

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, February 3, 2025 at 6:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, January 31, 2025.
3. Consider approval of minutes of January 20, 2025 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider declaring leaf vacuum surplus and setting minimum bid.
6. Consider City of Edgerton Resolution 02-25: Intention to Join the Statewide Public Safety Interoperable Communication System for the City of Edgerton.
7. Consider City of Edgerton Resolution 03-25: Resolution Authorizing the 2024 Property Tax Equivalent charged to the Water Utility.
8. Consider City of Edgerton Resolution 04-25: Resolution Approving Budget Transfers and Amendments for the Year Ending December 31, 2024.
9. Consider City of Edgerton Resolution 05-25: Resolution Approving the Assigned Fund Balance for the Year Ending December 31, 2024.
10. Finance Directors Report.
11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**JANUARY 20, 2025 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:15 p.m.

Present: Tim Shaw, Shawn Prebil, and Candy Davis

Others Present: City Administrator Ramona Flanigan, Library Director Beth Krebs-Smith, Municipal Services Director Zach Nelson, Police Chief Bob Kowalski, Mayor Christopher Lund, Tom Pfefferkorn Cedar Engineering, and a few citizens.

Flanigan confirmed the meeting agendas were properly posted on Friday, January 17, 2025 at the City Hall, Library, Post Office and the City's website.

MINUTES: A Shawn Prebil/Candy Davis motion to approve the minutes from the January 20, 2025 Finance meeting passed, all voted in favor.

CHANGE ORDER #3 FOR BKS EXCAVATING FOR HENRY ST PROJECT: City Engineer Tom Pfefferkorn addressed some of the concerns the Committee had regarding the amount of the change order. The Committee questioned the hourly rate that was being requested by the contractor. Tom stated he compared hourly rates from other jobs and also contacted other contractors in the area to request hourly rates. The rates being charged by other contractors were comparable to the rate being requested by BKS Excavating.

At the last meeting the Committee had a concern that the contractor was trying to make up for under bidding the project. Pfefferkorn stated, he has worked with this contractor many times in the past and he has never seen this contractor attempt to make up this type of shortfall.

The Committee had a concern that the contractor was charging for items that were not approved in the project. Pfefferkorn reported the items that were added were negotiated and approved by both the City Engineer and the Contractor.

A Tim Shaw/Shawn Prebil motion to approve change order #3 for BKS Excavating for the Henry St Street and Utility Improvement project for an increase of \$58,276.05 passed on a 3/0 roll call vote.

FINAL PAY REQUEST FOR BKS CONSTRUCTION FOR HENRY ST PROJECT: A Tim Shaw/Candy Davis motion to approve the final pay request for BKS Excavating for the Henry St Street and Utility Project in the amount of \$63,437.48 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$1,557,836.35 passed on a 3/0 roll call vote.

CEDAR CORP ADDENDUM FOR PHASE 2 ALBION STREET PROJECT: A Tim Shaw/Candy Davis motion to approve the addendum to Cedar Corporation Professional Services Agreement for Phase 2 Albion St, Street and Utility Improvement Project passed on a 3/0 roll call vote.

LEASE AGREEMENT FOR CEMETERY LAND: A Tim Shaw/Shawn Prebil motion to approve the lease agreement with Tim Clark for the cemetery land at \$175/acre passed on a 3/0 roll call vote.

AWARD BID FOR PHASE 2 ALBION STREET PROJECT: A Tim Shaw/Shawn Prebil motion to award the bid for the Phase 2 Albion St, Street and Utility Improvement Project to RT Fox in the amount of \$1,290,871.50 passed on a 3/0 roll call vote.

DEVELOPER AGREEMENT FOR FOURSIGHT DEVELOPMENT FOR THE EXTENSION OF DIANE DR: A Tim Shaw/Candy Davis motion to approve the Developer Agreement with Foursight Development for the extension of Diane Dr passed on a 3/0 roll call vote.

HVAC MODIFICATION QUOTES AT POLICE STATION: A Tim Shaw/Shawn Prebil motion to approve the quote from Al Beyer for the HVAC modifications at the Police Station in the amount of \$2,489 using ARPA funds passed on a 3/0 roll call vote.

SINGLE AUDIT CONTRACT WITH BAKER TILLY: A Tim Shaw/Candy Davis motion to approve the contract with Baker Tilly for a single audit in an amount not to exceed \$14,000 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Candy Davis/Shawn Prebil motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted February 3, 2025

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 01/31/2025
Invoice Detail.Voided = No

