

**CITY OF EDGERTON**

**EDGERTON CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**PARKS & RECREATION COMMITTEE**

Monday, September 9, 2024 at 6:00 pm

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order, Roll call.
2. Confirmation of appropriate meeting notice on Friday, September 6, 2024.
3. Approve July 8, 2024 Parks & Recreation Committee Meeting Minutes.
4. Consider soccer shed upgrades.
5. Consider skate park project.
6. Consider 2025 budget.
7. Aquatic Director's report.
8. Municipal Services Director's Report.
9. Adjourn.

cc: All Committee Members  
Newspaper

City Administrator  
All Council Members

Department Heads  
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."



**JULY 8, 2024 PARKS & RECREATION COMMITTEE MEETING MINUTES**  
**CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:39pm at Racetrack Park.

Present: Candy Davis, Samantha Higbee, Kyle Furseth and Bonnie Slagg

Excused: Tim Shaw and Denise Langan

Absent: Jonathon Frey

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Nathan Hataj and Grant Mahr.

Flanigan confirmed the meeting notice was properly posted on Friday, July 5, 2024. Agendas were posted at Edgerton Post Office, Edgerton Public Library, City Hall and the City's website.

**APPROVAL OF MINUTES:** A Bonnie Slagg/Kyle Furseth motion to approve the April 1, 2024 Parks & Recreation Committee meeting minutes passed on a 4/0 roll call vote.

**CONSIDER LOCATIONS FOR COMMUNICATION SIGN:** The Committee selected a location for the communication sign west of the Racetrack Park playground. The sign was donated by Gifts for Kids and the Department of Public Works will install the sign.

**CONSIDER LOCATIONS FOR SKATE PARK:** Candy Davis and Grant Mahr provided a brief history of the skatepark. Moser presented several options, in various parks, for the location of a new skatepark and the Committee decided that Racetrack Park was the best location. The Committee assessed the area between the new and old entrances at Racetrack as a possible location, and then moved on to the area near IKI Drive and the railroad tracks. The Committee preferred the location near the railroad tracks. Moser will contact the railroad regarding setback preferences and Alliant Energy regarding the overhead lines in the area.

Being no other business before the Committee, a Kyle Furseth/Samantha Higbee motion to adjourn passed, all voted in favor.

Ramona Flanigan/mjd  
City Administrator





## Memo

To: Edgerton Parks Committee and City Council

From: Edgerton Youth Soccer Association

Date: 8/23/2024

Subject: New Soccer shed at Racetrack Park

The Edgerton Youth Soccer Association continues to grow by leaps and bounds. Each season we have new record registration numbers. This year we have around 475 children involved in the youth soccer program. Until now we have made do with our small 12' x 20' aging storage shed to house all our soccer equipment (balls, shoes, flags, striping equipment, jerseys, first aid, concessions, nets, training gear, and more). It is bursting at the seams, but also, the shed is deteriorating and needs replacement.

We would like to ask the Parks Committee for permission to replace the old shed with a new larger shed. We have designed a 20' x 36' storage shed that will sit where the current shed is located.

The shed will have 9' high walls and open trusses for storage

Engineered wood siding and soffit panels, painted red and white to match other storage sheds in the park

One overhead garage door for loading equipment, one man door, and one concessions window

