## CITY OF EDGERTON REGULAR COMMON COUNCIL MEETING EDGERTON CITY HALL 12 ALBION STREET

#### Monday, March 3, 2025 at 7:00 p.m.

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at <a href="https://www.cityofedgerton.com">www.cityofedgerton.com</a>. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

- 1. Call to order; Roll call
- 2. Pledge of Allegiance.
- 3. Confirmation of appropriate meeting notice posted on Friday, February 28, 2025
- 4. Council acceptance of agenda.
- 5. Personal appearances for non-agenda items limited to 3 minutes.
- 6. Minutes:
  - A. Consider approval of minutes of February 17, 2025 Council meeting.
- 7. Committee Reports:
  - A. Finance Committee:
    - 1. Consider approval of bills and payroll vouchers.
    - 2. Consider approval of Temporary Class "B" Beer license for Edgerton FFA Alumni Casino Night on April 5, 2025.
  - B. Plan Commission:
    - 1. Report on discussion and action taken at previous meeting.
    - 2. Consider introducing and approving the first reading of City of Edgerton Ordinance 25-03: Amend Section 450-20 "Official Zoning Map" of the Edgerton Code of Zoning Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin for the 9.9 Acres Located South of Newville St.
    - 3. Consider introducing and approving the first reading of City of Edgerton Ordinance 25-04: Amend Section 450-20 "Official Zoning Map" of the Edgerton Code of Zoning Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin for the Vacant Parcel Located on River Rd East of 805 E Fulton St.
    - 4. Consider introducing and approving the first reading of City of Edgerton Ordinance 25-05: Amend Chapter 450 "Zoning Ordinances", Section 450-35 M "Paving of Access" City of Edgerton Rock and Dane Counties, Wisconsin.

- 5. Consider a preliminary plat to create 14 residential lots from the parcel south of Newille St for Foursight Development.
- 6. Consider City of Edgerton Resolution 06-25: Resolution approving the Final One Lot Certified Survey Map to create one residential lot from the parcel west of Diane Dr for Foursight Development Group.

#### C. Fire District:

- 1. Report on discussion and action taken at previous meeting.
- 8. Consider introducing and approving the first reading of City of Edgerton Ordinance 25-06: Ordinance to Amend Chapter 375 "Vehicles and Traffic", Section 375-10 B(3) "Abandoned or Disabled Motor Vehicles" in the Code of Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin.
- 9. Mayor, alderperson and staff reports.
- 10. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

## FEBRUARY 17, 2025 COMMON COUNCIL MEETING MINUTES CITY OF EDGERTON

Mayor Christopher Lund called the meeting to order at 7:08 p.m.

Present: Shawn Prebil, Michelle Crisanti, Candy Davis, Tim Shaw, Jim Burdick and Paul Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Library Director Beth Krebs-Smith, Municipal Services Director Zach Nelson, Police Chief Bob Kowalski, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, February 14, 2025 at the City Hall, Library, Post Office and the City's website.

ACCEPT THE AGENDA: A Shawn Prebil/Tim Shaw motion to accept the agenda passed, all voted in favor.

MINUTES: A Tim Shaw/Michelle Crisanti motion to approve the February 3, 2025 Council meeting minutes passed, all voted in favor.

#### **COMMITTEES:**

**Finance Committee:** A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$280,107.06 passed on a 6/0 roll call vote.

MOU WITH ROCK COUNTY FOR 210 W FULTON ST HOME GRANT: Rock County has agreed to provide \$300,000 from a HOME Grant program for the project at 210 W Fulton St. One of the requirements of the grant is to have an Environmental Review. City staff completed an Environmental Review for other federal funding for this project. The review that was completed by staff is the same review that is required by the HOME Grant program. The proposed MOU would allow Rock County to use the City's Environmental review for their project.

A Tim Shaw/Shawn Prebil motion to approve the MOU with Rock County for 210 W Fulton St HOME Grant, with authority of staff to approve if minor changes are made, passed on a 6/0 roll call vote.