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------|---------------------------|----------------|--------------------------------------|--------------|--------------------|-------------|-----------|
| 10012100 | | | | | | | |
| 5372 c | LITTLE, SAM | JAN 2025 | DANE CO TAX-OVERPAYMENT REFUND | 01/31/2025 | 379.35 | .00 | |
| Total 10012100: | | | | | 379.35 | .00 | |
| 10013100 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 301.13 | .00 | |
| Total 10013100: | | | | | 301.13 | .00 | |
| 10021532 | | | | | | | |
| 13 ch | AFLAC | 702457 | MONTHLY AFLAC PREMIUM | 01/31/2025 | 167.63 | .00 | |
| Total 10021532: | | | | | 167.63 | .00 | |
| 10021552 | | | | | | | |
| 788 ch | WISCONSIN PROFESSIONAL P | 22922/23578 | WPPA DUES FEB 2025 | 01/31/2025 | 411.30 | .00 | |
| Total 10021552: | | | | | 411.30 | .00 | |
| 10023150 | | | | | | | |
| 5173 c | EDGERTON AREA TOURISM CO | DEC 2024 | ROOM TAX FOR QTR ENDING DEC 31, 2024 | 01/31/2025 | 118.90 | .00 | |
| Total 10023150: | | | | | 118.90 | .00 | |
| 10044900 | | | | | | | |
| 5771 c | ALEXANDER, HEATHER | JAN 2025 | HOME OCCUPATION PERMIT REFUND | 01/31/2025 | 20.00 | .00 | |
| Total 10044900: | | | | | 20.00 | .00 | |
| 10051300210 | | | | | | | |
| 2936 c | MURPHY DESMOND LAWYERS | 8196235 | CITY ATTORNEY RETAINER | 01/31/2025 | 2,318.75 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8197704 | CITY ATTORNEY RETAINER | 01/31/2025 | 2,318.75 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8198666 | CITY ATTORNEY RETAINER | 01/31/2025 | 2,318.75 | .00 | |
| Total 10051300210: | | | | | 6,956.25 | .00 | |
| 10051310210 | | | | | | | |
| 2936 c | MURPHY DESMOND LAWYERS | 8196231 | SPECIAL LEGAL SERVICES | 01/31/2025 | 1,544.75 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8196234 | BRISTLE PINES DEVELOPMENT | 01/31/2025 | 351.50 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8197698 | SPECIAL LEGAL SERVICES | 01/31/2025 | 2,248.31 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8198660 | SPECIAL LEGAL SERVICES | 01/31/2025 | 555.00 | .00 | |
| Total 10051310210: | | | | | 4,699.56 | .00 | |
| 10051320210 | | | | | | | |
| 2936 c | MURPHY DESMOND LAWYERS | 8196232 | PROSECUTIONS- RETAINER | 01/31/2025 | 700.00 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8196233 | PROSECUTIONS- HOURLY | 01/31/2025 | 192.52 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8197699 | PROSECUTIONS- RETAINER | 01/31/2025 | 700.00 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8197700 | PROSECUTIONS- HOURLY | 01/31/2025 | 156.52 | .00 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------|---------------------------|----------------|--------------------------------------|--------------|-----------------------|-------------|-----------|
| 2936 c | MURPHY DESMOND LAWYERS | 8198661 | PROSECUTIONS- RETAINER | 01/31/2025 | 700.00 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8198662 | PROSECUTIONS- HOURLY | 01/31/2025 | 570.52 | .00 | |
| Total 10051320210: | | | | | 3,019.56 | .00 | |
| 10051410153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 55.12 | .00 | |
| Total 10051410153: | | | | | 55.12 | .00 | |
| 10051430153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 61.25 | .00 | |
| Total 10051430153: | | | | | 61.25 | .00 | |
| 10051440311 | | | | | | | |
| 716 ch | US POSTAL SERVICE | 013445 | POSTAGE- ELECTIONS | 01/31/2025 | 292.00 | .00 | |
| Total 10051440311: | | | | | 292.00 | .00 | |
| 10051440340 | | | | | | | |
| 231 ch | EDGERTON REPORTER CO INC | 12971183 | LEGAL NOTICE- VOTING BY ABSENTEE BAL | 01/31/2025 | 67.92 | .00 | |
| 934 ch | STAPLES CREDIT PLAN | 7650789235 | ENVELOPE SEALER- ELECTIONS | 01/31/2025 | 12.69 | .00 | |
| Total 10051440340: | | | | | 80.61 | .00 | |
| 10051510153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 97.99 | .00 | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 61.25 | .00 | |
| Total 10051510153: | | | | | 159.24 | .00 | |
| 10051530210 | | | | | | | |
| 3225 c | ACCURATE APPRAISAL LLC | 5140 | FIELD WORK, DATA ENTRY | 01/31/2025 | 18,300.00 | .00 | |
| Total 10051530210: | | | | | 18,300.00 | .00 | |
| 10051600214 | | | | | | | |
| 5724 c | COMPUTER KNOW HOW, LLC | 42060 | NEW REGISTER LAPTOP- CITY HALL | 01/31/2025 | 283.00 | .00 | |
| Total 10051600214: | | | | | 283.00 | .00 | |
| 10051600340 | | | | | | | |
| 934 ch | STAPLES CREDIT PLAN | 7650687910 | TRASH BAGS- CITY HALL | 01/31/2025 | 15.85 | .00 | |
| 934 ch | STAPLES CREDIT PLAN | 7650789235 | COFFEE, NOTARY STAMP- CITY HALL | 01/31/2025 | 79.65 | .00 | |
| 982 ch | LUTYNSKI, GARY | JAN 2025 | TWO YEAR PARTS/LABOR CHECK SIGNING | 01/31/2025 | 249.50 | .00 | |
| 4333 c | DISCOUNT RUBBER STAMPS | 192975 | INK PADS | 01/31/2025 | 14.84 | .00 | |
| 5470 c | GORDON FLESCH CO. | IN15008840 | CITY HALL COPIER-METERED IMAGES | 01/31/2025 | 56.93 | .00 | |