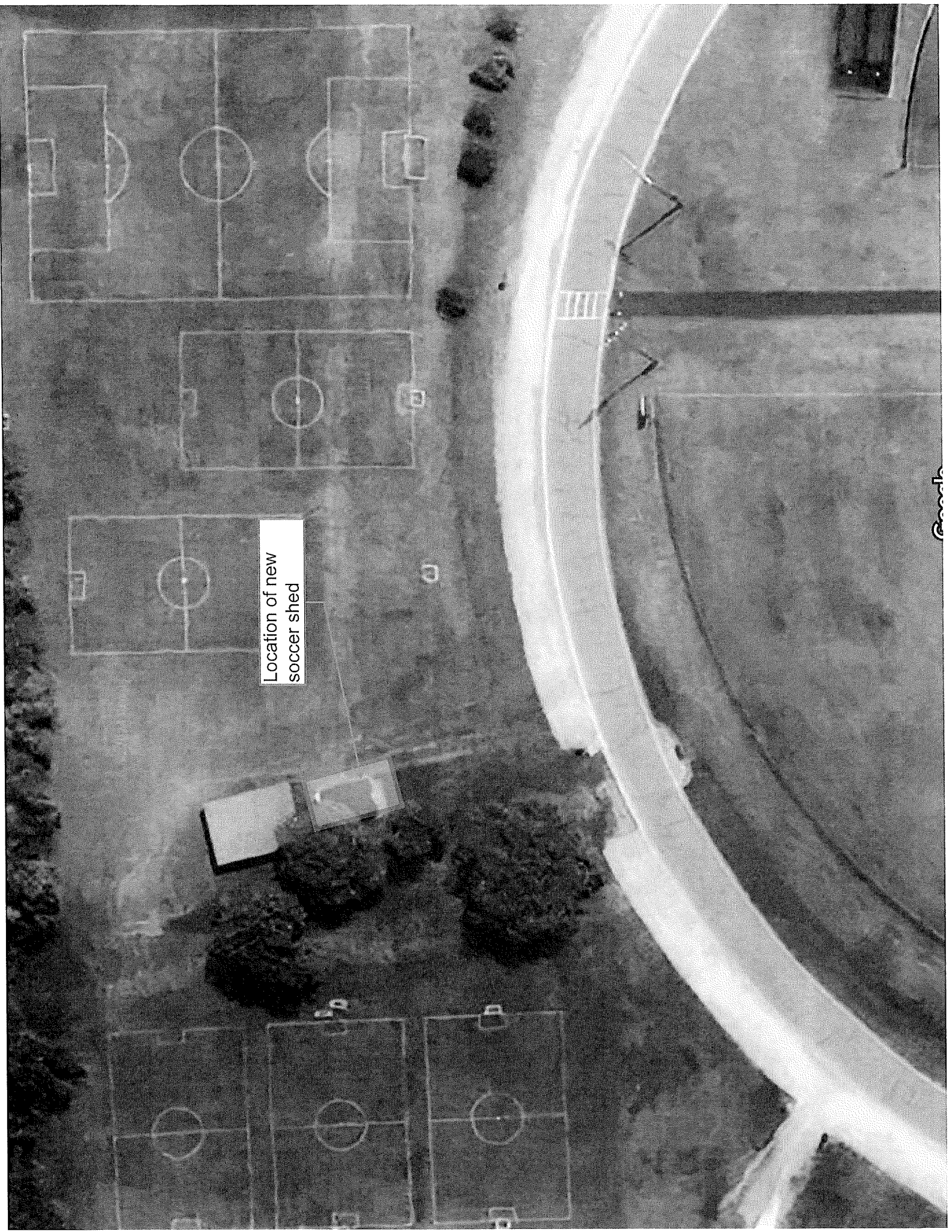
Solar panels and solar generator for power

Asphalt shingles

The concrete slab for this will be 24' x 36'. It will extend 4' beyond the shed on the east elevation

If approved, we will pour the new concrete foundation this September while the weather is in our favor. The existing shed will remain in place through the end of October. Demolition of the existing shed will take place in early November. Construction of the new shed will commence immediately after and hopefully be completed by the end of November.

