repairs: Replaced faulty water softener that was continuously running to the drain w/ new unit  
at the address: 416 S. Main St Edgerton, WI

  
(Technician Signature)

State of Wisconsin  
County of ROCK

Signed and sworn to (or affirmed) before me on 4-12-24  
Date  
by Elliot Hanson  
Printed name(s) of individual(s) making statement

who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

  
Notary Public

My commission expires on 4-12-27



# E & D WATER WORKS INC.

E & D Water Works Inc.  
915 N. Parker Drive  
Janesville, WI 53545  
(608) 752-4718

Invoice Number: 0355839  
Order Date: 4/12/2024

Salesperson:  
Customer Number: H11828

**Sold To:**  
ELLIOT & KAREN HANSON  
416 S. MAIN ST.  
EDGERTON, WI 53534  
**Confirm To:**

**Ship To:**  
HANSON, ELLIOT & HEATHER  
416 S. MAIN ST.  
EDGERTON, WI 53534

Customer P.O.	Ship VIA	F.O.B.	Terms			
			NET 30 DAYS			
Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
TS1-MT-320	EACH	1.00	0.00	0.00	910.00	910.00
CLACK 32,000 GR METERED SOFTEN			Whse: 000			
/LI	1	1.00	0.00	0.00	170.00	170.00
INSTALLATION LABOR						
/11	1	1.00	0.00	0.00	45.00	45.00
MATERIALS FOR INSTALL						
50	EACH	2.00	0.00	0.00	0.00	0.00
50# RESINGUARD SALT			Whse: 000			

*Paid \$1,125.00*  
*\$600 CK # 2570*  
*\$525 Cash*  
*✓ 10 4-12-24*

Net Order:	1,125.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
<b>Order Total:</b>	<b>1,125.00</b>

# Memo

**To:** Utility Commission  
**From:** Staff  
**Date:** 5/8/2024  
**Re:** May 13, 2024 Meeting

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## Water Utility SCADA System Upgrade

The current controls system for the Water Utility is over 40 years old and is now obsolete. The system allows the well pumps at each well to communicate with the two storage towers in order to activate the pumps as needed to maintain adequate water in the system. Parts to repair the current control system are no longer available and there have been failures of the system in recent past. The Utilities Commission authorized staff to seek bids for the upgrade of the system.

Staff advertised for bids and on April 30, 2024 bids were opened for the SCADA system upgrade. Two bids were received from the three contractors that were sent the RFP. Altronex Control, a division of L.W. Allen, submitted a complete bid while In Control Inc. did not provide the radio path survey in their bid. Therefore, Altronex Control is the apparent lowest responsible bidder as seen in the bid tabulation below:

Contractor	Bid Bond	Signature	Lump Sum Cost
Altronex	Yes	Yes	\$140,000.00
In Control Inc.	No	Yes	\$131,519.00

The City has a long-standing relationship with Altronex Controls who installed the instrumentation at the wastewater treatment plant in 2017 and has provided support/service for both water and wastewater utilities for many years. Additionally, Control Inc is located in Minnesota while Altronex Controls is located in Madison making service calls cheaper and emergency service more responsive.

Staff recommends awarding the contract for the Water Utility SCADA System Upgrades to Altronex Control in the amount of \$140,000.00.

Client	City of Edgerton
Project	Water Utility SCADA System Upgrade
Prepared By	Dave Sauer, P.E.

Project No.	4894-0120
Date	May 7, 2024

The City of Edgerton (hereinafter referred to as the OWNER) has received bids on the 30<sup>th</sup> day of April 2024, for the Water Utility SCADA System Upgrade, (hereinafter referred to as the Project); and

Cedar Corporation (hereinafter referred to as ENGINEER) has been retained by the OWNER to prepare bid tabulations, analyze bid results and consult with the OWNER on the award of contracts.