| Total 10051600340: | | | | | 416.77 | .00 | |
| 10052100153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 122.49 | .00 | |
| Total 10052100153: | | | | | 122.49 | .00 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------|---------------------------|----------------|--|--------------|-----------------------|-------------|-----------|
| 10052100210 | | | | | | | |
| 2936 c | MURPHY DESMOND LAWYERS | 8197702 | WPPA AGREEMENT 2024-2025 | 01/31/2025 | 203.50 | .00 | |
| Total 10052100210: | | | | | 203.50 | .00 | |
| 10052100214 | | | | | | | |
| 5512 c | NUANCE COMMUNICATIONS, I | 11389981-2 | DICTATION SOFTWARE- PD 2/16/25-2/15/26 | 01/31/2025 | 4,800.00 | .00 | |
| Total 10052100214: | | | | | 4,800.00 | .00 | |
| 10052100340 | | | | | | | |
| 934 ch | STAPLES CREDIT PLAN | 7650789235 | TRASH BAGS- PD | 01/31/2025 | 31.70 | .00 | |
| 934 ch | STAPLES CREDIT PLAN | 7650903993 | TONER CARTRIDGE- PD | 01/31/2025 | 57.14 | .00 | |
| Total 10052100340: | | | | | 88.84 | .00 | |
| 10052100810 | | | | | | | |
| 5724 c | COMPUTER KNOW HOW, LLC | 42059 | 2 COMPUTERS- ADMIN PD | 01/31/2025 | 1,778.00 | .00 | |
| Total 10052100810: | | | | | 1,778.00 | .00 | |
| 10052120153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 694.22 | .00 | |
| Total 10052120153: | | | | | 694.22 | .00 | |
| 10052120225 | | | | | | | |
| 54 ch | AT&T CORPORATION | X01152025 | SRO CELL PHONE | 01/31/2025 | 42.15 | .00 | |
| 130 ch | US CELLULAR | 0702365198 | POLICE CELL PHONES | 01/31/2025 | 216.58 | .00 | |
| Total 10052120225: | | | | | 258.73 | .00 | |
| 10052120340 | | | | | | | |
| 5251 c | COWDEN, SCOTT | JAN 2025 | CUFF CASE REIMBURSEMENT- COWDEN | 01/31/2025 | 105.00 | .00 | |
| Total 10052120340: | | | | | 105.00 | .00 | |
| 10052120810 | | | | | | | |
| 5724 c | COMPUTER KNOW HOW, LLC | 42059 | PD PATROL COMPUTER | 01/31/2025 | 889.00 | .00 | |
| Total 10052120810: | | | | | 889.00 | .00 | |
| 10052150340 | | | | | | | |
| 1015 c | ABENDROTH WATER COND INC | 0376911 | PD WATER | 01/31/2025 | 49.25 | .00 | |
| Total 10052150340: | | | | | 49.25 | .00 | |
| 10053100153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 20.43 | .00 | |
| Total 10053100153: | | | | | 20.43 | .00 | |
| 10053100210 | | | | | | | |
| 3316 c | MERCY HEALTH SYSTEMS | 32238-00 | PRE-EMPLOYMENT EXAM- DPW | 01/31/2025 | 148.00 | .00 | |
| Total 10053100210: | | | | | 148.00 | .00 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------|---------------------------|----------------|-------------------------------------|--------------|--------------------|-------------|-----------|
| 10053100330 | | | | | | | |
| 3762 c | UNIVERSITY OF WISCONSIN | 624595 | TRAINING COURSE- NELSON | 01/31/2025 | 150.00 | .00 | |
| 3762 c | UNIVERSITY OF WISCONSIN | 624603 | TRAINING COURSE- NELSON | 01/31/2025 | 150.00 | .00 | |
| 3762 c | UNIVERSITY OF WISCONSIN | 624608 | TRAINING COURSE- NELSON | 01/31/2025 | 370.00 | .00 | |
| Total 10053100330: | | | | | 670.00 | .00 | |
| 10053100340 | | | | | | | |
| 5724 c | COMPUTER KNOW HOW, LLC | 42059 | NEW COMPUTER- NELSON | 01/31/2025 | 296.34 | .00 | |
| Total 10053100340: | | | | | 296.34 | .00 | |
| 10053110210 | | | | | | | |
| 3690 c | CEDAR CORPORATION | 122813 | PLAN COMMISSION- PRECISION CARPENTR | 01/31/2025 | 875.00 | .00 | |
| 3690 c | CEDAR CORPORATION | 122821 | ALLIANT SIDEWALK EASEMENT | 01/31/2025 | 1,456.94 | .00 | |
| Total 10053110210: | | | | | 2,331.94 | .00 | |
| 10053230153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 449.23 | .00 | |
| Total 10053230153: | | | | | 449.23 | .00 | |
| 10053230225 | | | | | | | |
| 130 ch | US CELLULAR | 0705204234 | DPW CELL PHONE | 01/31/2025 | 44.29 | .00 | |
| 3534 c | CHARTER COMMUNICATIONS | 010138401192 | DPW GARAGE PHONE & INTERNET | 01/31/2025 | 84.98 | .00 | |
| Total 10053230225: | | | | | 129.27 | .00 | |
| 10053230340 | | | | | | | |
| 1009 c | FARM & FLEET CO | 078459 | BUCKET, SCOOPS | 01/31/2025 | 63.23 | .00 | |
| 3977 c | EDWARDSON PLUMBING | 9529 | WATER HEATER SERVICE CALL- MUNI GAR | 01/31/2025 | 1,050.00 | .00 | |
| 5020 c | UNITED LABORATORIES | INV426410 | PERMAFLEX AEROSOL CAULKING | 01/31/2025 | 397.91 | .00 | |
| 5184 c | BUMPER TO BUMPER EDGERT | 625-389877 | YELLOW AND WHITE PANIT MARKER | 01/31/2025 | 40.90 | .00 | |
| 5184 c | BUMPER TO BUMPER EDGERT | 625-390113 | WINDSHIELD WIPER BLADE | 01/31/2025 | 34.76 | .00 | |
| Total 10053230340: | | | | | 1,586.80 | .00 | |
| 10053240340 | | | | | | | |
| 2858 c | BOBCAT OF JANESVILLE | 02-294379 | CHIPPER WORK | 01/31/2025 | 837.20 | .00 | |
| Total 10053240340: | | | | | 837.20 | .00 | |
| 10053240810 | | | | | | | |
| 2858 c | BOBCAT OF JANESVILLE | 02-293774 | PALLET FORKS | 01/31/2025 | 1,050.00 | .00 | |
| Total 10053240810: | | | | | 1,050.00 | .00 | |
| 10053318340 | | | | | | | |