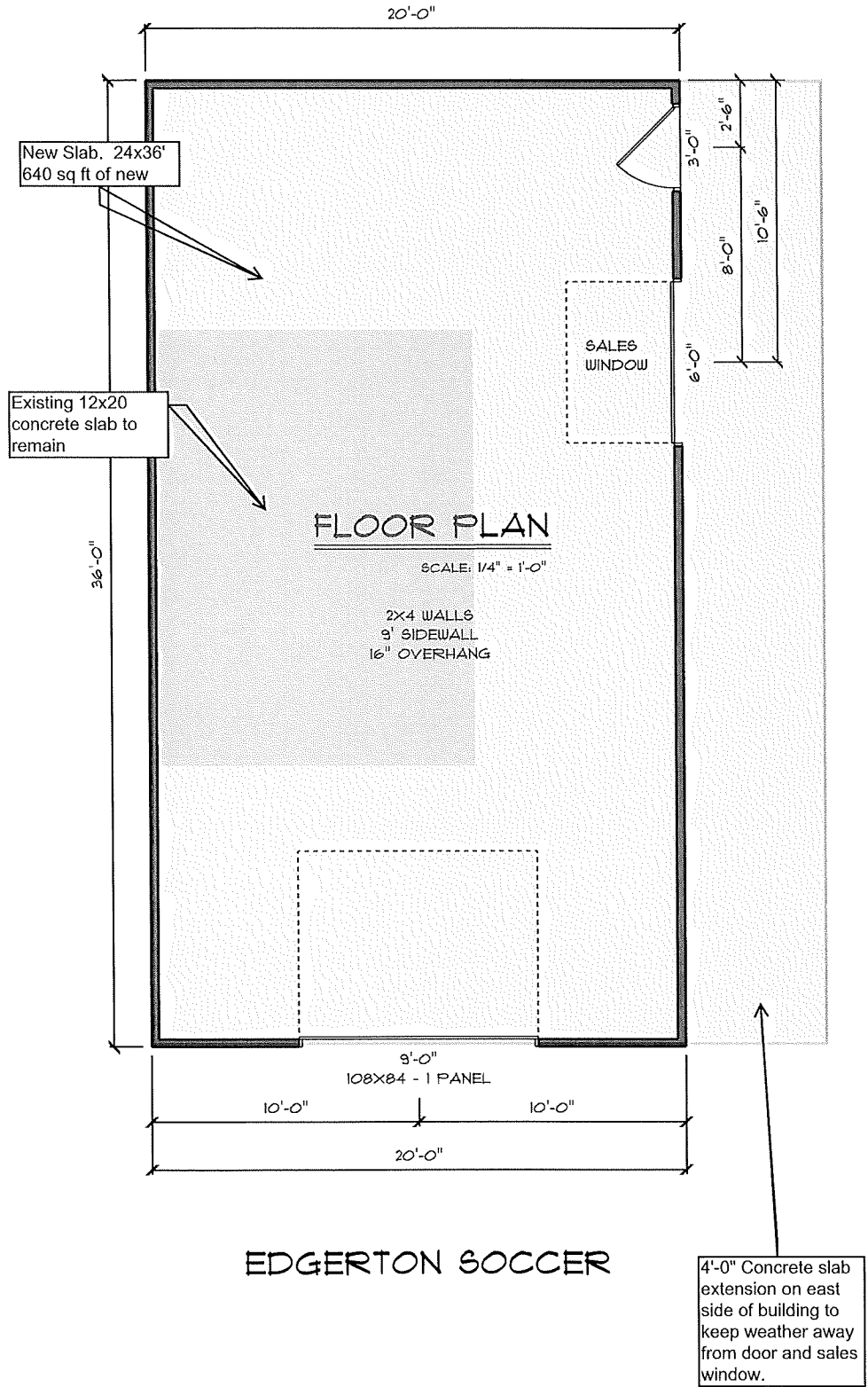
Thank you for your consideration and continued support of our youth soccer program.



