

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL
12 ALBION STREET**

Monday, August 5, 2024 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, August 2, 2024.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes of July 15, 2024 Council meeting.
 - B. Consider approval of minutes of July 22, 2024 Special Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider pay request #2 for BKS Construction for the Albion Street and Utility Improvement Project.
 2. Consider approval of bills and payroll vouchers.
 3. Consider Event Packet for Chilimania and Country Edge.
 4. Consider Temporary "Class B" Beer/Wine License for Chilimania and Country Edge.
 5. Consider Temporary "Class B" Beer/Wine License for Knights of Columbus for the Edgerton Night Market.
 6. Consider contractor for IT services.
 7. Consider Mill and Overlay bids for Elm High Dr.
 - B. Fire District:
 1. Report on discussion and action taken at previous meeting.
 - C. Redevelopment Authority:
 1. Report on discussion and action taken at previous meeting.
 - D. Historic Preservation Commission:
 1. Report on discussion and action taken at previous meeting.
 - E. Plan Commission:
 1. Report on discussion and action taken at previous meeting.

8. Mayor, alderperson and staff reports.
9. Closed Session Pursuant to Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider Business Park land sale; consider development agreement for 116 Swift St; and consider development agreement for 407 N Main St.
10. Return to open session and consider taking action on items discussed in closed session.
11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**JULY 15, 2024 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Shawn Prebil, Michelle Crisanti, Candy Davis, Tim Shaw, Paul Davis and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Police Chief Bob Kowalski, and City Attorney Bill Morgan.

Loveland confirmed the meeting agendas were properly posted on Friday, July 12, 2024 at the City Hall, Library, Post Office and the City's website.

ACCEPT THE AGENDA: A Candy Davis/Shawn Prebil motion accept the agenda as printed passed, all voted in favor.

MINUTES: A Shawn Prebil/Michelle Crisanti motion to approve the July 1, 2024 Council meeting minutes passed, all voted in favor.

COMMITTEES:

Finance Committee: A Tim Shaw/Shawn Prebil motion to approve the bills and payroll in the amount of \$255,652.37 passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to approve an additional \$5,000 for code enforcement with funds coming from the wage surplus from a Police Department vacancy passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to approve a contract with Tall Grass Restoration for maintenance of the pollinator field on Lord St in the amount of \$1,455 using contingency funds passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve a Temporary "Class B" Beer/Wine license for Hope Heart Doorways Inc for the Edgerton Night Market on July 19th passed on a 6/0 roll call vote.

ORDINANCE 24-13: Prior to recodification, the ordinance contained a provision that permitted renters of the entire Racetrack Park to prohibit carry-ins of alcohol during their event. The provision was inadvertently left out when the code was recodified. This ordinance amendment would add that language back into the code. The amendment also adds language to the title of the tobacco ordinance to include vaping and vaping devices.

A Candy Davis/Shawn Prebil motion to introduce, approve the first reading, waive the second reading and accept City of Edgerton Ordinance 24-13: An Ordinance to Amend Chapter 296 "Parks & Recreation, Section 296-2(J); Chapter 167 "Alcohol Beverages", Section 167-12; and Chapter 265 "License & Permits", Section 265-4 of the Edgerton Code of General Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin passed on a 5/1 roll call vote. Jim Burdick voted against the motion.

CLOSED SESSION: Tim Shaw/Candy Davis moved to go into closed session Pursuant to Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider Business Park land sale; consider lease agreement for lot #7 in the Business Park.

The motion passed on a 6/0 roll call vote.

Being no other business before the Council, a Candy Davis/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted August 5, 2024

**JULY 22, 2024 SPECIAL COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 6:00 p.m.

Present: Shawn Prebil, Michelle Crisanti, Candy Davis, Tim Shaw (remote), and Paul Davis.

Excused: Jim Burdick

Others Present: City Administrator Ramona Flanigan

Flanigan confirmed the meeting agendas were properly posted on Friday, July 19, 2024 at the City Hall, Library, Post Office and the City's website.

EXTRATERRITORIAL LAND DIVISION FOR FEGGESTAD: A Candy Davis/Shawn Prebil motion to approve an extraterritorial land division to combine lots for Feggestad on W Lois Ln in Section 12 of the Town of Fulton passed on a 5/0 roll call vote.

Being no other business before the Council, a Shawn Prebil/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted August 5, 2024

Memo

To: Common Council
From: Staff
Date: 8/1/2024
Re: August 5, 2024 Meeting

IT Services: The City's IT service provider, Phoenix, has ceased operations. The City received 6 proposals for services to 5 facilities: city hall, police station, DPW garage, water building and the WWTP. In the evaluation of the proposals, staff learned that for security reasons, the City should contract for additional services. Previously, the City did pay for any regular monitoring of the servers or workstations; licensing for sufficient malware protection; or back up monitoring. Our IT arrangement was reactive to problems, not proactive to prevent problems.

It is difficult to compare the services due to each vendor having different service levels and pricing structures. The range in annual costs quoted by the vendors is from approximately \$8,000 - \$44,900. Staff does not recommend the service level of the all-inclusive, very expensive services but does believe the following core services are a good investment: server and workstation monitoring; malware software/detection; windows patch management; monitoring of backups; and vendor/procurement assistance. Service calls to address specific problems or the purchase and installation of hardware are extra charges for the more affordable vendors.

Computer Know How out of Brodhead, is one of the lowest cost providers at an estimated annual cost \$8,400. Their proposal was very straight forward. They provide services to many area communities and the references reported having a long-standing relationship with the company and all recommended them as a service provider. Computer Know How also does not require a contract, so the city would have flexibility as we learn about the new service level. Their hourly rate for services and their travel time is lower than the other firms. A copy of their proposal is in provided in your mailbox.

Elm High Drive Mill and Overlay Bid Award – The City received three bids for the milling and overlay of Elm High Drive with the lowest responsible bid submitted by Rock Road Companies, Inc.

CONTRACTOR	TOTAL COST
TRI-COUNTY PAVING	\$83,450.00
PAYNE AND DOLAN	\$78,335.00
ROCK ROAD	\$73,873.29

Staff recommends awarding the contract to Rock Road in the amount of \$73,873.29. Funding for this project will come from the increase in shared revenue in the street maintenance account.