

**NOVEMBER 18, 2024 PLAN COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Commission Chair Chris Lund called the meeting to order at 6:00 p.m.

Present: Chris Lund, Paul Davis, Jim Kapellen, Julie Hagemann, and Ron Webb.

Excused: Jim Burdick and Theran Springstead

Also present: City Administrator Ramona Flanigan.

Flanigan confirmed the meeting agendas were properly posted on Friday, November 15, 2024 at the Post Office, Edgerton Library, the City's website and City Hall.

MINUTES: A Ron Webb/Julie Hagemann motion to approve the October 28, 2024 Plan Commission meeting minutes passed, all voted in favor.

PUBLIC PARTICIPATION ACTIVITIES FOR THE 2025 COMPREHENSIVE PLAN UPDATE: The Plan Commission will be updating the Comprehensive Plan in 2025. Public participation is an important part of the update process. The city has contracted with Vandewalle & Associates in the past to assist in the process. Vandewalle provided options for public participation activities for Commission consideration.

A Paul Davis/Julie Hagemann motion to include Focus Group Meetings and an Online Community Visioning Workshop in the Vandewalle contract passed on a 5/0 roll call vote.

APPROVAL PROCESS FOR EXTRATERRITORIAL LAND DIVISIONS THAT COMBINE LOTS: Currently Plan Commission is required to approve any extraterritorial land divisions. Staff is requesting an amendment to the ordinance to allow administrative approval for extraterritorial land divisions that combine lots. This process would require a public hearing take place before the ordinance can be amended.

The Commission agreed to recommend an ordinance change and to start the process of scheduling a public hearing.

EXTRATERRITORIAL LAND DIVISION FOR PETERSEN: A Chris Lund/Ron Webb motion to approve an extraterritorial land division for Petersen for a lot line adjustment on E Knutsen Rd in Section 13 of the Town of Fulton passed on a 5/0 roll call vote.

EXTRATERRITORIAL LAND DIVISION FOR HENNING: A Jim Kapellen/Ron Webb motion to approve an extraterritorial land division for Henning to combine lots on N Arrowhead Shores Dr in Section 16 of the Town of Fulton passed on a 5/0 roll call vote.

EXTRATERRITORIAL LAND DIVISION FOR KASE AND YUSI HE: A Ron Webb/Julie Hagemann motion to approve an extraterritorial land division for Kase and Yusi He to combine lots on Ellendale Dr in Section 11 of the Town of Fulton passed on a 5/0 roll call vote.

EXTRATERRITORIAL LAND DIVISION FOR BERNSTEIN: A Jim Kapellen/Julie Hagemann motion to approve an extraterritorial land division for Bernstein to combine lots on Forest Ave in Section 36 of the Town of Albion passed on a 5/0 roll call vote.

EXTRATERRITORIAL LAND DIVISION FOR MORRISON: A Ron Webb/Paul Davis motion to approve an extraterritorial land division for Morrison to combine lots on Hwy 59 in Section 7 of the Town of Fulton passed on a 5/0 roll call vote.

Being no other business before the Commission, a Ron Webb/Jim Kapellen motion to adjourn passed, all voted in favor.

Ramona Flanigan/wjl
City Administrator