

**JANUARY 13, 2025 PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 6:16 p.m.

Present: Jim Burdick and Shawn Prebil.

Absent: Michelle Crisanti

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Zach Nelson and citizens.

Flanigan confirmed the agendas were properly posted on Friday, January 10, 2025 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVE MINUTES: A Burdick/Prebil motion to approve the June 3, 2024 Public Works Committee minutes passed, all voted in favor.

ALBION ST PHASE TWO AND OTHER CAPITAL PROJECTS: The bids for the second phase of the Albion Street reconstruction project will be presented at the next Council meeting, however the project is considerably more expensive than the estimates used in the 2025 budget. The 2025 budget included an estimated project cost of \$400,000 with \$325,000 coming from the 2022 borrowing and \$75,000 coming from the street budget. The lowest responsible bid for the project came in at \$570,315, leaving a shortfall of \$170,315. Options to fund Albion Street include:

#1 - Use Washington St allocation: The 2025 budget includes \$314,057 for street maintenance. Of that, \$75,000 was allocated to Albion Street and \$135,000 was allocated to Washington Street (Washington St is the planned 2026 street project) leaving \$104,057 for street projects in 2025. The Council could use the \$135,000 planned for Washington Street to fund Albion St. This would result the following funding plan: \$200,315 from the 2025 budget for Albion St and \$370,000 available from the 2022 borrowing to fund Albion St leaving \$113,742 for 2025 street projects. (Note: The estimated amount of funding available from the 2022 borrowing has increased from \$325,00 to \$370,000 based on final estimates for Quigley and Albion phase 1 projects.)

#2 - Use 2025 Street budget and retain Washington St allocation: The Council could use \$179,057 of the \$314,057 street budget for Albion, continue to allocate \$135,000 for Washington Street, and use \$21,258 of capital surplus. This would leave no preventative maintenance capital funding for 2025. (Note: Each year the budget contains \$23,000 in operating accounts for materials cost for road patch, etc.)

#3 – Use capital surplus: This option would include using \$75,000 from the 2025 street budget, \$370,000 from the 2022 borrowing and \$125,315 in capital surplus. This scenario would leave the \$135,000 for Washington St and \$104,057 for 2025 street maintenance. Estimated balance of the capital surplus fund at the end of 2025 will be \$300,000.

After discussion, the Committee thought option three could be a potential solution, with a few adjustments. This option would include using \$125,000 from the 2025 street budget, \$370,000 from the 2022 borrowing and \$75,315 in capital surplus. This scenario would leave the \$135,000 for Washington St and \$54,057 for 2025 street maintenance.

2025 CAPITAL EQUIPMENT: Municipal Services Director Zach Nelson stated that following an inspection in December, the bucket truck was placed out of service due to 50 listed deficiencies. Due to the high cost of repairing the deficiencies, the age and condition of the bucket truck, staff recommends purchasing a replacement rather than repairing the out of service truck. The replacement was not included in the 2025 budget; however, the bucket truck is now a higher priority than some of the current budgeted items. In order to fund the purchase of a bucket truck, staff recommends removing the following items from the 2025 budget: Cemetery truck (\$60,000), loader bucket (\$25,000), and a salt/sand spreader (\$6,000). If the Cemetery truck is not replaced this year, it will need to be replaced next year. Staff will not request to include the other two items in future budgets. In addition to items previously mentioned, there are two items to be sold at auction: the current bucket truck (estimated \$7,000) and an ExMark mower (estimated \$3,000). Staff recommends the purchase of a used 2019 bucket truck from Pettit Trucks in the amount of \$65,000.

A Burdick/Prebil motion to recommend the purchase of the 2019 bucket truck from Pettit Trucks in the amount of \$65,000 passed on a 2/0 roll call.

DRIVEWAY APRON MATERIAL STANDARDS: Section 450-35 requires access approach areas within the ROW be paved with a hard all-weather surface which is defined as asphalt, concrete or pavers. The City traditionally replaces and pays for concrete aprons as part of street reconstruction projects. The Committee and staff discussed removing pavers and leaving concrete and asphalt in the definition of acceptable materials.

A Prebil/Burdick motion to recommend the Plan Commission amend the ordinance to remove pavers from the definition of driveway aprons passed on a 2/0 roll call vote.

Being no other business before the Committee, a Prebil/Burdick motion to adjourn passed, all voted in favor.

Zach Nelson/mjd
Municipal Services Director