**CLOSED SESISON**: Tim Shaw/Shawn Prebil moved to go into closed session pursuant to Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of Public Properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider development agreement for 116 Swift St. The motion passed on a 6/0 roll call vote.

The RDA called their meeting to order and moved to go into closed session with the Council.

**OPEN SESSION**: A Candy Davis/Tim Shaw motion to go into open session passed on a 6/0 roll call vote.

Tim Shaw/Michelle Crisanti moved to accept the recommendation of the RDA to amend the agreement to remove bank financing before property transfer; to extend the completion date to 2027 and require the city get the right of first refusal. The motion passed on a 6/0 roll call vote.

Being no other business before the Council, a Candy Davis/Shawn Prebil motion to adjourn passed on a 6/0 roll call vote.

Wendy Loveland City Clerk Adopted February 17, 2025

### CITY OF EDGERTON ORDINANCE No. 25-03

# AN ORDINANCE TO AMEND SECTION 450-20 "OFFICIAL ZONING MAP" OF THE EDGERTON CODE OF ZONING ORDINANCES, CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN FOR 9.9 ACRES LOCATED SOUTH OF NEWVILLE ST

Alderperson introduced the following Ordinance and moved its adoption:

**WHEREAS** the Plan Commission has held a public hearing, reviewed the zoning changes and recommends the Common Council approve the changes, and

WHEREAS the Common Council has reviewed the recommendation and concluded that the zoning change supports the following finding of fact:

The potential public benefits of the proposed rezoning outweigh any and all potential adverse impacts of the proposed rezoning.

WHEREAS the Common Council has the final authority to approve all zoning changes,

**NOW THEREFORE BE IT RESOLVED,** the Common Council of the City of Edgerton, Rock and Dane Counties, Wisconsin, do ordain as follows:

SECTION 450-20 "Official Zoning Map" shall be amended for the approval of a zoning change from A-1 Agriculture to R-2 Residential District Two for the 9.9 acres located south of Newville St (parcel #6-26-1192).

The petitioner is granted approval of a final Certified Survey Map and that the actual boundary of the rezoned area coincide with the final CSM boundary.

This Ordinance shall be in full force and effect after its passage and publication.

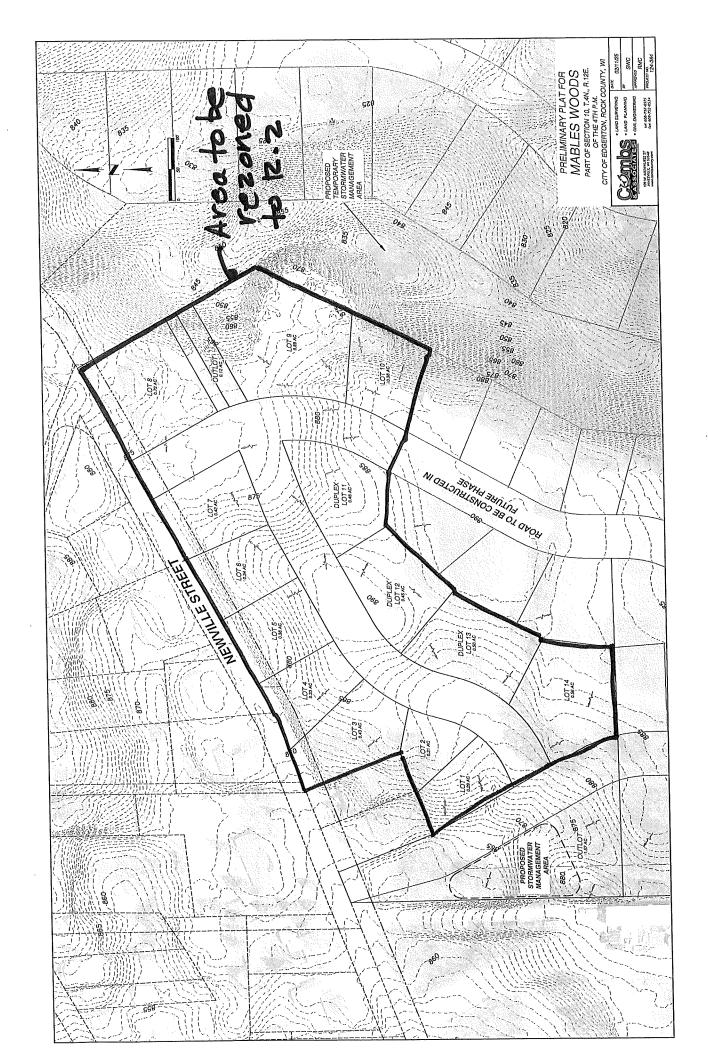
Seconded by Alderperson:

Roll Call: Ayes: Noes:		
Public Hearing: February 18, 2024 1st Reading: March 3, 2025		
2nd Reading: Adoption: Published: Dated:	Christopher W. Lund, Mayor	
	Wendy Loveland, City Clerk	

STATE OF WISCONSIN	)
	)SS.
COUNTY OF ROCK	)

I, Wendy Loveland, City Clerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the day of March, 2025.

Wendy Loveland, City Clerk



### CITY OF EDGERTON ORDINANCE No. 25-04

# AN ORDINANCE TO AMEND SECTION 450-20 "OFFICIAL ZONING MAP" OF THE EDGERTON CODE OF ZONING ORDINANCES, CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN FOR THE VACANT PARCEL LOCATED ON RIVER RD EAST OF 805 E FULTON ST

Alderperson introduced the following Ordinance and moved its adoption:

WHEREAS the Plan Commission has held a public hearing, reviewed the zoning changes and recommends the Common Council approve the changes, and

WHEREAS the Common Council has reviewed the recommendation and concluded that the zoning change supports the following finding of fact:

The potential public benefits of the proposed rezoning outweigh any and all potential adverse impacts of the proposed rezoning.

WHEREAS the Common Council has the final authority to approve all zoning changes,

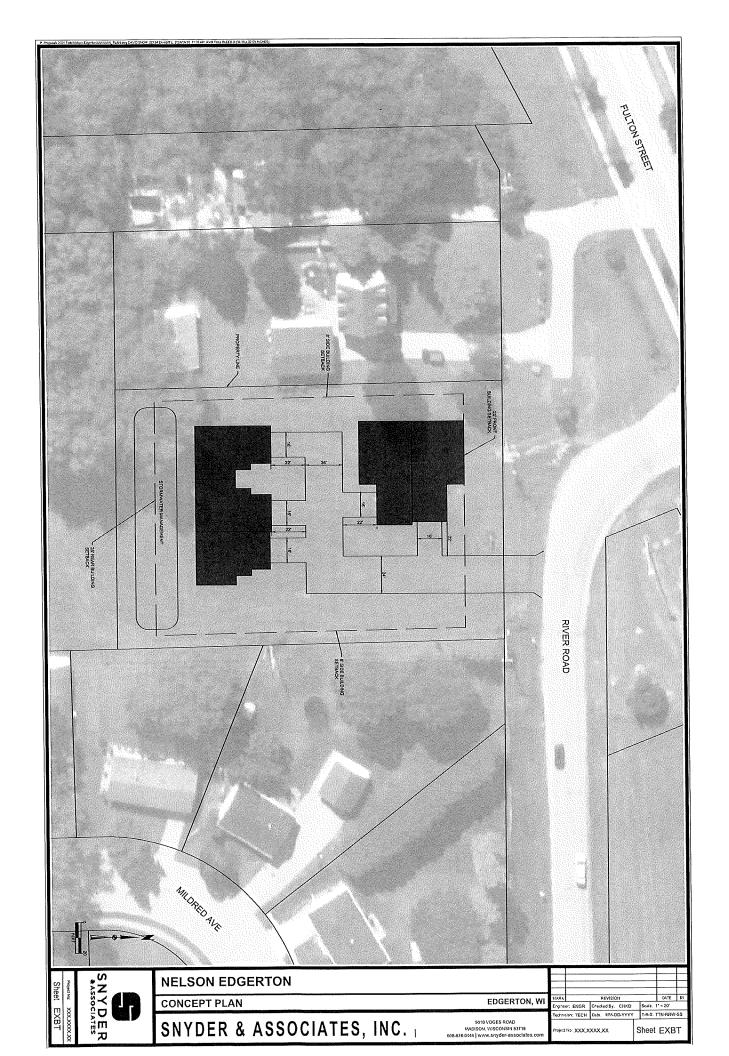
**NOW THEREFORE BE IT RESOLVED,** the Common Council of the City of Edgerton, Rock and Dane Counties, Wisconsin, do ordain as follows:

SECTION 450-20 "Official Zoning Map" shall be amended for the approval of a zoning change from R-3 Residential District Three to Planned Development/General Development Plan for the vacant parcel located on River Rd east of 805 E Fulton St (parcel #6-26-1193) with the following conditions:

- 1. The buildings are constructed to allow for division by a condominium plat.
- 2. The condominium documents address the maintenance of the private street.
- 3. The entire development is included in one condominium association.
- 4. The developer provides a document to be recorded for any utility easements.
- 5. Provide a landscape plan that meets or exceeds the ordinance requirement, including regulations for bufferyards as well as appropriate plantings in the bioretention basins.
- 6. Provide information about site lighting.
- 7. A walking path is installed on the east side of the development.
- 8. A maintenance agreement is included in the condo documents requiring the maintenance (prohibiting the filling in) of the basins.
- 9. The developer either pays parkland fees with each building permit or dedicates land, and makes park related improvements.
- 10. The petitioners comply with the conditions of the City engineer.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson:	
Roll Call: Ayes: Noe	es:
Public Hearing: February 18, 1 <sup>st</sup> Reading: March 3, 2025 2nd Reading: Adoption: Published: Dated:	Christopher W. Lund, Mayor
	Wendy Loveland, City Clerk
STATE OF WISCONSIN ) (COUNTY OF ROCK )	SS.
hereby certify that the foreg	lerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do going is a true and correct copy of the ordinance adopted by the y of Edgerton at its regular meeting the day of March, 2025.
	Wendy Loveland, City Clerk



### CITY OF EDGERTON ORDINANCE No. 25-05

## AN ORDINANCE TO AMEND CHAPTER 450 "ZONING ORDINANCES", SECTION 450-35 M "PAVING OF ACCESS" CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN

Alderperson

introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN, DO ORDAIN AS FOLLOWS:

Chapter 450, Section 450-35 M shall read as follows:

A. 450-35 M "Paving of Access". All access approach areas located within a street right-of-way shall be paved to the satisfaction of the Director of Public Works with a hard, all-weather surface, and shall be maintained so as to prevent the transport of gravel, dirt, or other eroded material from the subject property into the right-of-way. For purposes of this Section, pavers are excluded from the definition of a hard, all-weather surface. Pavers are not allowed in an access approach. All access approach areas shall be paved within one year of the issuance of an occupancy permit.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by A	lderpers	son:	
Roll Call: A	yes:	Noes:	
Public Hearing Date: February 18, 2025 1st Reading: March 3, 2025 2nd Reading: Adopted: Published			Christopher W. Lund, Mayor
Dated:		Wendy Loveland, City Clerk	
STATE OF W	ISCONS	SIN) )ss.	
COUNTY OF	ROCK	)	
that the forego	oing is a	ity Clerk, City of Edgerton, Roc true and correct copy of the ord lar meeting the day of March	k and Dane Counties, Wisconsin, do hereby certify nance adopted by the Common Council of the City 2025.
		Wend	ly Loveland, City Clerk

