

**MARCH 16, 2020 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, David Esau, Candy Davis, Debbie Olson, Anne Radtke and Jim Burdick

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Hegglund, Municipal Services Director Howard Moser, Police Chief Bob Kowalski, Fire Chief Randy Pickering, City Attorney Bill Morgan, Paula Carrier Best Realty, Edgerton Reporter and citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, March 13, 2020 at the Post Office, Edgerton Library, and City Hall.

ACCEPT THE AGENDA: A Candy Davis/Sarah Braun motion to accept the amended agenda passed, all voted in favor.

PERSONNEL POLICY HANDBOOK MODIFICATIONS: The Council was provided with a City Hall Work Interruption Preparedness Plan. This plan spells out the procedures and policies for the City Hall employees and committee members for a work interruption caused by a major event.

A Sarah Braun/David Esau motion to approve the modification to the Personnel Policy Handbook to address the emergency communicable illness preparedness plan passed on a 6/0 roll call vote.

MINUTES: A David Esau/Candy Davis motion to approve the minutes from the March 2, 2020 Common Council meeting with an amendment passed, all voted in favor.

COMMITTEE REPORTS:

Finance Committee: A Candy Davis/David Esau motion to approve the bills and payroll list in the amount of \$385,725.01 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the public event packet for the Edgerton Community Market at Central Park and waive the fees passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the purchase of the Gregory Field backstop from Sports Facilities Group in the amount of \$3,163.15 passed on a 6/0 roll call vote.

MSA is the company that administers the City's CDBG housing program. The proposed amendments consist of a fee increase from 14% to 16%; an increase in the fees for performing lead inspections and a change to the due date of the first installment payment of the fees.

A Candy Davis/Sarah Braun motion to approve the amendment to the Housing Administration contract with MSA passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to adopt City of Edgerton Resolution 26-19A: Amended 2020 Salary Resolution to add a part-time cemetery groundskeeper position passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to adopt City of Edgerton Resolution 04-20: Extending the Life of Tax Incremental District No. 5 to fund the Edgerton Affordable Housing Improvement Program passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid for the purchase of a pool pump strainer basket from In Depth Pool Service in the amount of \$20,700 passed on a 6/0 roll call vote.

A Candy Davis/Debbie Olson motion to approve the purchase of a pool chemical controller from In Depth Pool Service in the amount of \$1,980 passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to award the bid from RT Fox Contractors Inc for the regional storm pond and Marshview Court street and utility improvement project in the amount of \$362,219 passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to approve the listing contract with Best Realty for the sale of the Veteran's Memorial Building passed on a 6/0 roll call vote.

407 N MAIN ST PURCHASE AGREEMENT: A Sarah Braun/David Esau motion to approve a three month extension of the purchase agreement with Green Tek for 407 N Main St with the condition the City mows the grass passed on a 6/0 roll call vote.

CLOSED SESSION: A Candy Davis/David Esau motion to go in to closed session pursuant to Wis. Stat. 19.85(1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider sale price and Right of First Refusal Agreement for Veterans' Memorial Building passed on a 6/0 roll call vote.

A Debbie Olson/Sarah Braun motion to go into open session passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to set the listing price at \$340,000 for the Veterans Memorial Building passed on a 4/2 roll call vote. Debbie Olson and Jim Burdick voted against the motion.

A Candy Davis/Debbie Olson motion to accept the Right of First Refusal agreement with Cathe Engler for the sale of the Veteran's Memorial Building passed on a 6/0 roll call vote.

Being no other business before the Council, a Sarah Braun/Anne Radtke motion to adjourn passed, all voted in favor.

Cindy Hegglund/wl
City Clerk-Treasurer
Adopted April 6, 2020