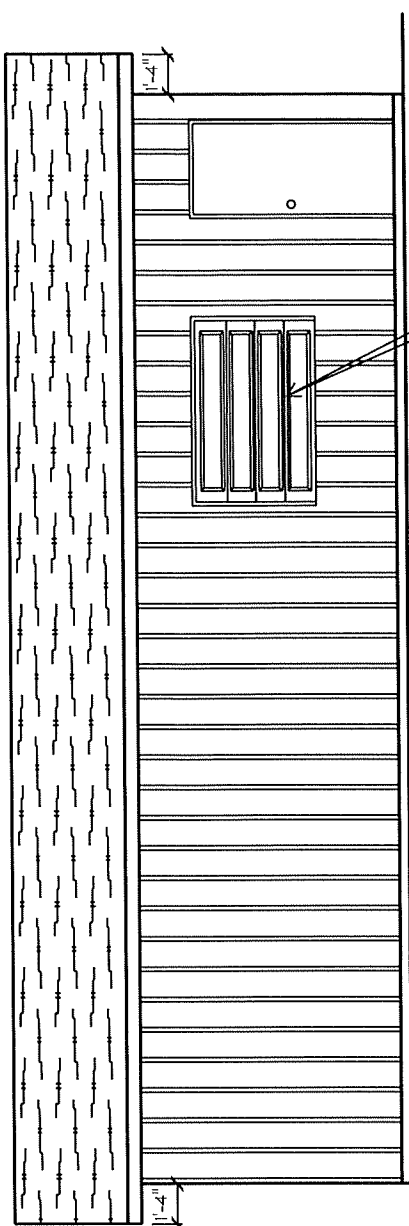
Location of new  
soccer shed

© 2014

↑  
NORTH

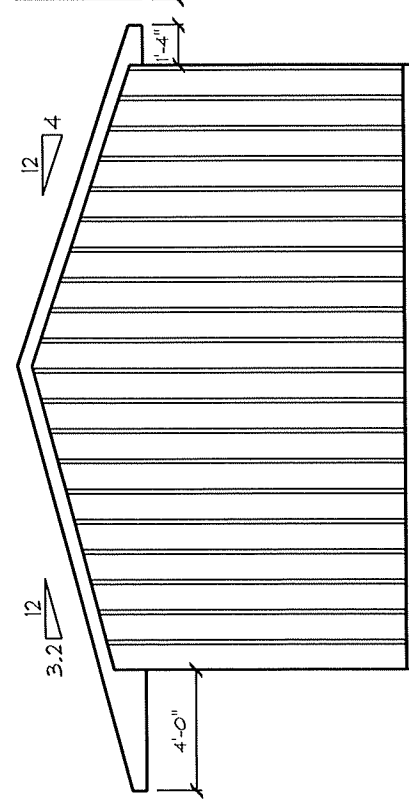


EDGERTON SOCCER



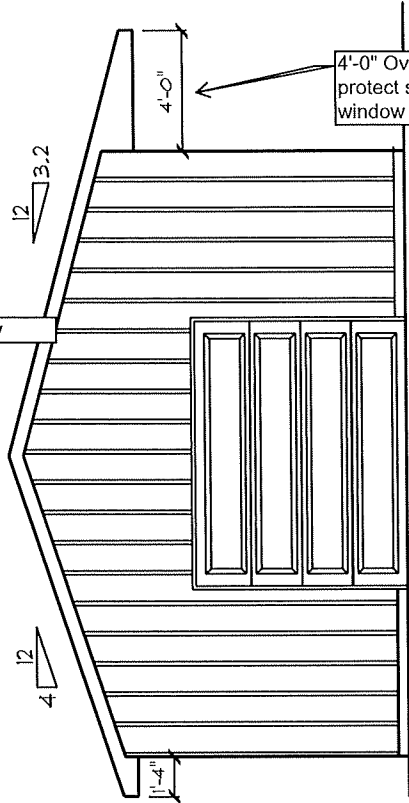
**EAST ELEVATION**

SCALE: 1/4" = 1'-0"