The ENGINEER hereby consults as follows:

1. Based upon ENGINEER's analysis of the bids received on the above PROJECT, the responsive low bidder is:

Altronex Control Systems  
 A Division of L. W. Allen  
 AN SJE Brand  
 4633 Tompkins Drive  
 Madison, WI 53716  
 Phone: (800) 362-7266

Bid Amount: \$140,000.00

2. The RFP for the project was sent out directly to the following contractors:
  - Altronex Control System, Madison, WI
  - Integrated Process Solutions, Waunakee, WI
  - In Control, Inc., Fridley, MN
3. We received bids from two contractors on April 30, 2024, and the Bid Tabulation is attached. It is noted that the project was sent out directly to the three contractors/suppliers by invitation based on my previous experience with instrumentation/control projects for both water and wastewater related upgrades. This type of project work is specialized to those contractors/suppliers who regularly do high quality work for instrumentation/control of water and wastewater related fields. Experience is what you want to have a successful project that will work for several years, and which is both expandable and serviceable at a cost-effective manner.

4. The two bids we received were from Altronex Control Systems and In Control, Inc. Integrated Process Solutions did not submit a bid due to their current large backlog of work. Both Altronex and In Control are very reputable contractors and suppliers for this project.
5. Altronex Control Systems is the recommended bidder for this project. They completed the instrumentation for the wastewater treatment facility upgrade in 2017 and have provided annual maintenance/operational assistance for both the wastewater utility and the water utility. Their bid price is \$140,000.00. Their bid included everything that was in the RFP.
6. In Control Inc. submitted a bid price of \$131,519.00 however their office is located in Fridley, MN which is about 4 + hours from Edgerton. I have worked with this group over the years and have had good projects with them. It would take only a few service trips to make up the difference between their bid and the Altronex bid in my opinion. In addition, In Control did not provide the radio path survey for the bid. Instead, they provided a computer based topographic study which is a typical first step but is not as reliable as a radio path study.
7. Overall, I believe the difference in the proposal costs does not justify the need to have a group (Altronex) that is 30 minutes from the City that is available during both emergencies and for routine operations/maintenance in the future will be important to City staff.
8. It is understood that by this analysis, that the ENGINEER does not guarantee the Contractor's performance which is covered by the Contractor's bond, but it is a statement by the ENGINEER that the ENGINEER has no information which would lead the ENGINEER to believe that the Contractor does not have the necessary equipment and personnel to complete the PROJECT in compliance with the drawings and specifications within reasonable tolerances generally accepted in the trade.
9. It is further understood that this analysis is not a representation that the ENGINEER has reviewed the proposal for possible legal irregularities which should be a function of the OWNER'S legal counsel, and at the option of the OWNER.
10. It is further understood that in the event that OWNER feels that the Contract should be awarded on some basis other than price, the OWNER should defer further action on this PROJECT until a thorough legal review can be made by OWNER'S legal counsel.

# EDGERTON W.W.T.P. REPORT

April 2024

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Replaced manhole frame and lid on Melody St that was hit by a plow.
7. Check ball on ferric feed line was replaced.
8. Annual fire inspection was done by the fire department, CertaSite inspected chemical fire suppression system for ferric room.
9. Brad had basic wastewater class through zoom with wastewater training solutions.
10. Switched clarifiers around and hosed out the empty one.
11. Drained and cleaned UV tank. Installed UV lights for the season, everything is working like it should.
12. Bar screen control panel went down, Hady Electric was able to get it back up and running. There was a bad breaker and relay.
13. The clamp holding the lifting cable for anerobic mixer 3 broke. Cable was pulled into the mixer. Mixer will have to be taken to Flygt's shop to be looked at.
14. Drained and cleaned anerobic tank 3.
15. Changed oil on the Vactor and did the yearly maintenance.
16. B&M Tech certified flow meters and backflow preventers, one backflow failed inspection and will need to be rebuilt.

Thank You, Zach Nelson

Edgerton WWTP

# EDGERTON WATERWORKS

## April Report 2024

1. Monthly water samples were taken to the State Lab of Hygiene. All samples were safe.
2. Landscape service leak spots.
3. Routine maintenance to all three chlorine pumps.
4. One Tree subdivision curb stop vales were adjusted.
5. Locates were done.
6. Vactor truck was serviced.
7. Lawn mower was serviced.
8. Mowing and weed control.
9. Meters in and water on at Racetrack Park and cemetery.
10. Vactor was used to clean up ground stumps.
11. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator in charge