| 4619 c | CARGILL | 2910577128 | ROAD SALT | 01/31/2025 | 5,178.47 | .00 | |
| Total 10053318340: | | | | | 5,178.47 | .00 | |
| 10053420221 | | | | | | | |
| 21 ch | ALLIANT ENERGY | JAN 25 833074 | JAN 25 833074 ELECTRIC CHARGES | 01/31/2025 | 4,899.15 | .00 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------|----------------------------|----------------|--------------------------------------|--------------|--------------------|-------------|------------|
| Total 10053420221: | | | | | 4,899.15 | .00 | |
| 10055110153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 393.02 | .00 | |
| Total 10055110153: | | | | | 393.02 | .00 | |
| 10055110310 | | | | | | | |
| 5070 c | TOSHIBA FINANCIAL SERVICES | 38391530 | COPIER - LIBRARY LEASE | 01/31/2025 | 255.00 | .00 | |
| Total 10055110310: | | | | | 255.00 | .00 | |
| 10055142790 | | | | | | | |
| 2151 c | BROWN CAB SERVICE INC | 5403 | DEC 2024 SHARED RIDE TAXI | 01/31/2025 | 4,991.17 | .00 | |
| Total 10055142790: | | | | | 4,991.17 | .00 | |
| 10055200225 | | | | | | | |
| 130 ch | US CELLULAR | 0705204234 | PARK WIFI | 01/31/2025 | 43.79 | .00 | |
| 3534 c | CHARTER COMMUNICATIONS | 170826801012 | CITY POOL INTERENT | 01/31/2025 | 99.99 | .00 | |
| Total 10055200225: | | | | | 143.78 | .00 | |
| 10055200810 | | | | | | | |
| 5770 c | TRI COUNTY COMMUNITY CEN | 363 | PICKLE BALL NET DONATION | 01/31/2025 | 807.99 | .00 | |
| Total 10055200810: | | | | | 807.99 | .00 | |
| 10056300153 | | | | | | | |
| 2887 c | DELTA DENTAL OF WISCONSIN | 2276260 | FEB 2025 DENTAL INSURANCE | 01/31/2025 | 30.62 | .00 | |
| Total 10056300153: | | | | | 30.62 | .00 | |
| 20357180820 | | | | | | | |
| 5297 c | HEIM, CALEAH | JAN 2025 | HOME REVIVAL GRANT | 01/31/2025 | 1,658.75 | .00 | |
| 5769 c | LAWRENCE, DAVID & MARY | JAN 2025 | HOME REVIVAL GRANT- 910 BLAINE ST | 01/31/2025 | 3,153.65 | .00 | |
| Total 20357180820: | | | | | 4,812.40 | .00 | |
| 21057320820 | | | | | | | |
| 723 ch | VANDEWALLE & ASSOCIATES I | 202501045 | COMPREHENSIVE PLAN UPDATE | 01/31/2025 | 2,970.00 | .00 | |
| 2552 c | AL BEYERS INC | Q39685 | COOLING COIL INSTALL- PD | 01/31/2025 | 2,489.00 | .00 | |
| Total 21057320820: | | | | | 5,459.00 | .00 | |
| 40057140820 | | | | | | | |
| 3690 c | CEDAR CORPORATION | 122823 | CITY LIBRARY BOILER/HEAT LOAD CALCUL | 01/31/2025 | 2,090.00 | .00 | |
| Total 40057140820: | | | | | 2,090.00 | .00 | |
| 40057324810 | | | | | | | |
| 541 ch | OUTPATIENT ENTRANCE GRAP | JAN 2025 | BUCKET TRUCK LETTERING | 01/31/2025 | 415.00 | .00 | |
| 5768 c | PETTIT TRUCKS & EQUIPMENT, | JAN 2025 | BUCKET TRUCK- DPW | 01/31/2025 | 65,065.50 | 65,065.50 | 01/22/2025 |
| Total 40057324810: | | | | | 65,480.50 | 65,065.50 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------|---------------------------|----------------|---------------------------------------|--------------|-----------------------|-------------|-----------|
| 40057330820 | | | | | | | |
| 2164 c | CGC INC | 70554 | IKI DR- GEOTECH SERVICES | 01/31/2025 | 4,858.50 | .00 | |
| 3690 c | CEDAR CORPORATION | 122817 | ALBION STREET- UTILITY & STREET IMPRO | 01/31/2025 | 892.50 | .00 | |
| 3690 c | CEDAR CORPORATION | 122820 | STP- LOCAL GEAR, TOWER AND ARTISAN D | 01/31/2025 | 1,980.00 | .00 | |
| Total 40057330820: | | | | | 7,731.00 | .00 | |
| 40657330820 | | | | | | | |
| 3690 c | CEDAR CORPORATION | 122816 | HENRY ST- STREET & UTILITY IMPROVEME | 01/31/2025 | 1,517.83 | .00 | |
| Total 40657330820: | | | | | 1,517.83 | .00 | |
| 41057630820 | | | | | | | |
| 723 ch | VANDEWALLE & ASSOCIATES I | 202501046 | TID#10 | 01/31/2025 | 123.75 | .00 | |
| Total 41057630820: | | | | | 123.75 | .00 | |
| 41157121820 | | | | | | | |
| 2936 c | MURPHY DESMOND LAWYERS | 8197703 | TID 11 | 01/31/2025 | 194.25 | .00 | |
| 2936 c | MURPHY DESMOND LAWYERS | 8198665 | TID 11 | 01/31/2025 | 814.00 | .00 | |
| Total 41157121820: | | | | | 1,008.25 | .00 | |
| 41157630820 | | | | | | | |
| 723 ch | VANDEWALLE & ASSOCIATES I | 202501046 | TID#11 | 01/31/2025 | 123.75 | .00 | |
| Total 41157630820: | | | | | 123.75 | .00 | |
| 41157726820 | | | | | | | |
| 3690 c | CEDAR CORPORATION | 122814 | SHOE FACTORY REDEVELOPMENT | 01/31/2025 | 6,805.95 | .00 | |
| 3690 c | CEDAR CORPORATION | 122818 | 407 N MAIN ST | 01/31/2025 | 525.00 | .00 | |
| Total 41157726820: | | | | | 7,330.95 | .00 | |
| 80024500 | | | | | | | |
| 224 ch | EDGERTON FIRE PROTECTION | JAN 2025 | 1ST HALF OF TAX SETTLEMENT 2025 | 01/31/2025 | 193,775.59 | .00 | |
| Total 80024500: | | | | | 193,775.59 | .00 | |
| Grand Totals: | | | | | 358,382.13 | 65,065.50 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------|-------------|----------------|-------------|--------------|-----------------------|-------------|-----------|
|--------|-------------|----------------|-------------|--------------|-----------------------|-------------|-----------|