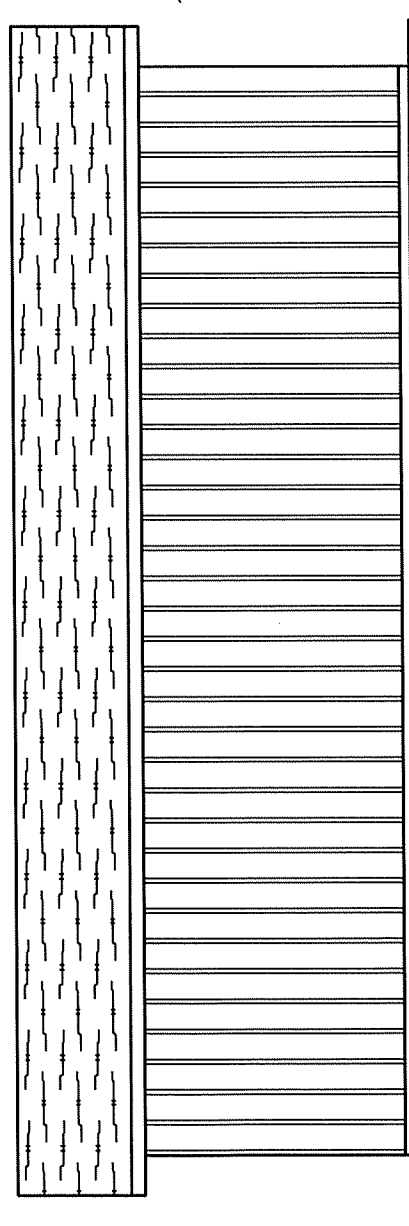
**NORTH ELEVATION**

SCALE: 1/4" = 1'-0"



**SOUTH ELEVATION**

SCALE: 1/4" = 1'-0"



**WEST ELEVATION**

SCALE: 1/4" = 1'-0"



### Capital Improvement/Equipment for 2025 Budget

Importance	Item	Reason	Cost	Year
1	5 Rescue Tubes	Current ones are worn out	\$250	2025
1	¾" Pool Ropes	43Ft x 2	\$100	2025
1	2" Vacuum hose 100 Foot	Replacement	\$400	2025
1	Popcorn Popper	Replacement	\$425	2025
1	Acid Chemical Pump	Replacement	\$575.00	2025
2	10 sets Water aerobics weights	Run out of equipment for classes-	\$250	2025
2	Pool Rules Sign	Replacement – 34 years	320	2025
2	6 lounge chairs	More chairs	\$1000	2025
2	Coating kit	Diving boards need resurfacing	\$148	2025
5	Playground	Replacement – 31 years		2026
5	Pool Painting	Repaint the pools and fix blue water line	2003 cost \$38,000	2026

## 2025 Proposed Budget for Racetrack Concession Stand

55415-111	Salary for Director	
55415-125	Part time wages	\$5,000
	> Supervisors	
	> Concession workers	
55415-222	Water	\$1,000
55415-340	Operating Expenses	\$900
	> Utensils	
	> Miscellaneous	
	> Rock County Permit for the stand (\$545)	
55415-345	Concession Purchases	\$17,000
	> Food/Soda	
55415-810	Capital Equipment	