TO: Edgerton Plan Commission

FROM: Staff

**MEETING DATE:** February 18, 2025

#### **GENERAL DESCRIPTION**

Description of Request: Petition for approval of a preliminary plat to create 14-lots in Mabels

Woods Subdivision (Parcel #6-26-1192)

Location: South of Newville Street

Applicant: Foursight Development Group LLC

Current Zoning/Land Use: A-1/ agriculture

Plat Size: 9.9 acres

#### STAFF REVIEW COMMENTS

Staff has reviewed the petition for planning issues in accordance with the <u>Edgerton Zoning and Land Division Ordinances</u> and has the following comments:

- 1. The petitioner proposes to divide a portion of the 66- acre parcel to create 14 residential lots and two Outlots. The western Outlot is proposed to be used for stormwater control for a portion of the subdivision and the eastern Outlot is proposed to serve as a stormwater utility corridor to convey stormwater to a detention pond. It is anticipated that this is the first phase of a larger development.
- 2. Adjacent land uses consist of the following: residential to the north; environmental corridor to the east; manufacturing to the west; and agriculture to the south.
- 3. Proposed zoning and land uses are as follows: rezone the area of the preliminary plat to R-2 Residential District Two. The petitioner has applied for a conditional use permit for three lots to be duplexes. The other lots are planned for single family homes.
- 4. The plans do not propose to construct the western street connection to Newville Street with this phase. If the Plan Commission allows the developer to delay the construction of this street section until a later phase, the Development Agreement should be clear that no additional phases will be allowed until this street connection and the water main loop is installed.

- 5. There is no neighborhood park serving this proposed neighborhood, the neighborhood north of the proposed development, or the neighborhood on the east side of the environmental corridor. The Parks Comprehensive Outdoor Recreation Plan (CORP) recommends a neighborhood park be established in this development as well as a trail connection through the environmental corridor. Trails are one the most highly sought after recreation improvements by Edgerton residents. The neighborhood park should be suitable for a playground and active open space and should be located near the entrance to the subdivision in order to serve the neighborhood north of the development. This phase of the development would require the dedication of 0.5 acres of parkland. However, future phases will create a need for the dedication of additional parkland. Staff recommends lot 9 be dedicated as park space. This will allow access to the environmental corridor via the park and the proposed Outlot. Lot 9 is proposed to be 0.89 acres. If it were dedicated, the next phase of the development would be credited with the excess parkland that was dedicated with this phase.
- 6. The proposed lots comply with the lot area and width requirements. Lots 1 and 2 are small and will require a specific house plan to fit on the lots.
- 7. Other than a sanitary sewer layout for the entire tilled portion of the parcel, preliminary engineering plans have not been submitted. The street RsOW should be 66'.
- 8. Sidewalks are required by the ordinance.
- 9. The plan indicates there are two stormwater ponds proposed. The west pond will serve the west half of this phase and portion of the futures phase(s). This pond will drain to Newville Street which has no stormsewer. To avoid negatively impacting Newville Street, the engineering plans should either oversize the west pond, evaluate the ability to infiltrate water, and/or install stormsewer in Newville St. The engineering plans will have to demonstrate that no stormwater is being discharged onto the neighboring property.

The east pond is labeled as temporary. It is unclear how this pond can be temporary. Given the slope in the area, the plan will have to show how the east pond can be accessed with equipment for maintenance.

