

**MAY 13, 2024 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:45 p.m.

Present: Shawn Prebil, Jim Kapellen, Richard Sturm and Denise Langan

Excused: Paul Davis and Todd Wescott

Absent: Rick Petersen

Others Present: City Clerk Wendy Loveland, Municipal Services Director Howard Moser and citizens.

Loveland confirmed the meeting agenda was properly posted on Friday, May 10, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Denise Langan/Shawn Prebil motion to approve the April 8, 2024 Utility Commission meeting minutes passed, all voted in favor.

VOUCHERS PAYABLE: A Jim Kapellen/Shawn Prebil motion to approve vouchers payable in the amount of \$77,328.60 passed on a 4/0 roll call vote.

BILLING ADJUSTMENT FOR 2 LORD ST: Due to a meter malfunction, the account at 2 Lord St was charged for 26,000 gallons of water they did not use.

A Denise Langan/Richard Sturm motion to approve the billing adjustment in the amount of \$304.46 passed on a 4/0 roll call vote.

LEAK CREDITS: A Jim Kapellen/Shawn Prebil motion to approve a leak credit at 216 W Rollin St for sewer only in the amount of \$60 passed on a 4/0 roll call vote.

A Jim Kapellen/Shawn Prebil motion to approve a leak credit at 416 S Main St for sewer only in the amount of \$150 passed on a 4/0 roll call vote.

QUOTES FOR SCADA SYSTEM UPGRADE: Two bids were received for the SCADA system upgrade: Altronex submitted a complete bid in the amount of \$140,000 and In Control Inc submitted an incomplete bid in the amount of \$131,519. Staff recommended awarding the contract to Altronex for the SCADA upgrade.

A Denise Langan/Shawn Prebil motion to approve the SCADA system upgrade quote from Altronex in the amount of \$140,000 passed on a 4/0 roll call vote.

Being no other business before the Commission, a Shawn Prebil/Denise Langan motion to adjourn passed, all voted in favor.

Howard Moser/mjd
Municipal Services Director