FIGURE 7.1 RECOMMENDED NEIGHBORHOOD PARK SITE IMPROVEMENTS

Existing Neighborhood Parks	
Site Name	Recommended Site Improvements
<b>General Overarching Improvements</b>	<ul style="list-style-type: none"> <li>• Improve wayfinding signage and trail connections between parks</li> <li>• Security upgrades, including establishing electricity and lighting at all park facilities</li> <li>• Establish uniform shelter rental options including signage for noticing when shelters are rented</li> <li>• Add bicycle racks</li> <li>• Add benches, shade trees, and native plantings</li> <li>• Add pickleball courts, where possible</li> <li>• Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms</li> <li>• Establish paved connections between park facilities and the adjoining right-of-way</li> <li>• Perform systematic routine maintenance of the existing facilities in each park</li> </ul>
<b>Dickinson Park</b>	<ul style="list-style-type: none"> <li>• Stripe basketball court to allow for alternative uses, such as four square or gaga ball</li> <li>• Add additional playground equipment with unique design and upgrade it to include ADA accessible ground covering</li> <li>• Develop sidewalk connections from the street to park facilities</li> <li>• Add an accessible swing and trash receptacles</li> <li>• Install a shelter and additional shade trees</li> <li>• Develop community gardens in underutilized space</li> </ul>
<b>Kienbaum Park</b>	<ul style="list-style-type: none"> <li>• Preserve and enhance on-site wetlands</li> <li>• Integrate the park into the future community park</li> <li>• Replace existing playground equipment and benches</li> <li>• Add a basketball court or sport court</li> </ul>
<b>Orchard Heights Park</b>	<ul style="list-style-type: none"> <li>• If the subdivision to the south is established, create a trail connection to the park</li> <li>• Integrate additional landscaping and trees</li> <li>• Improve and expand the soccer playfield</li> <li>• Create sidewalk connections to the playground and soccer field area for ADA accessibility</li> <li>• Create a sidewalk connection to South Avenue</li> <li>• Install additional benches and soccer standards</li> <li>• Install permanent bathrooms and explore developing off-street parking</li> <li>• Develop a trail around the stormwater facilities and provide connections to the future trails planned for the surrounding neighborhood, especially along the natural area on the east side of the neighborhood</li> </ul>
<b>Windfield Road Park</b>	<ul style="list-style-type: none"> <li>• Expand playground area and install ADA accessible ground covering</li> <li>• Plant additional shade trees and install shaded seating areas</li> </ul>
<b>Winston Drive Park</b>	<ul style="list-style-type: none"> <li>• Add water access and shelter structure to dog park area</li> <li>• Create a tall grass area in the dog park with mowed paths</li> <li>• Develop a sidewalk connection along Winston Drive and to existing facilities</li> <li>• Replace existing playground equipment and install ADA accessible ground covering</li> </ul>
<b>St. John's Park</b>	<ul style="list-style-type: none"> <li>• Replace or upgrade existing basketball court</li> <li>• Replace or upgrade existing playground equipment and benches, including ADA accessible ground covering</li> <li>• Increase connectivity to the surrounding neighborhood through sidewalk and trail connections</li> <li>• Establish easements or purchase property to connect park to Whispering Pines Conservancy Area and develop passive trail connections between the two</li> <li>• Replace backstop and improve baseball diamond to be a tee-ball field</li> <li>• Establish sharing parking agreement with church to provide on-site parking for baseball fields during off-peak hours</li> <li>• Develop new pickleball courts</li> </ul>

FIGURE 7.2 RECOMMENDED COMMUNITY SITE IMPROVEMENTS

Existing Community Parks	
Site Name	Recommended Site Improvements
<b>General Overarching Improvements</b>	<ul style="list-style-type: none"> <li>• Improve wayfinding signage and trail connections between parks</li> <li>• Security upgrades, including establishing electricity and lighting at all park facilities</li> <li>• Establish uniform shelter rental options including signage for noticing when shelters are rented</li> <li>• Add bicycle racks</li> <li>• Add benches, shade trees, and native plantings</li> <li>• Add pickleball courts, where possible</li> <li>• Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms</li> <li>• Perform systematic routine maintenance of the existing facilities in each park</li> </ul>
<b>Central Park</b>	<ul style="list-style-type: none"> <li>• Expand Saunders Creek Trail corridor to connect with Randolph Street, linking Central Park to the Edgerton School District campus</li> <li>• Create water access points along Saunders Creek to allow for kayaking, canoeing, and other water-based activities</li> <li>• Construct a rentable shelter and passive walking trails with native plantings adjacent to VFW Memorial</li> <li>• Develop an ice-skating rink to activate the park during winter months adjacent to VFW Memorial</li> <li>• Expand and improve pickleball courts or convert existing basketball court to pickleball</li> <li>• Plant more shade trees and install shaded seating areas</li> <li>• Conduct a streambank study to determine streambank stabilization measures needed to improve Saunders Creek</li> <li>• Improve and upgrade open air shelters</li> <li>• Add a splashpad within the Aquatic Center</li> </ul>
<b>Racetrack Park</b>	<ul style="list-style-type: none"> <li>• Reconfigure the northern access point to be only accessible by bicycles and pedestrians, outside of major events</li> <li>• Replace or upgrade existing playground equipment, including ADA accessible ground covering</li> <li>• Pave and stripe existing gravel parking areas along northern drive isle and add dedicated paved sidewalk on north side of parking areas. Install speed bumps along northern drive isle.</li> <li>• Reconfigure west side soccer fields to accommodate larger on-site parking area and full-size field</li> <li>• Redevelop the trail throughout wooded areas on the west and north sides of the park and connect trails to existing multi-use paths within the park. Explore feasibility of expanding disc golf course into this area</li> <li>• Implement the Racetrack Park performance space concept plans in the festival groups area (see Appendix Part 8 for concept plans)</li> <li>• Upgrade storage buildings with electricity</li> <li>• Improve playfield drainage</li> <li>• Install netting around baseball/softball fields bleachers</li> <li>• Develop a Park Master Plan to determine the future of the deer pen and prioritize the community's solutions to resolving the many different constraints identified in Figure 7.3</li> <li>• Create sidewalk connections to playground equipment and deer pen</li> <li>• Create sidewalk connections from IKI Drive to parking areas with wayfinding signage about on-street parking availability</li> <li>• Add new wayfinding signage throughout the park, especially where off-street and on-street parking options exist</li> <li>• Relocate existing skatepark equipment to south end of park adjacent to railroad</li> <li>• Reconfigure the existing Memorial Baseball Diamond to accommodate youth baseball regulation sizes for dimensions and bases.</li> </ul>