Grand Total General Fund Vouchers: \$358,382.13
Total Payroll Check Date 1/24/25: \$95,106.65
GRAND TOTAL OF GENERAL FUND: \$453,488.78

Finance Committee Members Signatures of Approval:

TIMOTHY SHAW

CANDY DAVIS

SHAWN PREBIL

Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
 - Invoice Detail.Input Date = 01/31/2025
 - Invoice Detail.Voided = No
-

Memo

To: Common Council
From: Staff
Date: 1/31/2025
Re: February 3, 2025 Meeting

Police Radio Upgrades: The Edgerton Police Department has applied for a grant to replace the 20-year plus radios currently being used by the Department. The Wisconsin Department of Military Affairs (DMA) through the FY2025 Interoperability Radio Grant Program is offering the grant. The intent of this grant is to assist local government agencies with purchasing radios and equipment needed to transition operations from the existing VHF WISCOM system to the new 7/800 MHz WISCOM system.

To qualify for this grant, a municipality must provide a resolution (attached) or other written commitment from the local unit of government's governing body indicating the local unit of government's intention to pay for 20 percent of the total grant awarded. A one-time reimbursement of 80% of the total cost for the radios will occur when closeout materials are submitted to the DMA. Funding for the radios will be available from a reduction in health insurance costs due to staffing changes in the Police Department.

Three quotes for the radios were obtained and BANDT Communications can provide the radios that best meet the requirements and needs of the department.

- * BANDT Communications – Kenwood VP8000 radios - \$45,486.90
- * GenComm Communications – Kenwood VP8000 radios - \$57,160.56
- * Baycom, Inc. – Motorola APX-NEXT Portable radios - \$109,590.60

Surplus Leaf Vacuum: Staff is requesting to surplus the leaf vacuum. The leaf vacuum has not been in service for several years due to mechanical problems. There will be no change to the leaf collection operations by auctioning the leaf vacuum. Staff recommends a \$200 minimum bid be set.

**CITY OF EDGERTON
RESOLUTION NO. 02-25**

**RESOLUTION DECLARING CITY OF EDGERTON INTENTION TO JOIN THE
STATEWIDE PUBLIC SAFETY INTEROPERABLE COMMUNICATION SYSTEM
FOR THE CITY OF EDGERTON**

WHEREAS, Wisconsin Statute § 323.29(5) requires the Wisconsin Department of Military Affairs to provide grants to local units of government for public safety interoperable communication system upgrades.

WHEREAS, the Wisconsin Department of Military Affairs refers to the statewide public safety interoperable communication system as WISCOM, and the upgraded 7/800 MHz system as WISCOM 800.

WHEREAS, Wisconsin Statute § 323.29(5)(b)2 requires that, to be eligible for a grant, the local unit of government's governing body submit a resolution or other written commitment indicating its intent to join the replacement statewide public safety interoperable communication system when it becomes available.