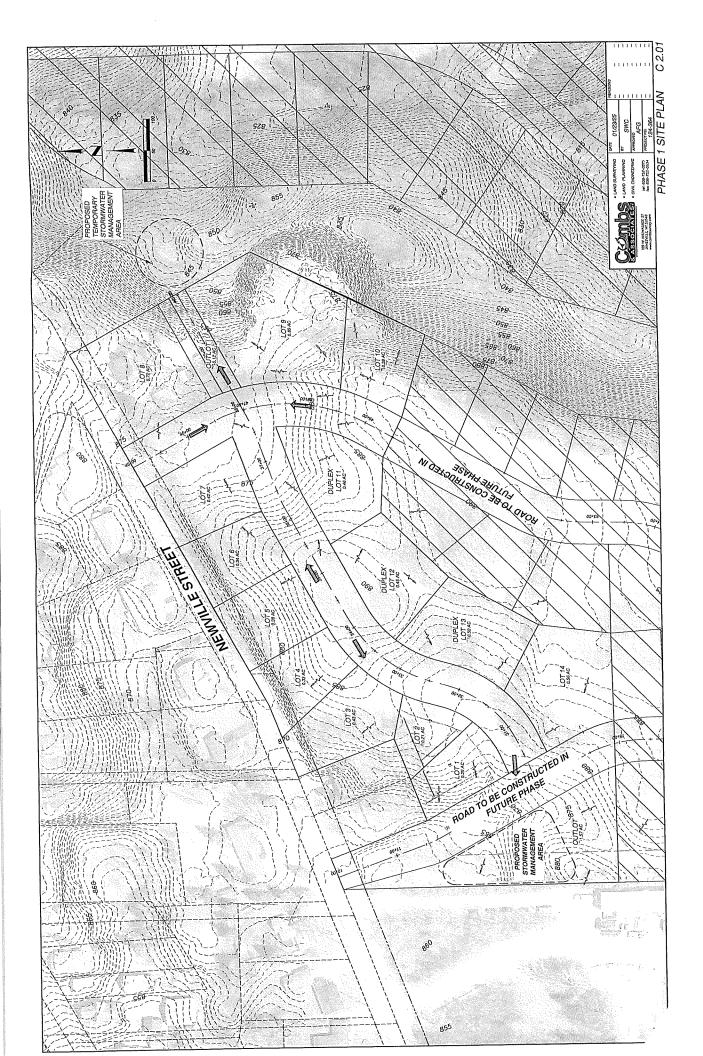
- 10. The construction plans should provide temporary "T" turn arounds at the two dead-end streets.
- 11. A note should appear on the final plat requiring driveway access on corner lots be as far from the intersection as possible.

#### STAFF RECOMMENDATION

Staff recommends the Plan Commission recommend approval of the proposed preliminary plat to create 14 lots and two outlots for Mabels Woods Subdivision located south of Newville Street subject to the following conditions.

1. The City Engineer approves utility extension, stormwater control, and erosion control plans.

- 2. Zoning is approved.
- 3. The final plat indicates all easements.
- 4. The developer enters into a development agreement with the City before signing the final plat.
- 5. The final plat dedicates lot #9 for parkland.
- 6. The developer pays a platting fee of \$10/lot.
- 7. The developer grants a trail easement as generally depicted in the CORP.
- 8. A note should appear on the final plat requiring driveway access on corner lots be as far from the intersection as possible



### CITY OF EDGERTON RESOLUTION No. 06-25

# A RESOLUTION APPROVING THE FINAL ONE LOT CERTIFIED SURVEY MAP TO CREATE ONE RESIDENTIAL LOT FROM THE PARCEL WEST OF DIANE DR, CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN.

WHEREAS, Foursight Development Group has petitioned for approval of a final one lot certified survey map to create one lot on a parcel west of Diane Dr (parcel #6-26-1192)

**WHEREAS**, the certified survey map has been reviewed by the Planning Commission and City Engineer; and

**WHEREAS**, the Planning Commission recommends its approval to the City of Edgerton Common Council with the following conditions:

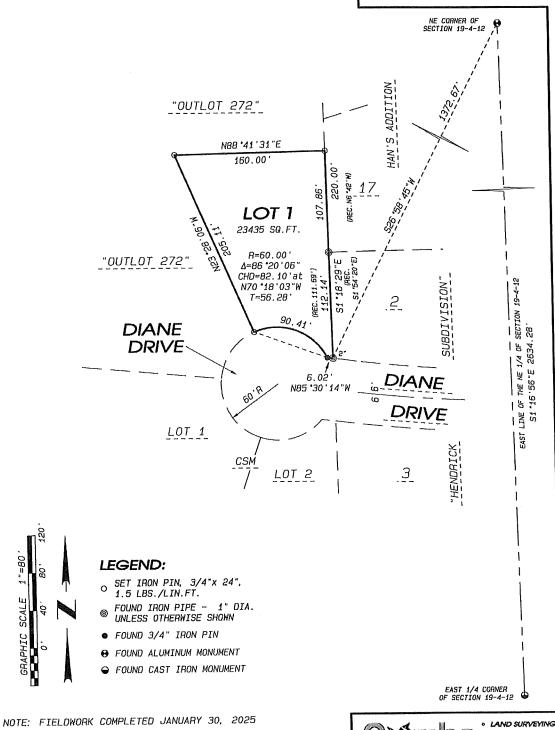
- 1. The final CSM indicates all easements.
- 2. The petitioner pays the \$10 platting fee.
- 3. The Plan Commission finds that the provisions listed in item 4 above exist and sidewalks through the driveway aprons are installed.
- 4. The developer pays the park impact fees when building permits are issued.
- 5. Street trees, as approved by the Municipal Services Director, are installed prior to occupancy permits being issued.

**NOW, THEREFORE BE IT RESOLVED,** that the City of Edgerton Common Council approves the final certified survey map as presented.

Motion by:		
Seconded by:		
Roll Call: Yeas: Noes:		
Dated: March 3, 2025		Christopher W. Lund, Mayor
	ATTEST	Wendy Loveland, City Clerk

#### **CERTIFIED SURVEY MAP**

PART OF OUTLOT 272 OF THE ASSESSOR'S PLAT OF THE CITY OF EDGERTON AND LOCATED IN THE NE 1/4 OF THE NE 1/4 OF SECTION 10, T.4N., R.12E. OF THE 4TH P.M., CITY OF EDGERTON, ROCK COUNTY, WISCONSIN.



NOTE: ASSUMED S1 16 56 E ALONG THE EAST LINE OF THE NE 1/4 OF SECTION 10-4-12.

Project No. 124 - 410A For: FOURSIGHT DEV.

SHEET 1 OF 4 SHEETS



LAND PLANNING

109 W. Milwaukee St. Janesville, WI 53548 ини.combssurvey.com

tel: 608 752-0575 fax: 608 752-0534

#### CITY OF EDGERTON ORDINANCE No. 25-06

## AN ORDINANCE TO AMEND CHAPTER 375 "VEHICLES AND TRAFFIC", SECTION 375-10 B(3) "ABANDONED OR DISABLED MOTOR VEHICLES" IN THE CODE OF ORDINANCES, CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN

Alderperson

introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN, DO ORDAIN AS FOLLOWS:

Chapter 375 Vehicles and Traffic, Section 375-10 B(3) shall read as follows:

§ 375-10 Abandoned or disabled motor vehicles.