## RACETRACK PARK RECOMMENDATIONS

As the largest and most developed Community Park in Edgerton, Racetrack Park is the most utilized facility within the City's park system. The park has evolved over the years to the point where there are very limited future opportunities available for more recreational features, in particular active playfield space. It was identified through this planning process that special attention is needed to address existing issues, plan for improvements, and take into consideration the many different users of the site.

This tool helps inform the park-specific recommendations listed above and to provide the City with a greater understanding of potential impacts related to each issue and possible solution. It is recommended that this tool be the reference source for short-term improvements and for a full park Master Plan to determine the long-term programming, development, and evolution of the park.

As shown below, the scale of general anticipated costs is a simplified measurement of the potential implementation costs of the solution, in comparison to the other solutions listed (i.e. 1 = least expensive, 5 = most expensive). It is intended to be used for comparison and prioritization purposes and not to represent a proportionate or total cost amount. More in depth design and study of each solution will yield accurate cost estimates.

FIGURE 7.3: PARKLAND EVALUATION SUMMARY

Overarching Existing Issue	Possible Solutions	Potential Solution Impacts	Scale of General Anticipated Cost
Lack of on-site parking	Pave and stripe existing gravel area along northern drive isle	Provides more defined parking spaces near playfields, but increases stormwater runoff in an area with existing stormwater issues	3
	Double the size of existing parking area adjacent to Conservation Club building	Provides more defined parking spaces near fields and new vehicle turnaround option, but increases stormwater runoff in an area with existing stormwater issues and lose of green space	4
	Add wayfinding signage to parking areas and fields, in addition to paved path connections to existing on- and off-site (IKI Drive) parking options and new bicycle racks on-site	Provides more accessibility to existing parking areas*, but requires walking greater distances to vehicle parking areas	1
	Develop a new 50+ car parking lot	Provide new off-street parking option, but increases stormwater runoff, results in a loss of one or more playfields, and will not solve peak parking demand on-site	5
On-site transportation circulation, safety, and site configuration	Reconfigure northern access drive (at the intersection of IKI Drive and Stoughton Road) for bicycle and pedestrian use only, outside of major events	Provides increased safety at this location and promote alternative transportation modes, but limits vehicle access during regular use periods	4
	Reestablish drive access loop around baseball/softball complex	Provides greater on-site vehicle connectivity, but reduces the size of the existing trail system, doesn't allow for a full-size soccer field on west end, and creates vehicle/pedestrian conflicts with festival area	5
	Add speed bumps along drive isle	Provides greater safety along drive isle, but could impact stormwater runoff	2
	Expand paved trail network and connections throughout the park	Provides greater bicycle and pedestrian connectivity, but lose of some green space	1