WHEREAS, Wisconsin Statute § 323.29(5)(b)2 requires that, to be eligible for a grant, the local unit of government's governing body submit a resolution or other written commitment indicating the local unit of government's intent to spend its own funds in an amount equal to 20 percent of the total grant awarded.

NOW, THEREFORE, BE IT RESOLVED by the City of Edgerton, that the Edgerton Police Department is hereby committed to joining the replacement statewide public safety interoperable communication system as an interoperable user when it becomes available and will spend its own funds for 20 percent of the total of any grant awarded.

Passed on this 3rd day of February, 2025

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: February 3, 2025

Christopher W. Lund, Mayor

Wendy Loveland, City Clerk

**CITY OF EDGERTON
RESOLUTION No. 03-25**

**Resolution Authorizing the 2024 Property Tax Equivalent
Charged To the Water Utility**

WHEREAS, Wisconsin State Statute 66.0811(2) grants municipalities the power to authorize a lower amount for the property tax equivalent charged to the water utility than would be calculated using current tax rates and plant values; and

WHEREAS, the Common Council has controlled water utility expenses as a means to help control user rates with no greater than a 3% increase; and

WHEREAS, in 2024, the property tax equivalent is less than a 3% increase over the 2023 increase;

NOW, THEREFORE BE IT RESOLVED, that the 2024 Property Tax Equivalent charged to the Edgerton Water Utility will be \$171,359.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: February 3, 2025

Christopher W. Lund, Mayor

ATTEST

Wendy Loveland, City Clerk

**CITY OF EDGERTON RESOLUTION No. 04-25
A RESOLUTION APPROVING BUDGET TRANSFERS AND AMENDMENTS
FOR THE YEAR ENDING DECEMBER 31, 2024**

WHEREAS, the City has received unanticipated revenues allowing for more expenditures than anticipated in the 2024 budget document; and

WHEREAS, the City Council designated fund balance to be used for specific expenditures; and

WHEREAS, State Statute 65.06(3) allows for budget transfers between departments or expenditure categories;

NOW THEREFORE, BE IT RESOLVED that the following budget transfers and amendments are approved for the year ending December 31, 2024:

| ACCOUNT NAME | ACCOUNT NUMBER | ORIGINAL AMOUNT | INCREASE (DECREASE) | AMENDED AMOUNT |
|--|----------------|-----------------|---------------------|----------------|
| BUDGET TRANSFERS | | | | |
| To transfer budgeted funds from illegal taxes to cover shortfalls in council operating, muni court operating and attorney retainer. | | | | |
| COMMON COUNCIL - OPER SUP/EXP | 100-51100-340 | 2,000 | 407 | 2,407 |
| MUNI COURT - OPER SUP/EXP | 100-51200-340 | 2,000 | 105 | 2,105 |
| LEGAL - ATTY RETAINER | 100-51300-210 | 27,383 | 111 | 27,494 |
| ILLEGAL TAXES, REFUNDS, UNCOLLECTABLE | 100-51910-740 | 1,500 | (623) | 877 |
| To transfer budgeted funds from contingent funds to cover shortfall in cemetery capital improvement (designated) and police station cap improvement. | | | | |
| FASS CEMETERY-CAP IMPROV | 100-54910-820 | - | 20,452 | 20,452 |
| POLICE STATION-CAP IMPROV | 100-52150-820 | - | 12,378 | 12,378 |
| CONTINGENT FUNDS | 100-51950-900 | 34,880 | (32,830) | 2,050 |
| To transfer budgeted funds from DPW part time wages to cover shortfall in cemetery part time wages. | | | | |
| FASS CEMETERY-P/T WAGES | 100-54910-125 | 2,306 | 10,534 | 12,840 |
| DPW ADMIN- P/T WAGES | 100-53100-125 | 10,703 | (10,534) | 169 |
| To transfer budgeted funds from police patrol health insurance to cover shortfall in police admin data processing. | | | | |
| POLICE ADMIN- DATA PROC | 100-52100-214 | 7,165 | 15,487 | 22,652 |
| POLICE PATROL- HEALTH INS | 100-52120-154 | 163,785 | (15,487) | 148,298 |
| To transfer budgeted funds from zoning to cover shortfall in other cemeteries wages. | | | | |
| OTH CEMETERIES- WAGES | 100-54915-122 | 2,720 | 97 | 2,817 |
| ZONING- OPER SUP/EXP | 100-56400-340 | 100 | (97) | 3 |
| To transfer budgeted funds from accounting to cover shortfalls in elections, city clerk, administrator and legal prosecution. | | | | |
| LEGAL- ATTY PROSECUTION | 100-51320-210 | 12,000 | 18 | 12,018 |
| ADMINISTRATOR- PUB/SUB/DUES | 100-51410-320 | 1,000 | 51 | 1,051 |
| CITY CLERK- DATA PROCESSING | 100-51430-214 | - | 1,930 | 1,930 |
| ELECTIONS- OPER SUP/EXP | 100-51440-340 | 3,000 | 2,141 | 5,141 |
| ACCOUNTING - SALARY | 100-51510-111 | 32,074 | (4,140) | 27,934 |
| To transfer budgeted funds from independent accounting to cover shortfall in property assessment. | | | | |
| PROP ASSESSMENT- PROF SERV | 100-51530-210 | 30,500 | 940 | 31,440 |
| INDEPENDENT ACCOUNTING | 100-51511-210 | 36,000 | (940) | 35,060 |
| To transfer budgeted funds from police training wages to cover shortfall in police celebrations wages. | | | | |
| POLICE CELEBRATIONS O/T WAGES | 100-52145-116 | 3,720 | 1,960 | 5,680 |
| POLICE TRAIN- OFFICER O/T | 100-52140-116 | 3,720 | (1,960) | 1,760 |
| To transfer budgeted funds from snow/ice wages to cover shortfall in traffic control wages. | | | | |
| TRAFFIC CONTROL- WAGES | 100-53400-122 | 324 | 2,415 | 2,739 |
| SNOW/ICE CONTROL- WAGES | 100-53318-122 | 31,373 | (2,415) | 28,958 |