#### B. (3) Enforcement and removal.

- (a) Any owner of a vehicle in violation of this section is subject to a citation, and the vehicle is subject to removal, and impoundment as set forth herein.
- (b) The owner of any vehicle in violation of this section and/or the owner of any property on which said vehicle is located may be subject to the issuance of a citation in accordance with 375-12. "Owner" refers to the registered owner of the vehicle as reflected in State DMV records, or owner of the property as reflected in the County property tax records on which said vehicle is located, as appropriate. No owner, after having received a citation issued pursuant to this section, may move the vehicle to any other street, public property or private property if placement at such location would constitute a further violation of this section.
- (c) If after 48 hours following the issuance of a citation, the owner of any vehicle in violation of this section and/or the owner of any property on which said vehicle is located shall be given written notice from the City stating that a violation of this section has occurred and that said owner is directed to abate the condition within 48 hours of delivery of the notice. The notice shall be in writing and sent by delivery confirmation mail to the owner of record as such owner can be ascertained by the exercise of reasonable diligence, and also to the owner of the private property as shown on the tax assessment record for the City of Edgerton.
- (d) If said vehicle is not brought into compliance or removed within the period indicated in the notice, the Chief of Police or their designee is hereby authorized to cause said vehicle to be removed to a suitable place of impoundment. If removed, said vehicle shall be impounded and disposed of pursuant to § 342.40, Wis. Stats. The owner of any abandoned or disabled motor vehicle, except for a stolen vehicle, is responsible for any and all costs of impounding and disposing of the vehicle, including towing and storage charges, in addition to any fines or forfeitures imposed as a result of a conviction for a violation of this section of the Code of City of Edgerton.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson:			
Roll Call: Ayes: Noes:	Christopher W. Lund, Mayor		
1st Reading: March 03, 2025 2nd Reading: Adopted: Published: Dated:			
	Wendy Loveland, City Clerk		
STATE OF WISCONSIN)			
COUNTY OF ROCK )			
I, Wendy Loveland, City Clerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the day of March, 2025.			
	Wendy Loveland, City Clerk		

#### § 3765-(10) Abandoned or disabled motor vehicles.

B.

#### (3) Enforcement and removal.

- (a) Any <u>owner of a vehicle</u> in violation of this section is subject to <u>a citation</u>, and the <u>vehicle isn subject to removal</u>, and impoundment as set forth herein.
- (b) The owner of any vehicle in violation of this section and/or the owner of any property on which said vehicle is located shall receive may be subject to the issuance of a citation in accordance with 375-12. shall be given written notice from the City stating that a violation of this section has occurred and that said owner is directed to abate the condition. "Owner" refers to the registered owner of the vehicle as reflected in State DMV records, or owner of the property as reflected in the County property tax records on which said vehicle is located, as appropriate. The notice shall be in writing and sent by certified mail to the owner of record as such owner can be ascertained by the exercise of reasonable diligence, and also to the owner of the private property as showed on the tax assessment record for the City of Edgerton. Said notice shall give the owner of the motor vehicle and of the private property 72 hours to abate the violation. No ownerperson, after having received notice that a violation has occurred a citation issued pursuant to this section, may move the vehicle to any other street, public property or private property if placement at such on which the location of the vehicle-would constitute a further violation of this section.
- (c) If after 48 hours following the issuance of a citation, the owner of any vehicle in violation of this section and/or the owner of any property on which said vehicle is located shall be given written notice from the City stating that a violation of this section has occurred and that said owner is directed to abate the condition within 48 hours of delivery of the notice. The notice shall be in writing and sent by delivery confirmation mail to the owner of record as such owner can be ascertained by the exercise of reasonable diligence, and also to the owner of the private property as showed on the tax assessment record for the City of Edgerton. a violation is not corrected by the expiration of the 72 hour notice herein specified, the Police Department shall place a notice in a conspicuous place on the motor vehicle and on the property where the vehicle is located specifying that unless the vehicle is removed to a lawful place of storage within 48 hours following the affixing of the notice, the vehicle will be removed under authority of this section. The notice shall indicate the date and time the notice is placed.
- (d) If said vehicle is not brought into compliance or removed within the period indicated in the noticeaffixed, the Chief of Police or their any designee member of the Edgerton Police Department designated by him is hereby authorized to cause

said vehicle to be removed to a suitable place of impoundment. If removed, said vehicle shall be impounded and disposed of pursuant to § 342.40, Wis. Stats. The owner of any abandoned or disabled motor vehicle, except <u>for</u> a stolen vehicle, is responsible for any and all costs of impounding and disposing of the vehicle, including towing and storage charges, in addition to any fines or forfeitures imposed as a result of a conviction for a violation of this section of the Code of City of Edgerton.

4904-0133-8657, v. 1