Overarching Existing Issue	Possible Solutions	Potential Solution Impacts	Scale of General Anticipated Cost
Increasing demand for more soccer fields	Reconfigure west side Conservation Club area soccer field to accommodate a full-size field	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Develop the former tractor pull area for new soccer fields	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Establish new soccer fields in other existing parks or new parks (distribute facilities throughout the City)	Provides more field space in response to demand in the short-term, but doesn't allow for all users to be in the same location	3
	Establish a new soccer complex in a new park developed by the City	Provides more field space in response to demand, but takes a considerable amount of time and land	5
Increasing demand for more baseball/softball fields	Add netting to existing fields	Provides increased safety, but requires long-term maintenance	1
	Develop the former tractor pull area for new baseball/softball fields	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Establish new baseball/softball fields in other existing parks or new parks (distribute facilities throughout the City)	Provides more field space in response to demand in the short-term, but doesn't allow for all users to be in the same location	3
	Establish a new baseball/softball complex in a new park developed by the City	Provides more field space in response to demand, but takes a considerable amount of time and land	5
Limited and outdated performance space	Establish new performance space in another existing park or new park	Provides new performance space in response to demand, but requires developing new conceptual performance space plans	5
	Establish new performance space in the existing festival grounds on-site	Provides an opportunity to utilize existing festival space and facilities already in place, but potentially exasperates the circulation and parking issues listed above	4
Increasing demand for more disc golf space	Establish new disc golf course/holes in other existing parks or new parks (distribute throughout the City)	Provides more course space in response to demand in the short-term, but comes with significant costs and doesn't keep all users in the same location	3
	Establish new disc golf course/holes on-site	Provides an opportunity to build on existing disc golf course and facilities already in place, but limits other potential uses in the park	3

\*On-site parking (gravel parking area and paved parking lots) = approximately 170 spaces

Off-site parking along IKI Drive (from Stoughton Road intersection to railroad tracks) = approximately 100 spaces

## 2024 Season Highlights

- ❖ The pool had a full staff with 21 lifeguards and 24 non certified people
  - 25 were returning from the 2023 season with a 56% return rate
  - 26 are Edgerton Residents
- ❖ We held 3 sessions of morning lessons and 2 sessions of evening lessons.
  - 229 swimming lessons in 2024 compared to 225 in 2023
    - 260 pre-COVID
- ❖ Lifeguard saves in 2024 were 33 with an average age of 5.66
  - 2024- June 22 saves, July 6 saves and August 5 saves
  - 2023 18 saves for with an average age of 6.68
- ❖ Summer swim team had 17 children participate in the program
  - Swim meets were held against Milton, Evansville, and Belleville
- ❖ We added a deepwater aerobics class on Monday evenings
- ❖ We were closed 7 days due to the weather
- ❖ We installed 1 new funbrella for a total of 7 total and purchased 12 new lounge chairs for patron use for a total of 55.
- ❖ RTP continues to be successful with over \$28,000 in revenues for 2024
- ❖ We had 20 pool rentals on the weekends bringing in additional revenues at the pool
- ❖ Edgerton Pool held a lifeguard certification class through American Red Cross in July and added 4 new guards to the lifeguard staff to help fill the remainder of the summer schedule
- ❖ Recommendations for 2025 season based on the 2024 Badger Professional Survey
  - Reduce Early bird swim to 3 days a week – T,W,Th
  - Raise daily rate to \$5.00 each
  - Raise Lifeguard wage to \$11.50 hour
  - Raise non certified staff to \$9.00
  - Raise Pool weekend Rentals to \$200

Year	Pool Patrons	Resident Ind	Resident Family	Non Resident Ind	Non Resident Family
2021	22,626	126	82	6	20
2022	23,805	101	72	14	24
2023	23,731	114	89	22	30
2024	21,353	126	97	18	34