| ACCOUNT NAME | ACCOUNT NUMBER | ORIGINAL AMOUNT | INCREASE (DECREASE) | AMENDED AMOUNT |
|---|----------------|-----------------|---------------------|----------------|
| To transfer budgeted funds from Depot operating to cover shortfall in planning. | | | | |
| PLANNING- PROF SERVICES | 100-56300-210 | - | 512 | 512 |
| PLANNING- ANNEX FEES | 100-56350-550 | - | 4 | 4 |
| DEPOT- OPERATING SUP/EXP | 100-55150-340 | 700 | (516) | 184 |
| To transfer budgeted funds from storm sewer wages to cover shortfall in weed control wages. | | | | |
| WEED CONTROL- WAGES | 100-53640-122 | 216 | 4,023 | 4,239 |
| STORM SEWERS- WAGES | 100-53440-122 | 6,283 | (4,023) | 2,260 |
| To transfer budgeted funds from machine/equipment health insurance to cover shortfall in muni garage health insurance. | | | | |
| MUNI GARAGE- HEALTH INS | 100-53230-154 | 2,631 | 3,149 | 5,780 |
| MACH & EQUIPMENT- HEALTH INS | 100-53240-154 | 5,512 | (3,149) | 2,363 |
| To transfer budgeted funds from snow/ice health insurance to cover shortfall in celebrations wages. | | | | |
| CELEBRATIONS- WAGES | 100-55300-122 | 8,382 | 825 | 9,207 |
| SNOW/ICE CONTROL- HEALTH INS | 100-53318-154 | 4,831 | (825) | 4,006 |
| To transfer budgeted funds from city hall capital equipment to cover shortfall in economic development capital improvement. | | | | |
| ECON DVLPMNT- CAP IMPROV | 100-56700-820 | - | 2,859 | 2,859 |
| CITY HALL- CAPITAL EQUIPMENT | 100-51600-810 | 6,000 | (2,859) | 3,141 |
| To transfer budgeted funds from parking to cover shortfall in downtown revitalization. | | | | |
| DOWNTOWN RENEWAL- PROF SERV | 100-56600-210 | 12,700 | 300 | 13,000 |
| PARKING FAC- OPER SUP/EXP | 100-53450-340 | 1,500 | (300) | 1,200 |
| To transfer budgeted funds from sidewalks wages to cover shortfall in muni garage wages. | | | | |
| MUNI GARAGE- WAGES | 100-53230-122 | 13,248 | 809 | 14,057 |
| SIDEWALKS- WAGES | 100-53430-122 | 1,947 | (809) | 1,138 |
| BUDGET AMENDMENTS | | | | |
| To increase revenues and expenditures for fire. | | | | |
| STATE - FIRE INSURANCE | 100-43420 | 22,000 | 3,823 | 25,823 |
| GEN PROPERTY TAX FOR FIRE | 100-41120 | 214,319 | 4,979 | 219,298 |
| FIRE PROTECTION - PROF SERV | 100-52200-210 | 236,319 | 8,803 | 245,122 |
| To increase funds from DNR grant for gravel bed trees. | | | | |
| STATE AID- MISC GRANTS | 100-43590 | - | 10,000 | 10,000 |
| STREET MAINT - TREE GRANT | 100-53310-390 | 15,000 | 10,000 | 25,000 |
| To increase revenues and expenditures to transfer fund balance to capital projects. | | | | |
| TRANSFER FROM GENERAL FUND | 400-49100 | - | 162,169 | 162,169 |
| TRANSFER TO CAP PROJ FUND | 100-59240-900 | - | 162,169 | 162,169 |
| To increase the revenue and expenses for engineering invoiced services. | | | | |
| DEVELOPER CONTRIBUTIONS | 100-48515 | - | 1,535 | 1,535 |
| REFUNDS | 100-48512 | 2,500 | 2,006 | 4,506 |
| ENGINEERING INVOICED SERVICE | 100-53110-212 | - | 3,541 | 3,541 |
| To increase funds from sale of cemetery mower for new mower. | | | | |
| SALE OF CITY PROPERTY | 100-48310 | - | 8,000 | 8,000 |
| FASS CEMETERY-CAP EQUIPMENT | 100-54910-810 | 6,000 | 8,000 | 14,000 |
| To increase state aid revenue for streets vehicle maintenance. | | | | |
| STATE AID- CONNECTING STREETS | 100-43530 | 80,195 | 13,701 | 93,896 |
| STATE AID- MISC GRANTS | 100-43590 | - | 4,757 | 4,757 |
| STREET MAINT-VEH MNT/SUP | 100-53310-380 | 17,000 | 18,458 | 35,458 |
| To increase court costs revenue for legal expenses. | | | | |
| COURT PENALTIES AND COSTS | 100-45110 | 15,000 | 9,990 | 24,990 |
| LEGAL- ATTY COUNSEL | 100-51310-210 | 3,000 | 9,990 | 12,990 |

| ACCOUNT NAME | ACCOUNT NUMBER | ORIGINAL AMOUNT | INCREASE (DECREASE) | AMENDED AMOUNT |
|---|----------------|-----------------|---------------------|----------------|
| To increase the revenue and expenses for shared ride service. | | | | |
| STATE AID- MASS TRANSIT PROGR | 100-43580 | 49,000 | 12,395 | 61,395 |
| INTEREST GEN FUND INVEST | 100-48110 | 40,000 | 9,863 | 49,863 |
| SHARE RIDE SERVICE | 100-55142-790 | 62,000 | 22,258 | 84,258 |
| To increase the revenue and expenses for parks operating. | | | | |
| DONATIONS | 100-48511 | - | 10,041 | 10,041 |
| SALE OF CITY PROPERTY | 100-48310 | - | 9,165 | 9,165 |
| SALE OF CITY LAND | 100-48212 | - | 15,975 | 15,975 |
| PARKS/PLYGRDS-OPER SUP/EXP | 100-55200-340 | 19,000 | 35,181 | 54,181 |
| To increase revenue for Racetrack concessions and expenses for Racetrack concessions. | | | | |
| CONCESSION STAND CONCESSION | 100-46748 | 20,000 | 6,305 | 26,305 |
| CONCESSION STAND- CONCESSION | 100-55415-345 | 12,000 | 6,305 | 18,305 |
| To increase revenue for pool concessions and expenses for pool concessions. | | | | |
| SWIMMING POOL CONCESSIONS | 100-46746 | 25,000 | 5,583 | 30,583 |
| POOL - CONCESSIONS | 100-55420-345 | 20,000 | 5,583 | 25,583 |
| To increase interest revenue for pool wage expenses. | | | | |
| INTEREST GENERAL FUND INVESTMENT | 100-48110 | 40,000 | 9,731 | 49,731 |
| POOL - SALARIES | 100-55420-111 | 12,539 | 9,731 | 22,270 |
| To increase revenues and expenditures for building inspection costs. | | | | |
| BULDG INSPECTION PERMITS | 100-44300 | 36,600 | 6,049 | 42,649 |
| REFUNDS | 100-48512 | 2,500 | 7,741 | 10,241 |
| BULDG INSPECTION - PROF SERVICE | 100-52400-210 | 36,000 | 13,790 | 49,790 |
| To increase miscellaneous interest revenue for weights and measures costs. | | | | |
| MISC REVENUE | 100-46112 | 500 | 1,050 | 1,550 |
| WEIGHTS & MEASURES INSPECTION | 100-52500-210 | 1,200 | 1,050 | 2,250 |
| To increase interest revenue for street lighting expenses. | | | | |
| INTEREST GENERAL FUND INVESTMENT | 100-48110 | 40,000 | 10,832 | 50,832 |
| STREET LIGHTING-OPER SUP/EXP | 100-53420-340 | 1,500 | 10,832 | 12,332 |

Motion by:

Seconded by:

Roll Call: Yeas: -- Noes: --

Dated: February 3, 2024

ATTEST:

Christopher W. Lund, Mayor

Wendy Loveland, City Clerk

CITY OF EDGERTON RESOLUTION No. 05-25

**A RESOLUTION APPROVING THE ASSIGNED FUND BALANCE
FOR THE YEAR ENDING DECEMBER 31, 2024**

WHEREAS, municipal accounting practice requires fund balance to be assigned to recognize specific projects yet to be completed which were budgeted for in prior years; and

WHEREAS, the city assigns fund balance for earned but unpaid sick leave and vacation leave; and

WHEREAS, city ordinances require fund balance to be assigned for capital expenditures, emergency expenditures, and working capital;

NOW THEREFORE, BE IT RESOLVED that the following are the components of the assigned fund balances:

| <u>PURPOSE</u> | <u>AMOUNT</u> |
|--|-----------------------|
| Pool aerobics equipment donation | \$120.00 |
| Pool chairs donation | \$560.00 |
| Disc golf donations | \$220.00 |
| Library donations | \$730.00 |
| PD door access funds | \$9,334.00 |
| City website | \$6,000.00 |
| Brown funds | \$29,565.00 |
| Library bike donation | \$1,700.00 |
| RTP bleachers shade structures | \$10,000.00 |
| RTP netting | \$5,000.00 |
| RTP entrance | \$33,750.00 |
| Cares - City Hall AV | \$2,540.00 |
| Community sign | \$1,758.00 |
| Vets building sale | \$171,382.00 |
| Skate park | \$24,000.00 |
| Advertising RTP money | \$9,629.00 |
| Senior center | \$325.00 |
| Library furnace | \$20,000.00 |
| Compensated Absences – Vacation and Sick Leave | \$285,757.00 |
| Assignments Required by Ordinance | |
| Capital Expenditures | \$100,000.00 |
| Emergency Expenditures | \$212,353.00 |
| Working Capital | \$424,707.00 |
| TOTAL GENERAL FUND ASSIGNMENTS | \$1,349,420.00 |

Passed and adopted this 3rd day of February, 2025

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Christopher W. Lund, Mayor

ATTEST:

Wendy Loveland, City Clerk